



**Pacific Library Partnership**  
Staff Development Committee

**Pacific Library Partnership Staff Development Committee  
Agenda**

Tuesday, July 12, 2022, 1-3pm

Virtual Zoom Meeting

[Zoom link](#)

**Meeting ID:** 857 0770 5354 **Passcode:** 033443

Phone option: (669) 900-6833

32 W. 25th Avenue, Suite 201

San Mateo, CA 94402

Committee Chairs: Tierney Alvarado and Chris Ota

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**I. Welcome/Introductions (15 minutes)**

- a. Introductions
- b. Minutes taker: Fiona
- c. Review/Approval of May 2022 Meeting Minutes (Action Item)
- d. Review/Approval of the Agenda (Action Item)

**II. Set date and location for 2022-2023 meetings (Action Item, 5 minutes)**

Dates	Location	Minutes taker
July 12, 2022	Zoom	Fiona
September 13, 2022		Rebekah
November 8, 2022		Rebekah
January 10, 2023		Cheryl
March 14, 2023		Cheryl
May 9, 2023		
July 11, 2023		

**III. Annual Report Review (Action Item, 5 minutes)**

- a. Past chairs, Melvyn Yabut and Cheryl Lee to review Annual Report with committee members

**IV. Guidelines for Participation in PLP Events (10 min)**

- a. Who can be invited to PLP events

**V. Future of Libraries 2022 (75 minutes)**

- a. CALL sponsorship (5 min)
- b. Location/format (10 min)
  - i. In person, hybrid, or all online
  - ii. Currently have Koret Auditorium at SFPL reserved for Tuesday 10/18/2022



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- iii. Koret cannot do live-streaming, could record and post later
  - c. Finalize Topic and Speakers (45 min)
    - i. See appendix for brainstorming from May meeting
    - ii. Suggestion from Carol Frost: de-escalation
  - d. Assign Tasks (15 min)
    - i. Emcee
    - ii. Introductions
    - iii. Speaker Coordinators
    - iv. Publicity
    - v. Digital Logistics
    - vi. Evaluations
    - vii. Handouts/webpage
    - viii. Agenda
    - ix. Technical support for Zoom/platform
      - 1. Chat moderation
      - 2. Tech issues
- VI. PLPSDC Website Updates (5 minutes)**
- VII. Announcements (5 minutes)**
- VIII. Adjournment**

### APPENDIX

#### Future of Libraries 2022 – Brainstorming from May 2022 Meeting Planning

- Takes place in the fall, typically October.
- If in person – we use Koret Auditorium, SFPL Main Library
- When selecting a date, avoid the 2nd floor of October (in person) because of the Salesforce conference in SF.
- Do we do it virtual or in person?
  - Heart – in person: 1
  - Shock face – virtual: 1
  - Cry face – hybrid: 8 or 9
- We will consider doing hybrid.



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- Aydin is our resident expert on hybrid programming – possible tech support. Possible too are Fiona and Daniel K.

### Brainstorming ideas

- Cheryl: State of libraries – state of flux. Getting a panel of deputies and AD. Where are we at that point.
- Chris: get the top leaders of professional associations to be part of the panel.
- Tierney: partnering with other organizations to address DEI. Make your programming diverse and equitable.
- Tamecca: Ted Talk, go out and have community groups to come in and do the programming - of the people, by the people, for the people – community-driven programming - <https://youtu.be/aIcwIH1vZ9w>
- Aydin: working with patrons with different needs – patron experiencing homelessness.
- Tierney/Cheryl: Code of Conduct – terms use that does not perpetuate racism or biases.
- Chris: Themes – post-pandemic issues. School children – PTSD. How to heal the trauma from the pandemic. Community-based, what role will libraries play in helping our communities from the impact of the pandemic.
- Fiona: maybe for the Brown Bag - preparing for the future for public employees.
- Cheryl: how to document employee issues.
- Tamecca: how do you network.
- Rebekah: Change management, change perception of other staff.

### Venue

- Tierney will reach out to Katrin R of SFPL to check availability of Koret.
- Rebekah will check for available space in San Jose PL for a room with a capacity of at least 200.

Next steps: Continue brainstorming for FOL 2022 topics.

### Zoom meeting information

Join Zoom Meeting

<https://us02web.zoom.us/j/82197413002?pwd=ZEJMbGN0N1ptODVicGVKc3V3aXlZUT09>

Meeting ID: 821 9741 3002

Passcode: 060182

One tap mobile

+16699006833,,82197413002# US (San Jose)



# Pacific Library Partnership

## Staff Development Committee

+12532158782,,82197413002# US (Tacoma)

Dial by your location

- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 646 876 9923 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

Meeting ID: 821 9741 3002

Find your local number: <https://us02web.zoom.us/j/82197413002>

### **Next Meeting**

September 13, 2022 on Zoom

### **Brown Act**

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

### **Meeting Locations**

Pacific Library Partnership Offices, 32 West 25<sup>th</sup> Ave, Suite #201, San Mateo, CA 94403  
Alameda County Library, Fremont Library, 2400 Stevenson Boulevard, Fremont, CA 94538  
Contra Costa County Library, 777 Arnold Drive Suite #210, Martinez, CA 94553  
Daly City Public Library, 275 Southgate Avenue, Daly City, CA 94015  
Livermore Public Library, 1188 S. Livermore Avenue, Livermore, CA 94550  
Los Gatos Public Library, 100 Villa Avenue, Los Gatos, CA 95030  
Mountain View Public Library, 585 Franklin St., Mountain View, CA 94041



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Pleasanton Public Library, 400 Old Bernal Avenue, Pleasanton, CA 94566

Redwood City Public Library, 1044 Middlefield Road, Redwood City, CA 94063

San Jose Public Library, Calabazas branch, 1230 South Blaney Avenue, San Jose, CA 95129

South San Francisco Public Library, 840 West Orange Avenue, South San Francisco, CA 94080

Sunnyvale Public Library, 665 W. Olive Avenue, Sunnyvale, CA 94086