Pacific Library Partnership Staff Development Committee

Agenda

Friday, November 19, 2021, 10:00 a.m. – Noon
Virtual Zoom Meeting
Zoom link
Meeting ID: 830 6840 7202 Passcode: 300095
Phone option: (669) 900-6833

32 W. 25th Avenue, Suite 201
San Mateo, CA 94402

Committee Chairs: Cheryl Lee & Melvyn Yabut
Recorder:

I. Welcome/Introductions
II. Determination of Minutes taker
III. Review/Approval of October Meeting Minutes (Action Item)
IV. Review/Approval of the Agenda (Action Item)
V. Future of Libraries 2021 Debrief (20 minutes)
   a. Overall impressions
   b. Survey results review
VI. Standards of Engagement review (Action Item, 20 minutes)
VII. Brown Bag in January (20 minutes)
    a. Select chair/speaker coordinator
    b. Finalize date
       i. Thursday, January 27, 10-11:30 a.m.
       ii. Tuesday, January 25, 3-4:30 p.m.
    c. Select marketing team and chat/tech support
VIII. Spring Workshop 2022 (20 minutes)
    a. Select chair(s)
    b. Block possible dates
    c. Keynote speaker
    d. Discuss topics
IX. PLPSDC Website Updates (5 minutes)
X. Announcements
XI. Adjournment
APPENDIX

Standards of Engagement - used at FOL 2021 conference
Source: https://www.mckensiemack.com/agreements

We agree to struggle against racism, sizeism, transphobia, classism, sexism, ableism, and the way we internalize myths and misinformation about our own identities and the identities of other people.

We know that no space can be completely “safe” and we agree to work together towards harm reduction, centering those most affected by injustice in the room.

We agree to sit with the discomfort that comes with having conversations about race, gender, identity, etc… we agree to try our best not to shame ourselves for the vulnerability that these kinds of conversations require.

We are to value the viewpoints of other people that do not challenge or conflict with our right to exist.

We agree that it’s okay to have feelings. It’s okay to feel uncomfortable when discussing complex topics about accountability, equity, relationships, justice, and care.

Spring workshop 2021 survey results – User feedback for future topics
Total responses: 38

<table>
<thead>
<tr>
<th>Topics</th>
<th>Responses</th>
<th>Raw data</th>
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</thead>
<tbody>
<tr>
<td>Customer Service</td>
<td>47.37%</td>
<td>18</td>
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<tr>
<td>Diversity and Inclusion</td>
<td>68.42%</td>
<td>26</td>
</tr>
<tr>
<td>Emergency/Disaster</td>
<td>31.58%</td>
<td>12</td>
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<tr>
<td>Literacy</td>
<td>42.11%</td>
<td>16</td>
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<tr>
<td>Marketing</td>
<td>15.79%</td>
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</tr>
<tr>
<td>Outreach</td>
<td>60.53%</td>
<td>23</td>
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<tr>
<td>Political/Social Aspects</td>
<td>36.84%</td>
<td>14</td>
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<tr>
<td>Programming</td>
<td>36.84%</td>
<td>14</td>
</tr>
<tr>
<td>Services for Seniors</td>
<td>42.11%</td>
<td>16</td>
</tr>
<tr>
<td>Sustainability</td>
<td>34.21%</td>
<td>13</td>
</tr>
<tr>
<td>Trends in Technology</td>
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<td>17</td>
</tr>
<tr>
<td>Other*</td>
<td>2.63%</td>
<td>1</td>
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* Library services inside jails, prisons, juvenile halls, detention centers, and other places where people are incarcerated.
Zoom meeting information
PLP Staff Development Committee is inviting you to a scheduled Zoom meeting.

**Topic:** PLP Staff Development Committee November meeting  
**Time:** Nov 19, 2021 10:00 AM Pacific Time (US and Canada)

Join Zoom Meeting  
https://us02web.zoom.us/j/83068407202?pwd=bkVzS1ErS0t4M05MbWFseHFzQVJLQT09

**Meeting ID:** 830 6840 7202  
**Passcode:** 300095  
One tap mobile  
+16699006833,,83068407202# US (San Jose)  
+12532158782,,83068407202# US (Tacoma)

Dial by your location  
+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 646 876 9923 US (New York)  
+1 301 715 8592 US (Washington DC)  
+1 312 626 6799 US (Chicago)

Meeting ID: 830 6840 7202  
Find your local number: https://us02web.zoom.us/u/kcq9M29sJ1

**Next Meeting**  
Friday, January 28, 2022 in person meeting at  Fremont Main Library (Admin Offices) 2400 Stevenson Blvd. Fremont, CA 94538

**FY 2021-2022 meeting dates and locations**

<table>
<thead>
<tr>
<th>Dates</th>
<th>Location</th>
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| January 28, 2022 | Fremont Main Library (Admin Offices)  
2400 Stevenson Blvd. Fremont, CA 94538 |
| March 11, 2022  | Mountain View Public Library 585  
Franklin St. Mountain View, CA 94041 |
| May 13, 2022    | Fremont Main Library (Admin Offices)  
2400 Stevenson Blvd. Fremont, CA 94538 |

**Brown Act**  
The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local
agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

1. it must comply with all of the Act's requirements applicable to other meetings;
2. all votes must be taken by roll call;
3. agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
4. each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
5. during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
6. the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

**Meeting Locations**

Pacific Library Partnership Offices, 32 West 25th Ave, Suite #201, San Mateo, CA 94403
Alameda County Library, 2400 Stevenson Blvd., Fremont, CA 94538
Daly City Public Library, 40 Wembley Drive, Daly City, CA 94015
Livermore Public Library, 1188 S. Livermore Avenue, Livermore, CA 94550
Mountain View Public Library, 585 Franklin St., Mountain View, CA 94041
Redwood City Public Library, 1044 Middlefield Road, Redwood City, CA 94063
San Francisco Public Library, 100 Larkin St., San Francisco, CA 94102