

**SVLS Administrative Council Meeting**  
**Agenda**  
**March 17, 2025**  
**2:30 p.m.**

<https://us02web.zoom.us/j/84426658225?pwd=ajfvMbl6ljKBlJk6zGsCbiV60ULGei.1>

Meeting ID: 844 2665 8225; Passcode: 282073

Call-in Option: 669 900 6833

**SVLS Administrative Council**

Gayathri Kanth, Palo Alto City Library (Chair)  
Patty Wong, Santa Clara City Library (Vice-Chair)  
Jill Bourne, San Jose Public Library  
Jennifer Weeks, Santa Clara County Library District

Michelle Perera, Sunnyvale Public Library  
Ryan Baker, Los Gatos Public Library  
Tracy Gray, Mountain View Public Library

- |              |  |       |                     |
|--------------|--|-------|---------------------|
| <b>I.</b>    | <b>Call to Order and Introductions</b>   | Kanth |                     |
| <b>II.</b>   | <b>Approval of Consent Items (Action Item)</b>   | Kanth |                     |
|              | <b>A.</b> Adoption of Agenda   |       |                     |
|              | <b>B.</b> Approval of October 7, 2024 Minutes  |       | Attachment 1, pg. 3 |
| <b>III.</b>  | <b>Old Business</b>  |       |                     |
|              | <b>A.</b> FY 2025-26 SVLS Officers   | Kanth | Attachment 2, pg. 5 |
| <b>IV.</b>   | <b>New Business</b>  |       |                     |
|              | <b>A.</b> Day in the District Coordination   | Kanth | Attachment 3, pg. 6 |
|              | <b>B.</b> Review of FY 2025-26 SVLS Administrative Council Meeting Schedule  | Kanth | Attachment 4, pg. 9 |
| <b>V.</b>    | <b>Reports</b>   |       |                     |
|              | <b>A.</b> Silicon Valley Reads Update  | Weeks |                     |
|              | <b>B.</b> PLP Executive Committee Update   | Kanth |                     |
|              | <b>C.</b> System Administration Report   | Frost |                     |
| <b>VI.</b>   | <b>Announcements and Updates from Libraries</b>  |       |                     |
| <b>VII.</b>  | <b>Agenda Building and Location for Next Meeting on July 17, 2025</b>  |       |                     |
| <b>VIII.</b> | <b>Public Comment</b> (Individuals are allowed three minutes, groups in attendance five minutes. It is a system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendized pursuant to state law.) |       |                     |
| <b>IX.</b>   | <b>Adjournment</b>   |       |                     |

**Brown Act:** This meeting abides by Cal. Gov't Code § 54953.

Cal. Gov't Code § 54953(b)(1) “Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.”

Cal. Gov't Code § 54953(j)(6) A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both."

Gov't Code § 54953 (b)(2) “Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

(A) All votes taken during a teleconferenced meeting shall be by rollcall.

(B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

(C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(D) The legislative body shall allow members of the public to access the meeting, and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.”

Gov't Code § 54953 (3) “If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e).”

Cal. Gov't Code § 54956 “The call and notice shall be posted at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public.”

### **Meeting Locations:**

Mountain View Public Library, 585 Franklin Street, Mountain View, CA 94041

Palo Alto Public Library, 270 Forest Avenue, Palo Alto, CA 94301

Santa Clara City Library, 2635 Homestead Road, Santa Clara, CA 95051

Santa Clara County Library District, 1370 Dell Avenue, Campbell, CA 95008

**SVLS Administrative Council Meeting  
MINUTES  
October 7, 2024 – 3:00 PM  
Sunnyvale Public Library  
665 W. Olive Avenue, Sunnyvale, CA 94086**

**Council:**

Gayathri Kanth, Chair, Palo Alto City Library  
Ryan Baker, Los Gatos Library  
Melvyn Yabut, Mountain View Public Library  
Patty Wong, Santa Clara City Library  
Jennifer Weeks, Santa Clara County Library District  
Garrett Kuramoto, Sunnyvale Public Library

**System Staff:**

Carol Frost, PLP  
Justin Wasterlain, PLP

**I. Call to Order and Introductions**

The meeting was called to order at 3:10 by Chair Kanth.

