

BALIS Administrative Council Meeting

AGENDA

Friday, July 11, 2025

2:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/85606012221?pwd=iLsXtfZpJzv9V179a7jNxrRG30ozsF.1>

Meeting ID: 856 0601 2221; Passcode: 072326

Phone: +1 669 444 9171 US

BALIS Administrative Council

Anwan Baker – Livermore Public Library (Chair)
 Deb Sica – Alameda County Library
 Mike Eitner – Alameda Free Library
 Tess Mayer – Berkeley Public Library
 Alison McKee – Contra Costa County Library
 Lindsey Vien – Hayward Public Library

Jamie Turbak – Oakland Public Library
 Heidi Murphy – Pleasanton Public Library
 Kate Eppler – Richmond Public Library
 Michael Lambert – San Francisco Public Library
 Brian Simons – San Leandro Public Library

I.	Call to Order and Introductions	Baker
II.	Approval of Consent Items (Action Item)	Baker
	A. Adoption of Agenda	
	B. Approval of the April 4, 2025 Minutes	Attachment 1, pg. 3
	C. FY 2024-25 Reports for Financial Support for BALIS Libraries	Attachment 2, pg. 5
III.	New Business	
	A. FY 2025-26 Financial Support for BALIS Libraries (Action Item)	Wasterlain Attachment 3, pg. 11
	B. FY 2025-26 Spotify and Meta Marketing Funding Allocation (Action Item)	Wasterlain Attachment 4, pg. 13
	C. Managing Self-Published Content	Baker
	D. Relationship Mapping	Baker
IV.	Reports	
	A. Report of System Chair	Baker
	B. Report of System Administration	Frost
V.	Public Comment - (Individuals are allowed three minutes, groups in attendance, five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendized pursuant to state law.)	

VI. Agenda Building and Location for October 3, 2025 Meeting

- Performance Reviews
- Enforcement of Behavior Policy

VII. Announcements

VIII. Adjournment

Brown Act: This meeting abides by Cal. Gov't Code § 54953.

Cal. Gov't Code § 54953(b)(1) "Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding."

Cal. Gov't Code § 54953(j)(6) A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both."

Gov't Code § 54953 (b)(2) "Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

- (A) All votes taken during a teleconferenced meeting shall be by rollcall.
- (B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.
- (C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.
- (D) The legislative body shall allow members of the public to access the meeting, and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3."

Gov't Code § 54953 (3) "If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e)."

Cal. Gov't Code § 54956 "The call and notice shall be posted at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public."

Meeting Locations

Alameda County Library – 2400 Stevenson Boulevard, Fremont, CA 94538

Contra Costa County Library – 777 Arnold Drive, Suite 210, Martinez, CA 94553

Hayward Public Library – 888 C Street, Hayward, CA 94541

Oakland Public Library – 125 14th Street, Oakland, CA 94612

Pleasanton Public Library – 400 Old Bernal Avenue, Pleasanton, CA 94566

Richmond Public Library – 325 Civic Center Plaza, Richmond, CA 94804

San Francisco Public Library – 100 Larkin Street, San Francisco, CA 94102

San Leandro Public Library – 300 W. Estudillo Avenue, San Leandro, CA 94577

PLP Office – 32 West 25th Avenue, Suite 201, San Mateo, CA 94403