

## BALIS Administrative Council Meeting

### AGENDA

**April 1, 2022**  
**10:00 a.m. via Zoom**

<https://us02web.zoom.us/j/86834968366?pwd=Z3NaSW5xUmVna2h6V2dTNHBpK0xYUT09>

Meeting ID: 868 3496 8366 Passcode: 428616

Call-in Option: (669) 900-6833

- |             |  |       |                      |
|-------------|--|-------|----------------------|
| <b>I.</b>   | <b>Call to Order and Introductions</b>                               | McKee |                      |
| <b>II.</b>  | <b>Approval of Consent Calendar (Action Item)</b>                    |       |                      |
|             | A. Adoption of Agenda  | McKee |                      |
|             | B. Approval of the January 7, 2022 Minutes                           | McKee | Attachment 1, pg. 3  |
| <b>III.</b> | <b>Old Business</b>  |       |                      |
|             | A. Review and Approval of Lawyers in Library Contract (Action Item)  | McKee | Attachment 2, pg. 7  |
|             | B. Review of Delivery Schedule                                       | Frost | Attachment 3, pg. 17 |
|             | C. Strategic Planning Sharing  | Mayer |                      |
|             | D. COVID-19 Reopening Updates and Share-outs, Including Staff Morale | McKee |                      |
|             | E. Staff Development Funding Updates                                 | McKee | Attachment 4, pg. 18 |
| <b>IV.</b>  | <b>New Business</b>  |       |                      |
|             | A. Review of BALIS Staff Development Fund Use (Action Item)          | Frost | Attachment 5, pg. 19 |
|             | B. Day in the District Discussion                                    | McKee | Attachment 6, pg. 20 |
|             | C. Review of BALIS Meeting Schedule for FY 2022-23                   | McKee | Attachment 7, pg. 34 |
| <b>V.</b>   | <b>Reports</b>   |       |                      |
|             | A. Report of System Chair  | McKee |                      |
|             | B. Report of System Administration                                   | Frost |                      |

- VI. Public Comment** - (Individuals are allowed three minutes, groups in attendance, five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendaized pursuant to state law.)
- VII. Agenda Building and Location for Next Meeting on July 1, 2022**
- VIII. Announcements**
- IX. Adjournment**

**Brown Act:** The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code § 54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

### **Meeting Locations**

PLS/PLP Admin office, 32 W. 25<sup>th</sup> Ave., Suite 201, San Mateo, CA 94403  
 Alameda County Library, 2450 Stevenson Blvd., Fremont, CA 94538  
 Alameda Free Library, 1550 Oak St., Alameda, CA 94501  
 Berkeley Public Library, 2090 Kittredge St., Berkeley, CA 94704  
 Contra Costa County Library, 777 Arnold Dr., #210, Martinez, CA 94553  
 Hayward Public Library, 888 C St., Hayward, CA 94541  
 Livermore Public Library, 1188 S. Livermore Ave., Livermore, CA 94550  
 Oakland Public Library, 125 14th St., Oakland, CA 94612  
 Pleasanton Public Library, 400 Old Bernal Ave., Pleasanton, CA 94566  
 Richmond Public Library, 325 Civic Center Plaza, Richmond, CA 94804  
 San Francisco Public Library, 100 Larkin St., San Francisco, CA 94102

**BALIS Administrative Council****MINUTES****January 7, 2022****10:00 a.m. via Zoom****Attendees:****Council:**

Alison McKee, Chair, Contra Costa County  
Cindy Chadwick, Alameda County  
Jane Chisaki, Alameda Free  
Tess Mayer, Berkeley Public  
Jayanti Addleman, Hayward Public  
Anwan Baker, Livermore Public  
Jamie Turbak, Oakland Public  
Lia Bushong, Pleasanton Public  
Melinda Cervantes, Richmond Public  
Michael Lambert, San Francisco Public

**Staff:**

Carol Frost, PLP/BALIS  
Yemila Alvarez, PLP/BALIS

**I. Call to Order and Introductions**

The meeting was called to order at 10:03 a.m. by Chair McKee. The libraries shared introductions.

**II. Approval of Consent Calendar****A. Adoption of Agenda****B. Approval of the October 1, 2021 Minutes**

A motion was made to approve the Consent Calendar as presented. A roll-call vote was taken. Cervantes abstained from voting. All other members voted in the affirmative and the motion passed. (M/S Chisaki/Chadwick)

**III. Old Business****A. COVID-19 Reopening Updates and Shareouts**

Contra Costa has had significant staff staying home due to exposure but has so far been able to sustain operations. Had an arson incident and have also had several patron incidents. Alameda County has been monitoring service as staff has been quarantining but has still been able to continue services and is not offering in-person programming. They have been experiencing strange patron behaviors, particularly at the Fremont location during the last few months that they are hoping to address. Livermore is open all regular hours- they are not offering in-person programming at this time, but are offering outdoor storytimes. They have had very limited staff shortages due to COVID-19 and will be starting temperature checks for staff soon. Study rooms and galleries are still unable to be reserved. They also reported having