**II. Approval of Consent Items****A. Adoption of Agenda****B. Approval of the July 18, 2024 Minutes**

A motion was made, and passed unanimously, to approve the Consent Items. (M/S Baker/Weeks)

**III. Old Business****A. PLP World Language Project Changes**

Baker described the SVLS Technical Services Workgroup's involvement in the development of the PLP World Language Project and expressed appreciation for their work. He presented an outline to transition the project to the wider PLP community with a focus on collection development and vendor identification to assist libraries with limited access to language specialists who can purchase materials for languages their local community needs. Baker recommends a change in terminology from "world languages" to "languages other than English" or LOTEs to better represent the breadth of languages this project would incorporate, while specifically excluding English as the dominate default. Weeks asked if each language would be required to have three Language Specialists. Baker noted not all languages may have enough qualified staff to meet that level and acknowledged that some languages may only have one Specialist assigned if others cannot be identified. Weeks inquired if there was a specific classification to be considered a Language Specialist. Baker responded that Language Specialists would be individuals already engaged in this type of work. Baker agreed to assist the workgroup for 18 months until it is established.

**B. Collaborative Projects Using SVLS Reserves**

The Council will revisit this topic if there is a need to do so. No action taken.

**C. Consideration of 2025 Contribution to Silicon Valley Reads**

Weeks provided information about the 2025 Silicon Valley Reads program. A motion was made, and passed unanimously, to approve the use of \$5,000 in SVLS reserve funds to support the 2025 Silicon Valley Reads program. (M/S Wong/Perera)

**D. Dolly Parton Imagination Library Update**

The Council discussed the challenges of finding a viable non-profit partnership for this program, particularly one that had capacity for county-wide coverage. Weeks volunteered to ask DPIL for information on how many children were signed up for the program in the county.

**IV. New Business****A. Emergency Operations Center Discussion**

Wong recommended SVLS libraries share information with each other about heating and cooling center activation activities to better inform the public and coordinate local efforts accordingly. She also asked for information to be shared when access to important resources is changed. Directors will check in quarterly about activities or on an as-needed basis.

**V. Reports****A. Silicon Valley Reads**

Weeks referred to information previously provided in Item III.C.

**B. PLP Executive Committee Update**

No report.

**C. Report of System Administration**

Frost described potential changes to CLSA reporting forms in FY 2024-25. She provided an update on SB 1383.

**VI. Announcements and Updates from Libraries**

Directors provided updates about the activities at their libraries.

**VII. Agenda Building and Location for Next Meeting on January 16, 2025**

Meeting will be held at Santa Clara County.

**VIII. Public Comment**

No public comment.

**IX. Adjournment**

The meeting was adjourned at 5:04 p.m. by Chair Kanth.



**To: Silicon Valley Library System Administrative Council**  
**From: Jennifer Weeks**  
**Subject: FY 2025-26 SVLS Officers**  
**Date: March 17, 2025**

**Background**

The current officers were elected for FY 2024-25 and 2025-26. New officers will be elected at the Council’s April 2026 meeting

**Term Limits from the Bylaws (Adopted 2019):**

*“Section 2: Officers*

- A. *The elected officers will be a Chairperson and a Vice-chairperson (Chair-elect) elected by the Administrative Council. The Vice-chairperson will also serve as Treasurer.*
- B. *The term of elected officers will be for two years, starting July 1st of alternate years.*
- C. *Election of officers will take place at the Administrative Council meeting in alternate years prior to the 1st meeting of the fiscal year.*
- D. *The Pacific Library Partnership Executive Director will function as the Secretary of the Administrative Council.*
- E. *These officers will perform all duties prescribed by these bylaws and by the parliamentary authority adopted by the Administrative Council.*
- F. *Any vacancy among the officers of the Administrative Council will be filled for the remainder of the fiscal year by action of the Administrative Council.*

