Pacific Library Partnership Staff Development Committee

Agenda

Tuesday, September 13, 10:00 a.m. – Noon

32 W. 25th Avenue, Suite 201
San Mateo, CA 94402

Committee Chairs: Tierney Alvarado & Christopher Ota
Recorder: Rebekah Gonzalez

I. Welcome/Introductions

II. Review/Approval of Minutes of July meeting (Action Item)

III. Review/Approval of the Agenda (Action Item)

IV. Set Date & Location for 2022 – 2023 meetings (Action Item, 5 minutes)

<table>
<thead>
<tr>
<th>Dates</th>
<th>Location</th>
<th>Minutes Taker</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 12, 2022</td>
<td>Zoom</td>
<td>Fiona</td>
</tr>
<tr>
<td>September 13, 2022</td>
<td>PLP Office</td>
<td>Rebekah</td>
</tr>
<tr>
<td>November 8, 2022</td>
<td></td>
<td>Rebekah</td>
</tr>
<tr>
<td>January 10, 2023</td>
<td></td>
<td>Cheryl</td>
</tr>
<tr>
<td>March 14, 2023</td>
<td></td>
<td>Cheryl</td>
</tr>
<tr>
<td>May 9, 2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td>July 11, 2023</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

V. Discuss plans post-FOL Conference; planning starts Nov 8. (5 minutes)
   a. Brown Bag Trainings (virtual?)
   b. Spring Training?

VI. FOL 2022, Last Minute Items

VII. PLPSDC Website Updates (5 minutes)

VIII. Announcements

IX. Adjournment

APPENDIX

Future of Libraries 2021 Conference Details and Committee Assignments

- **Conference Title:** Future of Libraries 2022: ???
- **Conference Date and Time:** Tuesday, October 18, 9:00am – 4:00pm
- **Cost:** $30
- **Conference Chairs:** Tamecca Brewer
- **Emcee:** Rebekah Gonzalez
- **Introductions:** Carol Frost, Tamecca Brewer
- **Stage Manager:** tbd
**Speaker Coordinators:** Tierney, Chris, Cheryl, Rebekah, Aydin, Tamecca  
**Publicity:** Aydin Kwan  
**Digital logistics:** Christopher Ota (Youtube posting)  
**Evaluations:** Karen Engle (physical & Survey Monkey (QR code))  
**Agenda:** tbd  
**Registration:** Christopher Ota works with Wendy Cao

**Confirmed Presenters FOL 2022**

1. **Keynotes:** Wanda Powell, *Los Angeles Southwest College*, & Frieda Afary, *Ret. Los Angeles Public Library*
   a. **Topic?**

2. **Libraries & Homelessness Issues Panel**
   a. **Moderator – tbd**  
   b. Derek Wolfgram, *Redwood City Public Library*  
   c. Gia Paolini, *San Pablo Library*  
   d. Kimberli Buckley, *Concord Library*

3. **Student Library Card Initiative Panel**
   a. **Moderator – tbd**  
   b. Nathan Bromley, *Livermore Public Library*  
   c. Lauren Hancock, *San Jose Public Library*  
   d. Mary Corpora, *Pleasanton Public Library*

4. **Library of Things Panel**
   a. **Moderator – Adyin Kwan, Sunnyvale Public Library**  
   b. Tierney Alvarado, *Livermore Public Library*  
   c. Rainn Shaw, *Oakland Public Library*  
   d. Thomas Fassett, *Sunnyvale Public Library*  
   e. Megan Tristao, *Santa Clara City Library* (pending)

5. **Controlled Digital Lending, Cabrillo College Library**
   a. Joanna Messer Kimmitt, Director of Library Programs & Services, Cabrillo College

6. **Program Lightning Rounds “What great programs has your library been offering?”**
   a. **When?**  
   b. **How many presenters?**

**Working Publicity Plan (2022):**

1. **Title and Description:** put a draft on Basecamp and all can comment  
2. **Aug 24** - Save the Date – Title, Speakers  
3. **Sept 12** - Registration Opens - Bios of speakers, more info, descriptions of sessions  
4. Put on Calix, Baynet, Social Media  
5. Email past registrants – ask Wendy for info  
6. Cap on registration?  
7. **Sept 17 Agenda done, send to PLP website, participants**

**Next Meeting**
Tuesday, November 8th, 1pm – 3pm virtual meeting on Zoom.

FY 2021-2022 meeting dates and locations

<table>
<thead>
<tr>
<th>Dates</th>
<th>Location</th>
<th>Minutes Taker</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 13, 2022</td>
<td>PLP Office</td>
<td>Rebekah</td>
</tr>
<tr>
<td>November 8, 2022</td>
<td></td>
<td>Rebekah</td>
</tr>
<tr>
<td>January 10, 2023</td>
<td></td>
<td>Cheryl</td>
</tr>
<tr>
<td>March 14, 2023</td>
<td></td>
<td>Cheryl</td>
</tr>
<tr>
<td>May 9, 2023</td>
<td></td>
<td></td>
</tr>
<tr>
<td>July 11, 2023</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Zoom meeting information

Join Zoom Meeting
https://us02web.zoom.us/j/82197413002?pwd=ZEJMbGN0N1ptODVicGVKc3V3aXlZUT09

Meeting ID: 821 9741 3002
Passcode: 060182
One tap mobile
+16699006833,,82197413002# US (San Jose)
+12532158782,,82197413002# US (Tacoma)

Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 646 876 9923 US (New York)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
Meeting ID: 821 9741 3002
Find your local number: https://us02web.zoom.us/u/kdlvr8InKZ

Brown Act
The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:
(1) it must comply with all of the Act's requirements applicable to other meetings;
(2) all votes must be taken by roll call;
(3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
(4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
(5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
(6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

Meeting Locations
Pacific Library Partnership Offices, 32 West 25th Ave, Suite #201, San Mateo, CA 94403
Alameda County Library, Fremont Library, 2400 Stevenson Boulevard, Fremont, CA 94538
Contra Costa County Library, 777 Arnold Drive Suite #210, Martinez, CA 94553
Daly City Public Library, 275 Southgate Avenue, Daly City, CA 94015
Livermore Public Library, 1188 S. Livermore Avenue, Livermore, CA 94550
Los Gatos Public Library, 100 Villa Avenue, Los Gatos, CA 95030
Mountain View Public Library, 585 Franklin St., Mountain View, CA 94041
Pleasanton Public Library, 400 Old Bernal Avenue, Pleasanton, CA 94566
Redwood City Public Library, 1044 Middlefield Road, Redwood City, CA 94063
San Jose Public Library, Calabazas branch, 1230 South Blaney Avenue, San Jose, CA 95129
South San Francisco Public Library, 840 West Orange Avenue, South San Francisco, CA 94080
Sunnyvale Public Library, 665 W. Olive Avenue, Sunnyvale, CA 94086