patrons exhibit inappropriate behaviors, such as intentionally wearing masks incorrectly and trying to video-record staff as they address the issues. Oakland also reported significant disturbing patron behavior. A 14-year-old known library patron recently brought a loaded gun to the library and threatened to "shoot up the community." He was taken in custody by police and evaluated by Children's Hospital. San Francisco has about 25 COVID-19 staff cases in the last few weeks. They have not had to adjust open hours yet as a result, but there is concern if more cases occur. The library has not had as much bad behavior as prior to COVID, but this is likely because of the significantly reduced foot traffic. Patrons are continuously needing to be reminded about appropriate masking protocols. For in-person programming, there have been some limited events offered and a few more are being planned, but storytimes are not being re-introduced any time soon, not until the youngest patrons can be vaccinated. They have required public services staff to work full-time on-site. They have allowed support staff in Finance, HR, IT and some Facilities managers, analysts, etc., to work from home up to 3 days a week, but during this surge some of them are now working 5 days a week from home. Richmond is open very few hours and has not seen a significant increase in unruly behavior. Have had 9 part-time vacancies that are in the process of being filled with a target date of February. The City does not support remote work full-time but is allowing schedules as appropriate for certain positions. Has placed an order for KN95 masks and will likely require weekly masks provided to staff on a voluntary basis. All employees are required to be fully vaccinated and boosted except those with waivers who must still test weekly. Is hoping to increase hours once staffing levels increase. Blue medical masks are available to the public. Richmond is not offering in-person programming and meeting rooms are closed. Emphasis remains on online programming, collections and services. Berkeley has reverted to outdoor pickup of materials and is anticipating they will not be able to maintain regular service with current staffing levels and outbreaks. They have not been able to resume indoor programming and will likely be reducing outdoor programming. Berkeley has not yet opened their community meeting rooms. Alameda City has been open and staffing has not been significantly impacted in the library, although other City departments have been impacted. Has had people out with non-COVID-related illnesses, and only one potential exposure. Is not offering in-person programming for children. Most programming is virtual, although there has been some hybrid programming. Oakland has been experiencing everything all the other libraries have mentioned in terms of patron behavior. Has had to terminate some staff due to non-compliance with vaccination requirements, and is largely denying medical or religious exemptions. There have been discussions around an ordinance that was passed requiring vaccination compliance for patrons. The ordinance will be going into effect in February but includes an exemption for the library, since it would be too difficult to enforce and would require denial of access to the libraries.

**B. Staff Development Funding Updates**

Alvarez reported the requests.

**C. Telecommuting Policies**

Contra Costa has a two-step policy. Department heads can approve staff to work remotely up to 2 days a week. For anything above that, the County Administrator needs to approve, and will not approve over 3 days. Livermore completed their City-wide telecommuting policy, which includes no more than 2 days per week of telecommuting. They will be accepting applications from staff beginning next week. HR has temporarily allowed department staff to allow staff members who are quarantining or sick to work from home if they are able to do so. The City and County of San Francisco issued a memo the last week of December that allows up to 100% telecommuting through January 18. Berkeley mentioned that the topic of telecommuting is a recruitment issue and libraries are competing with other industries that are allowing more flexibility, and so libraries will likely not be able to recruit quality candidates if they do not offer some level of flexibility. Alameda County has no restrictions on telecommuting, and there is a form to complete if staff want to telecommute. Pleasanton has a brand-new telecommuting policy which outlines that staff that are knowledge workers and are able to work a maximum of two days per week from home.

**D. In-person vs. Virtual Programming**

The libraries reiterated that most places are not offering in-person programming except on a very limited basis, due to the ongoing pandemic and surge of the Omicron variant.

**IV. New Business****A. Review of Current Officers and Terms**

Alvarez shared that the current officers have completed the first year of their terms and will be moving into the second year of their terms in June.

**V. Reports****A. Report of System Chair**

McKee shared that Contra Costa County Library has revamped their requirements for eligibility to apply for librarian positions to remove the MLIS. They have completed the first recruitment, which will be followed by a written examination and an eligibility list. Were able to increase salaries for librarians by 7%.

**B. Report of System Administration**

PLP is not expected to receive the California Library Services Act funding until late February or March, and so claim forms will be sent out as soon as PLP receives those funds. PLP is working on an LSTA application. PLP will be meeting with the San Leandro Library Director this afternoon who may be interested in joining BALIS and PLP.

**VI. Public Comment**

There was no public comment.

**VII. Agenda Building and Location for Next Meeting on April 1, 2022**

- A. SFPL can host if we meet in person**
- B. Council Meeting Schedule**
- C. Lawyers in the Library**
- D. Delivery Contracts**
- E. Strategic Planning – Tess (sharing of experiences)**
- F. Staff Morale**

**VIII. Announcements**

The libraries shared announcements.

**IX. Adjournment**

The meeting was adjourned at 11:32 a.m. by Chair McKee.



### **Memorandum of Understanding – Lawyers in the Library**

This MOU is between Legal Access Alameda (“Legal Access”), on the one hand, and Alameda County Library, Alameda Free Library, Berkeley Public Library, Hayward Library, Livermore Public Library, Oakland Public Library, City of Pleasanton Library (collectively “the Libraries”), on the other.

**Purpose of this MOU:** The purpose of this MOU is to memorialize the terms of the agreement between the parties to run the Lawyers in the Library program.

#### **Mutual agreements:**

Legal Access agrees to provide administrative support, recruitment and training of attorneys, and malpractice insurance for the Lawyers in the Library, with the numbers of sessions spelled out below.

The Libraries agree to provide space for the sessions listed, to pay the amounts spelled out below, and to work with Legal Access to collect intake forms and data for the LIL program and transmit these to Legal Access. Hayward Library further agrees to provide 1-3 hours of administrative assistance each week, to assist with scheduling or data collection.

**Term:** The term of this MOU is from July 1, 2022 to June 30, 2023. The parties agree to meet in March of 2023 to discuss whether to continue this arrangement, whether to add or subtract sessions at any given library, and whether to adjust the overall cost, or the costs for each library.

**Number of sessions:** The parties agree that for this first year of their relationship, the number of Lawyers in the Library (LIL) sessions will remain the same as it is currently. That number appears below:

Alameda County Library: 5-7 sessions/month

Alameda Free Library: 1-3 sessions/month

Berkeley Public Library: 3-5 sessions/month

Hayward Library: 1-3 sessions/month

Livermore Public Library: 1-3 sessions/month

Oakland Public Library: 15-20 sessions/month

Pleasanton Public Library: 1-3 sessions/month



Memorandum of Understanding – Lawyers in the Library (Cont’d)

Amounts paid: Each of the Libraries agree to pay the following amount for the LIL program for the contract period:

Alameda County Library:	\$4,800
Alameda Free Library:	\$900
Berkeley Public Library:	1,800
Hayward Library:	\$900
Livermore Public Library:	\$900
Oakland Public Library:	\$4,800
Pleasanton Public Library:	\$900

The total cost paid by the Libraries will be \$15,000, including the PLP administrative fee (see below).

Local Government Business License Requirement: A business license is a document that allows Pacific Library Partnership (business) to legally operate in your local jurisdiction. Each Library is responsible to ensure that a valid city or town government business license for their jurisdiction is issued to the Pacific Library Partnership, 32W. 25<sup>th</sup> Ave, #201, San Mateo, California 94403 prior to payment, and is responsible for any related fees that may be applicable for acquisition of the business license.