<b>FY</b>	<b>Chair</b>	<b>Vice-Chair (Chair-elect)</b>
2024-25		
2025-26	Gayathri Kanth	Patty Wong
2022-23		
2023-24	Jennifer Weeks	Gayathri Kanth
2020-21		
2021-22	Tracy Gray	Jennifer Weeks
2019-20		
2020-21	Ryan Baker	Tracy Gray
2018-19:	Hilary Keith	Monique Ziesenhenn
2017-18:	Hilary Keith	Monique Ziesenhenn
2016-17:	Hilary Keith	Monique Ziesenhenn



## 2025 LEGISLATIVE PRIORITIES

The California Library Association — through its members and advocates — works to make a difference for all Californians by providing adequately funded libraries, which transform lives through their programs and services.

CLA has adopted the following legislative priorities for 2025:

### 1. Restoration of vital library funds which were cut in the previous budget cycle

- a. Restoration of CLSA (California Library Services Act) funding to pre-2024-25 levels. CLSA fosters resource sharing among libraries, particularly in rural areas where funding challenges negatively impact library access for patrons. CLSA funding was reduced by 50% in the previous budget cycle to \$1.88 million. CLA seeks a restoration of this funding and specifically requests that \$3.2 million be augmented to the current baseline, which would bring total funding for CLSA to \$5 million. NOTE: This new funding would be utilized for CLSA programs only and would be completely exclusive of Zip Books.
- b. Restoration of Lunch at the Library funding to pre-2024-25 levels. Lunch at the Library provides 300,000+ free and nutritious summer lunches, accompanied by literacy-enhanced wrap-around programming, at hundreds of libraries each year. Lunch at the Library funding was reduced in the previous budget cycle, from \$5.5 million to \$3 million. This reduction has a direct negative impact on the ability of libraries to fight food insecurity. CLA will seek a restoration of this funding to \$5.5 million.

### 2. New and Ongoing Funding Requests

- a. Funding support for this mandate, to ensure wrap-around services to enhance literacy and provide learning opportunities for UTK-12 students. This combination of priorities will guarantee low-barrier library access to millions of California school children.
  - i. SB321-Ashby (2023) was passed without accompanying financial support. CLA respectfully requests \$3.5 million in one-time funding to ensure library card access for California's school-aged children, without placing undue financial burden on library jurisdictions.
  - ii. CLA further requests \$3 million in ongoing funding to restore state-wide access to BrainFuse online services. Over 600,000 tutoring sessions were initiated during the two years this service was previously available. Funding restoration would provide universal access to vital learning services, via student library cards issued from SB321-Ashby.

3. **Continuation of Federal funding.** CLA recognizes the invaluable nature of federal funding for California's library jurisdictions. The USDA's Summer Meals Program helps libraries combat food insecurity, by providing meals at public library locations through Lunch at the Library. E-Rate funding ensures vital broadband internet access in at-risk communities. The Institute for Museum

and Library Services provides logistical and financial support for library services and programs throughout the state. To the extent feasible, CLA will advocate for the continuation of federal programs that support California libraries. Should such programs be reduced or eliminated, CLA will request gap funding from the State of California, to ensure continuation of services until such a time that funding can be reinstated.

4. **Equitable Access to Critical Library and Information Services.** When opportunities for advocacy arise, CLA shall take supportive positions on the following core library values:
  - a. Libraries as partners in community resiliency efforts including accessible buildings, upgrades to critical infrastructure, and support in times of disaster, such as wildfires and extreme heat.
  - b. Broadband equity and digital literacy for unserved and underserved communities.
  - c. Support the freedom to read and access to material with diverse points of view.
  - d. Support libraries as a safe haven for all community members.
  - e. Early literacy, school readiness, adult literacy, career development, vocational support, and assistance to vulnerable populations.
  - f. Mandate and fund credentialed Teacher Librarians in all California Public Schools and support creating a Library Lead position in the Statewide System of Support.
  - g. Support for libraries to purchase digital content including eBooks and eAudiobooks at the same price as consumers.
  - h. Support for California's law libraries.

