



# Pacific Library Partnership

## Staff Development Committee

### Pacific Library Partnership Staff Development Committee Agenda

Friday, January 28, 2022, 10:00 a.m. – Noon  
Virtual Zoom Meeting

[Zoom link](#)

**Meeting ID:** 884 0295 2065 **Passcode:** 212352

Phone option: (669) 900-6833

32 W. 25th Avenue, Suite 201  
San Mateo, CA 94402

Committee Chairs: Cheryl Lee & Melvyn Yabut  
Recorder:

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- I. Welcome/Introductions (10 minutes)**
  - a. Introductions
  - b. Determination of Minutes taker
  - c. Changes to the Committee roster
  - d. Review/Approval of November 2021 Meeting Minutes (Action Item)
  - e. Review/Approval of the Agenda (Action Item)
- II. Staff Development Committee Roles and Duties (Action Item, 20 minutes)**
- III. Debrief on January workshop (15 minutes)**
- IV. Spring Workshop 2022 (40 minutes)**
  - a. Elect coordinators
  - b. Finalize topic
- V. Final review of PLP Social Media and Online Forum Policy and Guidelines (5 minutes)**
- VI. PLPSDC Website Updates (5 minutes)**
- VII. Announcements (5 minutes)**
- VIII. Adjournment**



# Pacific Library Partnership

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### APPENDIX

#### Zoom meeting information

Topic: PLP Staff Development Committee Meeting  
Time: Jan 28, 2022 10:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88402952065?pwd=RzczNmxcW8yaVFyOVFtTjJ3aW5Mz09>

Meeting ID: 884 0295 2065

Passcode: 212352

One tap mobile

+16699006833,,88402952065# US (San Jose)

+13462487799,,88402952065# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 884 0295 2065

Find your local number: <https://us02web.zoom.us/u/kbqrdumu>

#### **Next Meeting**

Friday, March 11, 2022 in person meeting at Mountain View Public Library 585 Franklin St.  
Mountain View, CA 94041

#### **FY 2021-2022 meeting dates and locations**

Dates	Location
January 28, 2022	Virtual
March 11, 2022	Mountain View Public Library 585 Franklin St. Mountain View, CA 94041
May 13, 2022	Fremont Main Library (Admin Offices) 2400 Stevenson Blvd. Fremont, CA 94538

#### **Brown Act**

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:



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- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

### **Meeting Locations**

Pacific Library Partnership Offices, 32 West 25<sup>th</sup> Ave, Suite #201, San Mateo, CA 94403

Alameda County Library, 395 Paseo Grande San Lorenzo, CA 94578

Daly City Public Library, 40 Wembley Drive, Daly City, CA 94015

Livermore Public Library, 1188 S. Livermore Avenue, Livermore, CA 94550

Los Gatos Public Library, 100 Villa Avenue, Los Gatos, CA 95030

Mountain View Public Library, 585 Franklin St., Mountain View, CA 94041

Pleasanton Public Library, 400 Old Bernal Avenue, Pleasanton, CA 94566

Redwood City Public Library, 1044 Middlefield Road, Redwood City, CA 94063

San Francisco Public Library, 100 Larkin St., San Francisco, CA 94102

Santa Clara City Library, 695 Moreland Way, Santa Clara, CA 95054

South San Francisco Public Library, 840 West Orange Avenue, South San Francisco, CA 94080

Sunnyvale Public Library, 665 W. Olive Avenue, Sunnyvale, CA 94086