Payment: The parties acknowledge that Pacific Library Partnership (“PLP”) has agreed to serve as the Fiscal Agent for purposes of the LIL program. Thus, Legal Access will invoice PLP in early December, 2022 the full amount for the cost of the services, with a detailed list of the amounts for each library noted above. For its services, PLP will assess a 20% administrative fee to the library’s listed amount to be invoiced to each library. Upon receipt of library’s full payment, PLP will remit payment to Legal Access.

Indemnification: Legal Access agrees to indemnify, defend, and hold Alameda County Library, Alameda Free Library, Berkeley Public Library, Hayward Library, Livermore Public Library, Oakland Public Library, City of Pleasanton Library, PLP, its officers, employees, and agents, harmless from any and all liabilities including, but not limited to, litigation costs and attorney’s fees arising from any and all claims and losses to anyone who may be injured or damaged by reason of Legal Access or its employees or volunteers or agents’ negligence, recklessness or willful misconduct in the performance of this MOU, including but not limited to claims of malpractice.





Termination and Amendment: The parties agree that this memorandum may only be amended by written agreement by all parties. Any member of this agreement may terminate their portion of the agreement by written notification 30 days prior to the effective termination.

Memorandum of Understanding – Lawyers in the Library (Cont'd)

MOU Approval

This agreement is entered into this 30th day of June, 2022 by and between the undersigned agencies.

**Legal Access Alameda**

By: \_\_\_\_\_ Date: \_\_\_\_\_

NAME \_\_\_\_\_ Title \_\_\_\_\_



Memorandum of Understanding – Lawyers in the Library (Cont'd)

This agreement is entered into this 30th day of June, 2022 by and between the undersigned agencies.

**Alameda County Library**

By: \_\_\_\_\_ Date: \_\_\_\_\_

NAME \_\_\_\_\_ Title \_\_\_\_\_



Memorandum of Understanding – Lawyers in the Library (Cont'd)

This agreement is entered into this \_\_\_\_ 30th \_\_\_\_ day of June \_\_\_\_, 2022 by and between the undersigned agencies.

**Alameda City Library**

By: \_\_\_\_\_ Date: \_\_\_\_\_

NAME \_\_\_\_\_ Title \_\_\_\_\_



Memorandum of Understanding – Lawyers in the Library (Cont'd)

This agreement is entered into this 30th day of June, 2022 by and between the undersigned agencies.

**Berkeley Public Library**

By: \_\_\_\_\_ Date: \_\_\_\_\_

NAME \_\_\_\_\_ Title \_\_\_\_\_



Memorandum of Understanding – Lawyers in the Library (Cont'd)

This agreement is entered into this \_\_\_\_ 30th \_\_\_\_ day of June \_\_\_\_, 2022 by and between the undersigned agencies.

**Hayward Library**

By: \_\_\_\_\_ Date: \_\_\_\_\_

NAME \_\_\_\_\_ Title \_\_\_\_\_



Memorandum of Understanding – Lawyers in the Library (Cont’d)

This agreement is entered into this \_\_\_\_ 30th \_\_\_\_ day of June \_\_\_\_, 2022 by and between the undersigned agencies.

**Livermore Public Library**

By: \_\_\_\_\_ Date: \_\_\_\_\_

NAME \_\_\_\_\_ Title \_\_\_\_\_



Memorandum of Understanding – Lawyers in the Library (Cont’d)

This agreement is entered into this \_\_\_\_ 30th \_\_\_\_ day of June \_\_\_\_, 2022 by and between the undersigned agencies.

**Oakland Public Library**

By: \_\_\_\_\_ Date: \_\_\_\_\_

NAME \_\_\_\_\_ Title \_\_\_\_\_



Memorandum of Understanding – Lawyers in the Library (Cont'd)

This agreement is entered into this \_\_\_\_ 30th \_\_\_\_ day of June \_\_\_\_, 2022 by and between the undersigned agencies.

**Pleasanton Public Library**

By: \_\_\_\_\_ Date: \_\_\_\_\_

NAME \_\_\_\_\_ Title \_\_\_\_\_



Pacific Library Partnership  
BAY AREA LIBRARY AND INFORMATION SYSTEM (BALIS)  
FY 2021-2022 DELIVERY SERVICE TIME SCHEDULE

Attachment 3

<b>FREQUENCY</b>	<b>APPROX. ARRIVAL TIME</b>	<b>APPROX. DEPARTURE TIME</b>	<b>LIBRARY</b>	<b>ADDRESS</b>
1 MONDAY, WEDNESDAY, FRIDAY	12:30pm	12:45pm	ALAMEDA FREE LIBRARY	1550 Oak Street, Alameda, CA 94501
2 TUESDAY, THURSDAY, FRIDAY	1:30pm	1:45pm	ALAMEDA COUNTY LIBRARY	2450 Stevenson Blvd., Fremont, CA 94538-2326
3 MONDAY, WEDNESDAY, FRIDAY	11:30am	11:45am	BERKELEY PUBLIC LIBRARY	2090 Kittredge Street, Berkeley, CA 94704
4 TUESDAY, THURSDAY	9:30am	9:45am	CONTRA COSTA COUNTY LIBRARY	777 Arnold Drive., Ste. 210, Martinez, CA 94553
5 TUESDAY, THURSDAY	12:30pm	12:45pm	HAYWARD PUBLIC LIBRARY	888 C St, Hayward, CA 94541
6 TUESDAY, THURSDAY	10:30am	10:45am	LIVERMORE PUBLIC LIBRARY	1188 South Livermore Avenue, Livermore, CA 94550
7 MONDAY, WEDNESDAY, FRIDAY	12:00pm	12:15pm	OAKLAND PUBLIC LIBRARY	125 14th Street, Oakland, CA 94612-4397
8 TUESDAY, THURSDAY	11:30am	11:45am	PLEASANTON PUBLIC LIBRARY	400 Old Bernal Avenue, Pleasanton, CA 94566-7012
9 MONDAY, WEDNESDAY, FRIDAY	11:00am	11:15am	RICHMOND PUBLIC LIBRARY	325 Civic Center Plaza, Richmond, CA 94804
10 MONDAY, WEDNESDAY, FRIDAY	10:00am	10:15am	SAN FRANCISCO PUBLIC LIBRARY	100 Larkin Street, San Francisco, CA 94102