CLA supports positive action in key areas, including, but not limited to Equity, Inclusion and Anti-Racism, Intellectual Freedom, Privacy, and Net Neutrality.

CLA also monitors all state legislation that may impact items on the above list or that are identified as having an impact on libraries, library funding and/or library staff.

**SVLS Legislative Representatives**

California State Assembly Representatives

<b>District</b>	<b>Name</b>	<b>PLP Libraries</b>	<b>Party</b>	<b>Capitol Building Room</b>	<b>Phone</b>	<b>District Offices</b>
23	Marc Berman	Mountain View, Palo Alto, SCCLD, SJPL	(D)	8130	(916)319-2023	721 Colorado Ave, Suite 1010, Palo Alto, CA 94303
24	Alex Lee	SCCLD, SJPL	(D)	6330	(916) 319-2024	1313 North Milpitas Blvd, Suite 255, Milpitas, CA 95035
25	Ash Kalra	SJPL	(D)	4610	(916) 319-2025	111 W. St John St, Suite 1150, San Jose, CA 95113
26	Patrick Ahrens	SCCL, SCCLD, SJPL, Sunnyvale	(D)	6110	(916) 319-2026	20111 Stevens Creek Blvd, Suite 220, Cupertino, CA 95014
28	Gail Pellerin	SCCLD, SJPL, Los Gatos	(D)	6310	(916) 319-2028	3150 Almaden Expressway, Suite 252, San Jose, CA 95118
29	Robert Rivas	SCCLD	(D)	8330	(916) 319-2029	60 West Market Street, Suite 110, Salinas, CA 93901

California State Senators

<b>District</b>	<b>Name</b>	<b>PLP Libraries</b>	<b>Party</b>	<b>Capitol Building Room</b>	<b>Phone</b>	<b>District Offices</b>
10	Aisha Wahab	SCCL, SCCLD, SJPL, Sunnyvale	(D)	8530	(916) 651-4410	39510 Paseo Padre Pkwy, Suite 280, Fremont, CA 94538
13	Josh Becker	Mountain View, Palo Alto, SCCLD, Sunnyvale	(D)	6520	(916) 651-4013	3525 Alameda de las Pulgas, Menlo Park, CA 94025
15	Dave Cortese	Los Gatos, SCCLD, SJPL	(D)	7520	(916) 651-4015	1155 Meridian Ave, Suite 100, San Jose, CA 95125
17	John Laird	SCCLD, SJPL	(D)	8720	(916) 651-4017	99 Pacific St, Suite 575F, Monterey, CA 93940

US Congressional Reps

<b>District</b>	<b>Name</b>	<b>PLP Libraries</b>	<b>Party</b>	<b>Office Room</b>	<b>Phone</b>	<b>District Offices</b>
16	Sam Liccardo	Los Gatos, Mountain View, Palo Alto, SCCLD,	(D)	1117 LHOB	(202) 225-8104	270 Capistrano Road, Suite 6, Half Moon Bay, CA 94019
17	Ro Khanna	SCCL, Sunnyvale, SCCLD	(D)	306 CHOB	(202) 225-2631	3150 De La Cruz Blvd, Suite 240, Santa Clara, CA 95054
18	Zoe Lofgren	SJPL, SCCLD	(D)	1401 LHOB	(202) 225-3072	635 N. First St, Suite B, San Jose, CA 95112



## FY 2025/2026 SVLS Administrative Council Meeting Schedule

July 17, 2025

October 16, 2025

January 15, 2026

April 16, 2026

All meetings will be held at 10 a.m. the third Thursday of the month. The location is to be determined. As per past practice, we will hold these dates for potential meetings, but will cancel any meetings that are not deemed necessary.