

MOBAC Administrative Council

June 18, 2021

9:30 a.m. via Zoom

<https://us02web.zoom.us/j/84920052455?pwd=QTdMREF3dIVHZGFOOEJYbXMzY0xqdz09>

Meeting ID: 849 2005 2455; Passcode: 311105

Call-in Option: (669) 900 - 6833

- | | | |
|--|--------------|--------------------|
| 1. Call to Order, Introductions, Announcements, Proxies | Wright | |
| 2. Approval of Consent Calendar (Action Item) | | |
| A. Approval of Agenda | Wright | |
| B. Approval of Minutes of March 19, 2021 Meeting | Wright | Attachment 1 pg. 3 |
| 3. Administrative Business | | |
| A. Committee Program Updates and Funding Requests (Action Item) | Wright | |
| B. Review and Approval of FY 2021/22 OCLC Contract (Action Item) | Wright | Attachment 2 pg. 6 |
| C. MOBAC Website Update | Wright | |
| D. COVID-19 Updates | Wright | |
| E. PLP Update | Rosko/Waite | |
| F. Review of MOBAC Meeting Schedule for FY 2021/22 | Alvarez | Attachment 3 pg. 8 |
| 4. Reports | | |
| A. Resource Sharing | Fink | |
| B. Reference | Addison | |
| C. SPLAMBA | Day/Griffo | |
| D. Technology | O'Connell | |
| E. Literacy | Andrews | |
| F. Harwood Ad-Hoc Committee | Waite/Wright | |
| G. KOHA ILS Committee | Wright | |
| H. MOBAC Chair | Wright | |
| I. MOBAC Administration | Frost | |

5. Public Comment – (Individuals are allowed three minutes; groups in attendance, five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. Translator/interpreter will be available upon request at least three days prior to the meeting. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendaized pursuant to State law.)
6. Other Business
 - A. News from Libraries
 - B. Agenda Items for Next Meeting on September 17, 2021
7. Adjournment

Due To The State Of California's Declaration Of Emergency – This Meeting Is Being Held Pursuant To Authorization From Governor Newsom's Executive Order N 29-20

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).



Monterey Bay Area Cooperative Library System
32 West 25th Avenue, Suite 201, San Mateo, CA 94403-2265
Phone (650) 349-5538 Fax (650) 349-5089

MOBAC Administrative Council

March 19, 2021

9:30 a.m. via Zoom

Action Minutes

Council: Michelle Morton (CAB); Hillary Theyer (MCFL); Inga Waite (MPL); Tom Rosko (NPS); Nora Conte (SBC); Susan Nemitz (SCPL); Alicia Martinez (WAT); Diana Godwin (PGR)

Proxies: Michelle Morton for Deborah Stephens (HCL); Katie O'Connell for Ashlee Wright (HML); Hillary Theyer for Kristan Lundquist (SAL)

Others: Carol Frost (PLP); Yemila Alvarez (PLP); David Addison (Reference Committee); Irma Fink (ILL Committee); Cathy Andrews (Literacy Committee); Katie O'Connell (Technology Committee); Erin Baxter (SBC)

1. Call to Order, Introductions, Announcements, Proxies
Meeting called to order at 9:36 a.m. by Vice-Chair Theyer. Proxies were announced.

2. Approval of Consent Calendar
 - A. Approval of Agenda
 - B. Approval of Minutes of December 18, 2020 Meeting

The Consent Calendar was approved unanimously as presented by roll-call vote.
(Waite/Morton)

3. Administrative Business
 - A. Committee Program Updates and Funding
No Action was taken.
 - B. Review and Approval of Recommendations from Nominating Committee for FY 2021/22
Chair and Vice-Chair
A motion was made and passed unanimously via roll-call vote to approve the Nominating Committee recommendation of Jacqueline Grallo at CSUMB as Vice-Chair and Hillary Theyer as Chair of MOBAC Administrative Council for FY 2021/22.
(Waite/Morton)
 - C. New MOBAC Representative for PLP Executive Committee
Tom Rosko volunteered to be the representative. A motion was made to appoint Tom Rosko as the second MOBAC representative on the PLP Executive Committee. (Waite/

Godwin) A roll-call vote was taken. Rosko abstained from voting. All other parties voted in the affirmative and the motion passed.