FISCAL YEAR	LIBRARY	PROJECT DESCRIPTION	AMOUNT CLAIMED	DATE CLAIMED
2021-2022	Alameda County Library	Dr Lori Watson - REAP and Jedi Support and Leaders of Leaders Seminars	\$ 7,000.00	9/17/2021
		All staff DEI training around Conscious Conversations and DEI Work Group Coaching Sessions through Circle Up (\$3000)		
2021-2022	Pleasanton Public Library	All staff workshop to update the Strategic Plan Implementation Action Plan, facilitated by Management Partners (\$4000)	\$ 7,000	10/19/2021
2021-2022	Hayward	Community Needs Assessment and Strategic Planning for Weekes Branch Library. Total cost \$17,000 but library will fund \$10,000 with their own budget.	\$ 7,000	12/2/2021
2021-2022	Contra Costa	Expansion of EDI work through trainings with Dr. Lori Watson. Total training is \$38,500, and \$7,000 of BALIS funds will be applied to this.	\$ 7,000	1/10/2022
2021-2022	Richmond	For staff development registration for staff for online DEI training, team building, leadership development, user experience and other library specific skill building activities.	\$ 7,000	2/4/2022

**To: BALIS Council**  
**From: Carol Frost**  
**Subject: Review of BALIS Staff Development Fund Use**  
**Date: July 16, 2021**

## **Background**

At the July 2021 BALIS Council meeting, the Council approved the allocation of up to \$7,000 per library jurisdiction to be used for FY 2021-22. The priorities identified included staff development, public programming or strategic planning.

The purpose of this memo is to discuss the parameters of allowable uses of the funds.

## **Discussion**

The Richmond Public Library has asked if an acceptable use of the BALIS Staff Development funds includes paying membership dues to a professional organization, where an employee would then be eligible for training included at a discounted rate. For example, an institutional membership in the Urban Libraries Council would allow all library employees to benefit from no cost, or low-cost registration for webinars, conferences and forums and opportunities for networking, accessing the Knowledge Center and participation in leadership roles.

When this question was asked of the current Chair and Vice Chair, it was noted that this is somewhat complicated, as there is so much variation in terms of individual library's budget, and therefore, to what extent staff development via participation in a professional organization might be supported. It was noted that there are also other factors that might inform these decisions at the local library level, presuming that there is funding, including that library's priorities, etc.

Taking a broader look at the needs of all BALIS libraries, it means that one library might have a very specific issue which they are using the Staff Development Funds to support through paying for a trainer and are using the BALIS funds to "curate" these opportunities, but others may be requesting the funds to support overall staff training because of a lack of a local training budget. [To what does "another system" refer? Another organization? Doesn't all staff development fund a vendor, consultant or organization that delivers the training?]

it was suggested that this topic be brought to the Council for discussion and action.

**BALIS REPRESENTATIVES 2022****United States Representatives**

District	Name	PLP Libraries	Party	Office	Phone
5th	Thompson, Mike	Contra Costa County	(D)	268 CHOB	(202) 225-3311
11th	DeSaulnier, Mark	Richmond	(D)	503 CHOB	(202) 225-2095
12th	Pelosi, Nancy	San Francisco	(D)	1236 LHOB	(202) 225-4965
13th	Lee, Barbara	Berkeley, Alameda Free, Oakland	(D)	2470 RHOB	(202) 225-2661
15th	Swalwell, Eric	Hayward, Livermore, Pleasanton	(D)	174 CHOB	(202) 225-5065
17th	Khanna, Ro	Alameda County, Santa Clara City, Sunnyvale	(D)	306 CHOB	(202) 225-2631

**California State Assembly**

District	Name	PLP Libraries	Party	Capital Room	Phone	District Offices
11	VACANT	Contra Costa County, Solano County, Sacramento County	(D)	3091	(916) 319-2011	150 City Park Way, Brentwood, CA 94513; (925) 513-0411
14	Grayson, Timothy	Contra Costa County	(D)	5510	(916) 319-2014	2151 Salvio Street, Suite P, Concord, CA 94520; (925) 521-1511 420 Virginia Street, Ste. C-1, Vallejo, CA 94590; (707) 642-0314
15	Wicks, Buffy	Berkeley, Richmond	(D)	4240	(916) 319-2015	1515 Clay Street, Suite 2201, Oakland, CA 94612; (510) 286-1400
16	Bauer-Kahan, Rebecca	Livermore, Pleasanton	(D)	6320	(916) 319-2016	2440 Camino Ramon, Suite 345, San Ramon, CA 94583; (925) 328-1515
17	VACANT	San Francisco	(D)	4112	(916) 319-2017	455 Golden Gate Ave, Ste 14300, San Francisco, CA 94102; (415) 557-3013
18	Bonta, Mia	Alameda Free, Oakland	(D)	5620	(916) 319-2018	1515 Clay Street, Suite 2204, Oakland, CA 94612; (510) 286-1670
19	Ting, Phil	San Francisco, Daly City	(D)	8230	(916) 319-2019	455 Golden Gate Ave, Suite 14600, San Francisco, CA 94102; (415) 557-2312
20	Quirk, Bill	Hayward	(D)	5120	(916) 319-2020	22320 Foothill Blvd, Suite 540, Hayward, CA 94541; (510) 583-8818
25	Lee, Alex	Alameda County, Santa Clara City	(D)	6330	(916) 319-2025	1313 N. Milpitas Blvd, Suite 255, Milpitas, CA 95035; (408) 262-2501

