Pacific Library Partnership Staff Development Committee
Agenda

Tuesday, July 12, 2022, 1-3pm
Virtual Zoom Meeting

Zoom link
Meeting ID: 857 0770 5354 Passcode: 033443
Phone option: (669) 900-6833

32 W. 25th Avenue, Suite 201
San Mateo, CA 94402

Committee Chairs: Tierney Alvarado and Chris Ota

I. Welcome/Introductions (15 minutes)
   a. Introductions
   b. Minutes taker: Fiona
   c. Review/Approval of May 2022 Meeting Minutes (Action Item)
   d. Review/Approval of the Agenda (Action Item)

II. Set date and location for 2022-2023 meetings (Action Item, 5 minutes)

<table>
<thead>
<tr>
<th>Dates</th>
<th>Location</th>
<th>Minutes taker</th>
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<tbody>
<tr>
<td>July 12, 2022</td>
<td>Zoom</td>
<td>Fiona</td>
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<tr>
<td>September 13, 2022</td>
<td>Rebekah</td>
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<td>November 8, 2022</td>
<td>Rebekah</td>
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<td>January 10, 2023</td>
<td>Cheryl</td>
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<td>March 14, 2023</td>
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<td>May 9, 2023</td>
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<td>July 11, 2023</td>
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III. Annual Report Review (Action Item, 5 minutes)
    a. Past chairs, Melvyn Yabut and Cheryl Lee to review Annual Report with committee members

IV. Guidelines for Participation in PLP Events (10 min)
    a. Who can be invited to PLP events

V. Future of Libraries 2022 (75 minutes)
    a. CALL sponsorship (5 min)
    b. Location/format (10 min)
        i. In person, hybrid, or all online
        ii. Currently have Koret Auditorium at SFPL reserved for Tuesday 10/18/2022
iii. Koret cannot do live-streaming, could record and post later  
c. Finalize Topic and Speakers (45 min)  
   i. See appendix for brainstorming from May meeting  
   ii. Suggestion from Carol Frost: de-escalation  

d. Assign Tasks (15 min)  
   i. Emcee  
   ii. Introductions  
   iii. Speaker Coordinators  
   iv. Publicity  
   v. Digital Logistics  
   vi. Evaluations  
   vii. Handouts/webpage  
   viii. Agenda  
   ix. Technical support for Zoom/platform  
      1. Chat moderation  
      2. Tech issues  

VI. PLPSDC Website Updates (5 minutes)  
VII. Announcements (5 minutes)  
VIII. Adjournment  

APPENDIX  
Future of Libraries 2022 – Brainstorming from May 2022 Meeting  
Planning  

- Takes place in the fall, typically October.  
- If in person – we use Koret Auditorium, SFPL Main Library  
- When selecting a date, avoid the 2nd floor of October (in person) because of the Salesforce conference in SF.  
- Do we do it virtual or in person?  
  o Heart – in person: 1  
  o Shock face – virtual: 1  
  o Cry face – hybrid: 8 or 9  
- We will consider doing hybrid.
Aydin is our resident expert on hybrid programming – possible tech support. Possible too are Fiona and Daniel K.

**Brainstorming ideas**

- Cheryl: State of libraries – state of flux. Getting a panel of deputies and AD. Where are we at that point.
- Chris: get the top leaders of professional associations to be part of the panel.
- Tierney: partnering with other organizations to address DEI. Make your programming diverse and equitable.
- Tamecca: Ted Talk, go out and have community groups to come in and do the programming - of the people, by the people, for the people – community-driven programming - [https://youtu.be/aICwIH1vZ9w](https://youtu.be/aICwIH1vZ9w)
- Aydin: working with patrons with different needs – patron experiencing homelessness.
- Tierney/Cheeryl: Code of Conduct – terms use that does not perpetuate racism or biases.
- Chris: Themes – post-pandemic issues. School children – PTSD. How to heal the trauma from the pandemic. Community-based, what role will libraries play in helping our communities from the impact of the pandemic.
- Cheryl: how to document employee issues.
- Tamecca: how do you network.
- Rebekah: Change management, change perception of other staff.

**Venue**

- Tierney will reach out to Katrin R of SFPL to check availability of Koret.
- Rebekah will check for available space in San Jose PL for a room with a capacity of at least 200.

Next steps: Continue brainstorming for FOL 2022 topics.

**Zoom meeting information**

Join Zoom Meeting
https://us02web.zoom.us/j/82197413002?pwd=ZEJMbGN0Ni1ptODVicGVKc3V3aXlZUT09

Meeting ID: 821 9741 3002
Passcode: 060182
One tap mobile
+16699006833,,82197413002# US (San Jose)
Next Meeting
September 13, 2022 on Zoom

Brown Act
The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:
(1) it must comply with all of the Act's requirements applicable to other meetings;
(2) all votes must be taken by roll call;
(3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
(4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
(5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
(6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

Meeting Locations
Pacific Library Partnership Offices, 32 West 25th Ave, Suite #201, San Mateo, CA 94403
Alameda County Library, Fremont Library, 2400 Stevenson Boulevard, Fremont, CA 94538
Contra Costa County Library, 777 Arnold Drive Suite #210, Martinez, CA 94553
Daly City Public Library, 275 Southgate Avenue, Daly City, CA 94015
Livermore Public Library, 1188 S. Livermore Avenue, Livermore, CA 94550
Los Gatos Public Library, 100 Villa Avenue, Los Gatos, CA 95030
Mountain View Public Library, 585 Franklin St., Mountain View, CA 94041
Pleasanton Public Library, 400 Old Bernal Avenue, Pleasanton, CA 94566
Redwood City Public Library, 1044 Middlefield Road, Redwood City, CA 94063
San Jose Public Library, Calabazas branch, 1230 South Blaney Avenue, San Jose, CA 95129
South San Francisco Public Library, 840 West Orange Avenue, South San Francisco, CA 94080
Sunnyvale Public Library, 665 W. Olive Avenue, Sunnyvale, CA 94086