D. Review and Approval of Revised ILL Committee Charge

Fink presented the item. A motion was made and passed unanimously via roll-call vote to approve the revised ILL Committee charge. (Rosko/Waite)

E. Review of Current FY 2020/21 OCLC Contract

The current contract was presented and Directors were informed to contact PLP staff if there are any changes, so that an updated quote can be presented at the next meeting for FY 2021/22. MPL and PGL inquired as to whether they may be able to be added to the quote in future iterations and were asked to reach out to Frost. No other changes were requested.

F. MOBAC Website Update

The progress on the website was presented including notification that the framework has been developed and presented to the workgroup for revisions.

G. MOBAC Listserv Update

The committee chairs are currently reviewing the existing listservs and revising. Once this process is completed, the lists will be transferred from being hosted by UCSC to being hosted by PLP.

H. COVID-19 Update

The libraries shared announcements regarding COVID and current practices in response to the stay-at-home order.

I. PLP Update

PLP has applied for a grant on Intellectual Freedom and Social Justice and will be notified in April on whether it has been accepted. The CLSB will be discussing the 50% reduction of CLSA funds, and PLP is still advocating for full restoration of this. Support for Zip Books and Lunch at the Library is currently included in the Governor's budget. May 21st is the PLP Annual meeting and all Directors are encouraged to attend.

4. Reports

SPLAMBA had no representation. All other committees shared oral reports.

5. MOBAC Administration

The California State Library will be receiving \$10M from the American Rescue Plan Act 2021. The State Library is still determining the priorities for these funds. At the next PLP Executive Committee meeting, the Committee will be discussing the 50% reduction of CLSA funds and

possible budget scenarios. Frost noted that the public libraries should be anticipating at least a 50% reduction in their PLP CLSA allocation from their FY 2020/21 allocation.

6. Public Comment - None

7. Other Business

A. News from Libraries

There were no additional announcements.

B. Agenda Items for Next Meeting on June 18, 2021

1. OCLC Contract
2. Standing Items
3. Website Update

8. Adjournment at 11:02 a.m.



**OCLC Group Services Pricing
Monterey Bay Area Cooperative Library System (MOBAC)**



**OCLC Group Services Pricing
Monterey Bay Area Cooperative Library System (MOBAC)**

May 8, 2020

Andrew Yon
Monterey Bay Area Cooperative Library System (MOBAC)
2471 Flores Street
San Mateo, CA 94403

	July 1, 2020- June 30, 2021
OCLC Cataloging and Metadata Subscription	\$80,501.40
WorldShare ILL Subscription	\$29,770.92
FirstSearch/WorldCat Discovery (Included Libraries Listed Below)	\$19,384.68
TOTAL GROUP SERVICES	\$129,657.00

Subscription Renewal Date: July 1, 2020 - June 30, 2021

Notes:
Pricing is valid through June 30, 2020.
Billing frequency is monthly and is billed to the individual libraries, with the following exceptions that bill annually:

Naval Postgraduate School, Dudley Knox Library	AD#
Monterey Peninsula College Library	MTJ
Cabrillo College Library	CC8

ILL Fee Management (IFM) Libraries: please note that IFM is not included in the above subscription, as activity for IFM is tracked on a transaction basis and pricing is set by the libraries involved.

See Attachment 1 for individual OCLC Cataloging and Metadata and WorldShare ILL pricing.
FirstSearch/WorldCat Discovery pricing is listed below.

Individual Library Pricing for FirstSearch/WorldCat Discovery		
Institution Name	Symbol	July 1, 2020 - June 30, 2021
Harrison Memorial Library	JQS	\$1,124.52
Monterey County Free Libraries	JRB	\$7,284.36
Monterey Peninsula College Library	MTJ	\$2,192.88
Santa Cruz Public Libraries	JTA	\$6,212.52
Watsonville Public Library	WTX	\$2,570.40
TOTAL		\$19,384.68

April 22, 2021

Andrew Yon
Monterey Bay Area Cooperative Library System (MOBAC)
2471 Flores Street
San Mateo, CA 94403

	July 1, 2021- June 30, 2022
OCLC Cataloging and Metadata Subscription	\$82,300.40
WorldShare ILL Subscription	\$30,490.26
FirstSearch/WorldCat Discovery (Included Libraries Listed Below)	\$19,772.38
TOTAL GROUP SERVICES	\$132,563.04

Billed To: Individual Libraries

Notes:
Pricing is valid through June 30, 2021.
ILL Fee Management (IFM) Libraries: please note that IFM is not included in the above subscription, as activity for IFM is tracked on a transaction basis and pricing is set by the libraries involved.
See Attachment 1 for individual OCLC Cataloging and Metadata and WorldShare ILL pricing.
FirstSearch/WorldCat Discovery pricing is listed below.