**California State Senate**

District	Name	PLP Libraries	Party	Capital Room	Phone	District Offices
3	Dodd, Bill	Contra Costa County	(D)	6620	(916) 651-4003	2721 Napa Valley Corporate Dr, Blding 4, Napa, CA 94558; (707) 224-1990 555 Mason Street, Suite 275, Vacaville, CA 95688; (707) 454-3808 420 Virginia Street, Suite 1-C, Vallejo, CA 94590; (707) 551-2389 50 D Street, Suite 300, Santa Rosa, CA 95404; (707) 576-2093
7	Glazer, Steven M.	Livermore Pleasanton	(D)	7520	(916) 651-4007	51 Moraga Way, Suite 2, Orinda, CA 94563; (925) 258-1176 420 W. 3rd Street, Antioch, CA 94509; (925) 754-1461
9	Skinner, Nancy	Alameda Free, Berkeley, Oakland, Richmond	(D)	8630	(916) 651-4009	1515 Clay Street, Suite 2202, Oakland, CA 94612; (510) 286-1333
10	Wieckowski, Bob	Alameda County, Hayward, Santa Clara City	(D)	6530	(916) 651-4410	39510 Paseo Padre Parkway, Suite 280, Fremont, CA 94538; (510) 794-3900
11	Wiener, Scott D.	Daly City, San Francisco	(D)	6630	(916) 651-4011	455 Golden Gate Avenue, Suite 14800, San Francisco, CA 94102; (415) 557-1300

**ASSEMBLY BILL**

**No. 2465**

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**Introduced by Assembly Member Mia Bonta**

February 17, 2022

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An act to add Chapter 4.7 (commencing with Section 18885) to Part 11 of Division 1 of Title 1 of, and Chapter 15.5 (commencing with Section 53007) to Part 28 of Division 4 of Title 2 of, the Education Code, relating to pupil instruction, and making an appropriation therefor.

LEGISLATIVE COUNSEL'S DIGEST

AB 2465, as introduced, Mia Bonta. Pupil instruction: third-grade literacy: literacy grant programs: multilingual and dual language immersion educators: libraries.

Existing law authorizes the creation of library districts to establish, equip, and maintain public libraries for the dissemination of knowledge of the arts, sciences, and general literature. Existing law establishes in the State Department of Education a division known as the California State Library.

This bill would, contingent on an appropriation, require the department to develop and implement a competitive grant program to award funds to local educational agencies, library districts, and public libraries for the purpose of providing a library card to every public school pupil enrolled in the local educational agency, as provided. The bill would require the Superintendent of Public Instruction to encourage all residents to use California state libraries, regardless of immigration status, and the department to provide information on its internet website about legal assistance and guidance to undocumented pupils, immigrants, and their families.

This bill would require the Superintendent of Public Instruction to develop an updated state plan of library standards and submit the plan to the State Board of Education for adoption. The bill would require the department to publish on its internet website information on how local educational agencies can update their schoolsite libraries and access grant funds, as provided. The bill would, subject to an appropriation, require the department to develop a grant program to help local educational agencies add resources to their school libraries, as provided.

Existing law requires the adopted course of study for grades 1 to 6, inclusive, to include certain areas of study, including English, mathematics, social sciences, science, visual and performing arts, health, and physical education, as specified. Existing law requires the study of English to include knowledge of and appreciation for literature and the language, as well as the skills of speaking, reading, listening, spelling, handwriting, and composition. Existing law establishes the Bilingual Teacher Professional Development Program for teachers seeking to provide instruction in bilingual and multilingual settings.

This bill would create the Family and Community Literacy: Supporting Literacy and Biliteracy in Schools, Families, and Communities Grant Program for the purpose of supporting the goal of all of California's pupils reading at grade level by third grade and engaging families at every stage of that process. The bill would require the department to award competitive grants from multiple grant programs to local educational agencies and other entities, as provided.

This bill would appropriate \$37,500,000 from the General Fund to the department for the California Family Literacy Innovation Project in order to support community literacy and educational enrichment by establishing partnerships between local educational agencies and community-based organizations to engage families to improve literacy and biliteracy outcomes. The bill would require the department to award grants of \$1,500,000 each to 25 local educational agencies that partner with community-based organizations to collaboratively design a Family Literacy and Biliteracy Innovation Plan, as provided.

This bill would establish the Sustaining Career Pathways for Multilingual and Dual Immersion Educators Program within the Commission on Teacher Credentialing. As part of the program, the bill would appropriate \$25,000,000 from the General Fund to the commission to develop the Next Generation Bilingual and Multilingual Educator Fellowship Grant Program to improve career mobility for

bilingual and multilingual educators. The bill would require the commission to award 5 grants of \$5,000,000 each for demonstration projects to, among other things, support the development of a total of 500 new bilingual educators and the bilingual credentialing and certification of at least 500 additional educators, as provided.

This bill would require the commission, in collaboration with the department, to develop a statewide plan for teacher recruitment and retention that includes recommendations related to the Next Generation Bilingual and Multilingual Educator Fellowship Grant Program, as provided.

This bill would appropriate \$2,500,000 from the General Fund to the department to establish the California READS Nuestro Estado California Outreach Program to support a statewide grassroots, social media, print, and media campaign to promote statewide reading goals specifically targeting families with early-elementary-age children, as provided.

Funds appropriated by this bill would be applied toward the minimum funding requirements for school districts and community college districts imposed by Section 8 of Article XVI of the California Constitution.

Vote: majority. Appropriation: yes. Fiscal committee: yes.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

- 1     SECTION 1. The Legislature finds and declares the following:
- 2     (a) Early literacy has proven to have a significant relationship
- 3     to graduation rates because early literacy interacts with many other
- 4     factors that contribute to academic success. According to research,
- 5     third graders who are not reading at grade level are among the
- 6     most vulnerable to dropping out of school later.
- 7     (b) A long-term study by the Annie E. Casey Foundation found
- 8     that pupils who were not proficient in reading by the end of third
- 9     grade were four times more likely to drop out of high school than
- 10    proficient readers. In fact, 88 percent of pupils who failed to earn
- 11    a high school diploma were struggling readers in third grade.
- 12    (c) Third grade has been identified as important to reading
- 13    literacy because it is the final year children are learning to read,
- 14    after which pupils are “reading to learn.” If they are not proficient
- 15    readers when they begin fourth grade, as much as one-half of the
- 16    curriculum they will be taught will be incomprehensible.

1 (d) High-quality early education programs provide an  
2 opportunity to get children on the right track by building a strong  
3 foundation for prereading and school readiness skills.

4 (e) Research documents the importance of early experiences on  
5 brain development, and educators and policymakers now have a  
6 deeper understanding of how to best foster young children's  
7 learning. Research shows that participation in high-quality early  
8 care and education programs, including transitional kindergarten,  
9 prekindergarten, Head Start, and Early Head Start, can increase  
10 children's language and literacy skills before school entry.

11 (f) There are many strategies for addressing early literacy,  
12 including aligning standards to enhance kindergarten readiness,  
13 improving instruction and teacher preparation, and using  
14 developmentally appropriate assessment and interventions, such  
15 as pupil interviews.

16 (g) Teacher librarians are the backbone of literacy in California,  
17 yet only 9 percent of schools have prioritized funding to maintain  
18 a full-time teacher librarian position as a resource to both teachers  
19 and pupils. Teacher librarians play a pivotal role in empowering  
20 and guiding pupils to use educational resources and become critical  
21 thinkers and competent researchers.

22 (h) Multilingual programs prepare pupils for linguistic and  
23 academic proficiency in English and additional languages, and  
24 require thoughtful design. Multilingual programs are based on  
25 research that demonstrates the program model's effectiveness at  
26 leading pupils toward linguistic fluency and academic achievement  
27 in more than one language.

28 (i) One mission of the State Department of Education is to equip  
29 pupils with world language skills to better appreciate and more  
30 fully engage with the diverse mixture of cultures, heritages, and  
31 languages found in California and the world, while also preparing  
32 them to succeed in the global economy. The department has set  
33 specific goals in the Global California 2030 Initiative. By 2030,  
34 one-half of all kindergarten through grade 12 pupils will participate  
35 in programs leading to proficiency in two or more languages, either  
36 through a class, a program, or an experience. By 2040, three out  
37 of four pupils will be proficient in one or more languages, earning  
38 them a State Seal of Biliteracy.

39 (j) Career ladder and apprenticeship programs have  
40 demonstrated strong efficacy in recruiting, training, and



1 strengthening new members of the workforce across different  
2 employment sectors. In the education sector, several local  
3 educational agencies have used these approaches to grow their  
4 workforce in high-needs areas and retain highly qualified bilingual  
5 educators.

6 (k) The health policy brief, titled “Parental Reading and Singing  
7 to California’s Young Children – Trends, Predictors, and  
8 Association with the Talk. Read. Sing. Campaign,” indicates nearly  
9 90 percent of parents read and sing to their children three times or  
10 more per week.

11 (l) The Talk. Read. Sing. campaign promotes and encourages  
12 the engagement of parents and caregivers to talk, read, and sing  
13 with their babies from birth. Brain science confirms babies learn  
14 from day one and build billions of neural connections by  
15 stimulating their brains through experiences, such as when others  
16 are talking, reading, and singing with them.

17 (m) A main mission of a public library is to support literacy. It  
18 is to everyone’s benefit that we have a literate society, and one  
19 way to help achieve this is to encourage pupils to read and to  
20 remove as many barriers to their using local public libraries as  
21 possible.

22 (n) When school libraries close, either due to COVID-19,  
23 summer vacation, or any other reason, kids still need and deserve  
24 access to e-books, books, periodicals, and the wealth of other online  
25 resources libraries have to offer.

26 (o) All pupils should have equal access to all library resources  
27 to level the educational playing field. They should not be penalized  
28 due to where they live or the income level of their parents. It is  
29 the intent of the Legislature to support programs that will allow  
30 thousands of pupils presently denied equal access to have the same  
31 access to library materials as all other pupils. Public libraries  
32 represent a crucial public service for all of California pupils and  
33 families regardless of immigrant status.

34 SEC. 2. Chapter 4.7 (commencing with Section 18885) is added  
35 to Part 11 of Division 1 of Title 1 of the Education Code, to read:  
36

37 CHAPTER 4.7. PUPIL LIBRARY CARDS

38  
39 18885. (a) The Legislature finds and declares the following:

1 (1) Public libraries represent a crucial public service for  
2 immigrant families. They provide a place for lifelong education  
3 and opportunities for immigrant families to participate in their  
4 communities and civic life. The California State Library's  
5 commitment to provide opportunities for all residents, regardless  
6 of residency status, furthers the inclusivity and diversity of  
7 California.

8 (2) The state of California reaffirms its commitment to diversity,  
9 equity, inclusion, and social justice.

10 (3) The Legislature commits to enacting policies and programs  
11 recognizing the diversity of California and furthering the inclusion  
12 of all residents.

13 (4) The Legislature reaffirms the privacy policy of the California  
14 State Library and the State of California restrictions on the use of  
15 state funds and resources relating to enforcement of federal  
16 immigration law.

17 (5) The Legislature supports the Deferred Action for Childhood  
18 Arrivals (DACA) "Dreamers" and the immigrant community, and  
19 the Legislature intends to ensure that the state provides services  
20 to all regardless of residency status.

21 (b) The department shall provide information on its internet  
22 website on legal assistance and guidance to undocumented students,  
23 immigrants, and their families.

24 (c) The Superintendent shall strongly encourage all residents  
25 to use California libraries regardless of immigration status.

26 (d) (1) The department shall develop and implement a  
27 competitive grant program, upon appropriation by the Legislature,  
28 to award one-time grant funding to local educational agencies,  
29 library districts, and public libraries for the purpose of providing  
30 every public school pupil enrolled in the local educational agency  
31 with a library card.

32 (2) Local educational agencies, library districts, and public  
33 libraries that apply for grant funding shall submit a grant  
34 application to the department in a form and by a date established  
35 by the department. As a condition of submitting an application,  
36 the local educational agencies, library districts, and public libraries  
37 shall submit a written memorandum of agreement or memorandum  
38 of understanding.

39 (3) Each grant application shall include a plan describing how  
40 the local educational agencies, library districts, and public libraries

1 will work together to ensure each pupil has a library card, and how  
2 long each memorandum of agreement or memorandum of  
3 understanding established pursuant to paragraph (2) will be in  
4 place. Each grant application shall also include any other  
5 information required by the department.

6 (4) The department shall base the award amount on the duration  
7 of each memorandum of agreement or memorandum of  
8 understanding, and any other criteria established by the department.

9 (e) For purposes of this section, “local educational agency”  
10 means a school district, county office of education, or charter  
11 school.

12 SEC. 3. Chapter 15.5 (commencing with Section 53007) is  
13 added to Part 28 of Division 4 of Title 2 of the Education Code,  
14 to read:

15  
16 CHAPTER 15.5. THE FAMILY AND COMMUNITY LITERACY:  
17 SUPPORTING LITERACY AND BILITERACY IN SCHOOLS, FAMILIES,  
18 AND COMMUNITIES GRANT PROGRAM  
19

20 53007. (a) For purposes of this chapter, the following  
21 definitions apply:

22 (1) “Community-based organization” means a public or private  
23 nonprofit organization that is representative of a community or a  
24 significant segment of a community and works to meet community  
25 needs.

26 (2) “Local educational agency” means a school district, county  
27 office of education, or charter school.

28 (b) The Family and Community Literacy: Supporting Literacy  
29 and Biliteracy in Schools, Families, and Communities Grant  
30 Program is hereby established for the purpose of supporting the  
31 goal of all of California’s pupils reading at grade level by third  
32 grade and engaging families at every stage of that process.

33 (c) The department shall award competitive grants to local  
34 educational agencies pursuant to this chapter. A grant application  
35 shall include, at minimum, the particular context in which the local  
36 educational agency is operating, including the assets of, and  
37 challenges faced by, the local educational agency, and the number  
38 of pupils that would be impacted by the program, resources, or  
39 activities funded by the grant.

(d) A local educational agency may apply to the department for a grant for one or more of the grant programs described in this chapter.

53007.5. (a) The sum of thirty-seven million five hundred thousand dollars (\$37,500,000) is hereby appropriated from the General Fund to the department for the California Family Literacy Innovation Project, which is hereby established in the department.

(b) In developing and implementing the California Family Literacy Innovation Project, the department shall support community literacy and educational enrichment by establishing partnerships between local educational agencies and community-based organizations to engage families to improve literacy and biliteracy outcomes. The department shall award grants in the amount of one million five hundred thousand dollars (\$1,500,000) each to 25 local educational agencies that meet all of the following criteria:

(1) Seventy-five percent or more of pupils enrolled in the local educational agency meet the definition of “unduplicated pupil” pursuant to Section 2574 or 42238.02.

(2) The local educational agency has scored in the bottom quartile (25%) in one or more significant literacy indicators described by the Local Control Funding Formula.

(3) The local educational agency shall establish, or already have existing, partnerships with a community-based organization to assist with engagement and outreach efforts, and an institution of higher education for purposes of consultation, training, assessment, and evaluation. These partnerships shall include data-sharing agreements or comparable access to pupil data that is needed to design interventions.

(c) Those local educational agencies and community-based organizations applying for grant funds shall collaboratively design a Family Literacy and Biliteracy Innovation Plan that includes at least three of the following five strategies:

(1) Family literacy plans that identify literacy and biliteracy goals, benchmarks, and roles for all family members. Family literacy plans shall be developed by teachers and literacy coaches at the schoolsite in collaborative meetings with families. Every family member shall have specific roles and benchmarks in both supporting their pupils and advancing their own educational goals.

1 (2) Family literacy home visiting programs. Local educational  
2 agencies shall create partnership programs in collaboration with  
3 community-based organizations to establish literacy and biliteracy  
4 home visits to engage families in how to best support their pupils  
5 and every family member in reaching their literacy goals.

6 (3) Bilingual Family literacy promoters, also known as  
7 “promotoras,” or literacy outreach coordinators. This strategy shall  
8 include professional learning for specific support staff training in  
9 family and community engagement for literacy and biliteracy.

10 (4) Extended-day, summer, or weekend family institutes related  
11 to literacy and biliteracy. Local educational agencies shall work  
12 with both in-house expanded learning programs and with  
13 community-based expanded learning partners to establish literacy  
14 and biliteracy support programs and literacy enrichment programs  
15 during after school, weekend, and summer hours.

16 (5) Public library family literacy partnerships.

17 (d) Local educational agencies receiving grant funds pursuant  
18 to this section shall have three years to spend the funds.

19 53007.8. The commission, in collaboration with the department,  
20 shall develop a statewide plan for teacher recruitment and retention.  
21 This plan shall include recommendations related to the Next  
22 Generation Bilingual and Multilingual Educator Fellowship Grant  
23 Program and shall guide local educational agencies and  
24 community-based organizations to the appropriate strategies for  
25 teacher recruitment and retention.

26 53008. (a) The Sustaining Career Pathways for Multilingual  
27 and Dual Immersion Educators Program is hereby established  
28 within the Commission on Teacher Credentialing.

29 (b) (1) As part of the program described in subdivision (a), the  
30 sum of twenty-five million dollars (\$25,000,000) is hereby  
31 appropriated from the General Fund to the Commission on Teacher  
32 Credentialing to develop the Next Generation Bilingual and  
33 Multilingual Educator Fellowship Grant Program to improve career  
34 mobility for bilingual and multilingual educators. The commission  
35 shall award five grants of five million dollars (\$5,000,000) each  
36 for demonstration projects to entities described in paragraph (2).  
37 Grant funds shall support retention and recruitment for hard-to-fill  
38 positions, including bilingual and special education positions, and  
39 the training and certification of paraprofessionals and substitute  
40 teachers across the state as a strategy to bolster teacher recruitment.

1 (2) Individual local educational agencies or regional consortia  
2 of smaller local educational agencies, in partnership with an  
3 identified institution of higher education, may apply for funding  
4 for demonstration grant funds.

5 (3) (A) Each demonstration project shall support the  
6 development of 100 new bilingual educators and the bilingual  
7 credentialing and certification of at least 100 educators, for a total  
8 of at least 1,000 new bilingual educators across the five  
9 demonstration projects.

10 (B) In order to meet the goal of supporting the bilingual  
11 credentialing and certification of at least 100 educators, the local  
12 educational agencies and institutions of higher education  
13 comprising each demonstration project shall develop funding  
14 supports for educator fellows and shall include a plan to increase  
15 bilingual credentialing and certification over the course of the grant  
16 cycle. These supports may include, but are not limited to, the  
17 following:

18 (i) Tuition reimbursement or moneys for commission fees.

19 (ii) Paraeducator employment.

20 (iii) Mentorship.

21 (iv) Counseling, academic, and career guidance supports.

22 (4) In addition to the requirements of paragraph (3), each  
23 demonstration project may also use grant funds for the following  
24 purposes:

25 (A) Building career ladder programs for current high school  
26 seniors and community college students who strive to become  
27 multilingual educators.

28 (B) Designing a bilingual or multilingual training institute for  
29 current staff members. The institute may use grant funds to achieve  
30 any of the following:

31 (i) Designing, curating, and executing professional learning  
32 opportunities and communities of practice.

33 (ii) Supporting paraprofessional staff in bilingual and dual  
34 immersion programs.

35 (iii) Offering language classes to interested staff and families.

36 (c) Bilingual and Multilingual Educator Fellows supported  
37 through the grant funds described in subdivision (b) shall commit  
38 to five years of service at a high-needs school in the local  
39 educational agency or consortium.

1 (d) It is the intent of the Legislature that all communities be  
2 considered for grant funds, including programs for tribal  
3 communities for Indigenous languages and programs that offer  
4 Indigenous language supports.

5 53008.5. (a) The Superintendent shall develop an updated  
6 state plan of library standards. This plan shall enable local  
7 educational agencies to improve, invest in, and instruct libraries  
8 on best practices for a schoolsite library. The Superintendent shall  
9 submit the plan to the state board for adoption.

10 (b) (1) The department shall publish on its internet website  
11 information on the following:

12 (A) How local educational agencies can update and modify their  
13 schoolsite libraries. The Curriculum Frameworks Instructional  
14 Resources Division within the department shall establish updated  
15 standards that local educational agencies may choose to follow.

16 (B) How local educational agencies can use grant funds  
17 described in Sections 53007.5 and 53008 to support libraries.

18 (c) Subject to an appropriation in the annual Budget Act or other  
19 legislation for this purpose, the department shall develop a grant  
20 program to help local educational agencies add resources to their  
21 school libraries. Local educational agencies shall submit a plan to  
22 the department for adding resources to their school libraries.  
23 Permissible expenditures of grant funds include, but are not limited  
24 to, the following:

25 (1) Culturally relevant books, including books related to  
26 LGBTQ+, Black, Latino, Asian and Pacific Islander, and Jewish  
27 cultures and communities.

28 (2) School technology, including tablet devices.

29 (3) Technology that mimics the reading process for pupils.

30 (4) Items to address language barriers.

31 53009. (a) The sum of two million five hundred thousand  
32 dollars (\$2,500,000) is hereby appropriated from the General Fund  
33 to the department to establish the California READS Nuestro  
34 Estado California Outreach Program to support a statewide  
35 grassroots, social media, print, and media campaign to promote  
36 statewide reading goals specifically targeting families with  
37 early-elementary-age children, in order to support the development  
38 of literacy skills for those early-elementary-age children.

1 (b) Through a competitive grant process, the department shall  
2 contract with media professionals to design and execute a campaign  
3 that includes the following:

4 (1) Branding, marketing, and logos that support the statewide  
5 literacy and biliteracy goals of pupils in public elementary and  
6 secondary education.

7 (2) Partnerships with libraries, community centers, clinics, and  
8 businesses to promote program materials on multiple platforms  
9 and venues.

10 (3) A bilingual and culturally fluent social media campaign  
11 geared toward specific actions for families to support the literacy  
12 and biliteracy goals of their children in public elementary and  
13 secondary education.

14 (4) A series of virtual and in-person events throughout the state  
15 that celebrate reading, literacy, and biliteracy and promote the goal  
16 of all California pupils reading at grade level by third grade.

O





## 2022 LEGISLATIVE PRIORITIES

The California Library Association — through its members and advocates — works to make a difference for all Californians by providing adequately funded libraries, which transform lives through their programs and services.

At the state level, CLA actively advocates for the following:

### 1. New and Ongoing Funding Requests

- a. \$1.4 million to reach \$5,000,000 in ongoing funding for the California Library Services Act (CLSA) that fosters resource sharing among libraries, particularly in rural areas where funding challenges persist.
- b. \$450,000 to reach \$1,250,000 in ongoing funding for Lunch at the Library to provide literacy-rich programs to blunt the impact of the summer slide for children who receive 300,000+ free and nutritious lunches at hundreds of libraries across the state.
- c. \$785,000 for JobNow, VetNow, and LearnNow, to support economic recovery and education for vulnerable populations.
- d. Maintain ongoing funding to support the diverse informational needs of people in rural and underserved populations who cannot get to a physical library through Zip Books.
- e. \$4 million dollars in funding to support *Ebooks for All* aimed at increasing access to digital content for early learners and school-aged children throughout California.

### 2. Equitable Access to Critical Library and Information Services

- a. Broadband equity for unserved and underserved communities.
- b. Support the freedom to read and access to material with diverse points of view.
- c. Accessible buildings, including upgrades to critical infrastructure and support in times of disaster such as wildfires and extreme heat.
- d. Early literacy, school readiness, adult literacy, career development, vocational support, and assistance to vulnerable populations.
- e. Mandate credentialed Teacher Librarians in all California Public Schools.
- f. Support for libraries to purchase eBooks and e-audiobooks at the same price as consumers.

CLA supports positive action in key areas, including, but not limited to:

- **Equity, inclusion and anti-racism**
- **Intellectual Freedom**
- **Privacy**
- **Net Neutrality**

CLA also monitors all state legislation that may impact items on the above list or that are identified as having an impact on libraries, library funding and/or library staff.

*Updated version adopted by CLA Executive Board on March 18, 2022*

**2022/23 BALIS Administrative Council Meeting Schedule**

Friday, July 1, 2022

Friday, October 7, 2022

Friday, January 6, 2023

Friday, April 7, 2023

Meetings will be held on the first quarterly Fridays of the month at 10 a.m. unless otherwise noted. The location is to be determined. As per past practice, if there are not sufficient agenda items, the meeting will be cancelled.