Individual Library Pricing for FirstSearch/WorldCat Discovery		
Institution Name	Symbol	July 1, 2021 - June 30, 2022
Harrison Memorial Library	JQS	\$1,147.01
Monterey County Free Libraries	JRB	\$7,430.05
Monterey Peninsula College Library	MTJ	\$2,236.74
Santa Cruz Public Libraries	JTA	\$6,336.77
Watsonville Public Library	WTX	\$2,621.81
TOTAL		\$19,772.38



OCLC Group Services Pricing
Monterey Bay Area Cooperative Library System (MOBAC)
Subscription Period: July 1, 2021 - June 30, 2022

Attachment 1

MOBAC Participating Libraries				
Institution Symbol	Institution Name	Cataloging and Metadata	WorldShare ILL	Total
CC8	Cabrillo College Library	\$9,623.94	\$1,322.16	\$10,946.10
MB@	California State University Monterey Bay Library	\$6,621.47	\$10,080.25	\$16,701.72
GAVCL	Gavilan College Library	\$329.75	\$425.34	\$755.09
JQS	Harrison Memorial Library	\$8,158.94	\$114.81	\$8,273.75
HCK	Hartnell College Library	\$6,664.31	\$272.83	\$6,937.14
MIO	Middlebury Institute of International Studies at Monterey	\$330.11	\$438.56	\$768.67
JRB	Monterey County Free Libraries	\$21,209.23	\$1,850.44	\$23,059.67
MTJ	Monterey Peninsula College Library	\$5,923.30	\$867.20	\$6,790.50
AD#	Naval Postgraduate School, Dudley Knox Library*	\$13,040.99	\$8,550.93	\$21,591.92
JRV	San Benito County Free Library	\$291.80	\$1,356.07	\$1,647.87
JTA	Santa Cruz Public Libraries	\$4,723.78	\$3,654.86	\$8,378.64
WTX	Watsonville Public Library	\$5,382.78	\$1,556.81	\$6,939.59
		\$82,300.40	\$30,490.26	\$112,790.66

*This library is under a separate contract and will receive a 3.5% increase for FY22 and a COVID-19 Relief Discount in the amount of (\$312.92). A FEDLINK Direct Express Fee of \$159.59 will apply.



OCLC Group Services Pricing
Monterey Bay Area Cooperative Library System (MOBAC)
Subscription Period: July 1, 2020 - June 30, 2021

Attachment 1

MOBAC Participating Libraries				
Institution Symbol	Institution Name	Cataloging and Metadata	WorldShare ILL	Total
CC8	Cabrillo College Library	\$9,435.24	\$1,296.24	\$10,731.48
MB@	California State University Monterey Bay Library	\$6,491.64	\$9,882.60	\$16,374.24
GAVCL	Gavilan College Library	\$323.28	\$417.00	\$740.28
JQS	Harrison Memorial Library	\$7,998.96	\$112.56	\$8,111.52
HCK	Hartnell College Library	\$6,533.64	\$267.48	\$6,801.12
MIO	Middlebury Institute of International Studies at Monterey	\$323.64	\$429.96	\$753.60
JRB	Monterey County Free Libraries	\$20,793.36	\$1,814.16	\$22,607.52
MTJ	Monterey Peninsula College Library	\$5,807.16	\$850.20	\$6,657.36
AD#	Naval Postgraduate School, Dudley Knox Library	\$12,600.00	\$8,261.76	\$20,861.76
JRV	San Benito County Free Library	\$286.08	\$1,329.48	\$1,615.56
JTA	Santa Cruz Public Libraries	\$4,631.16	\$3,583.20	\$8,214.36
WTX	Watsonville Public Library	\$5,277.24	\$1,526.28	\$6,803.52
		\$80,501.40	\$29,770.92	\$110,272.32

MOBAC Quarterly Schedule for Council Meetings FY 2021/22

September 17, 2021

December 17, 2021

March 18, 2022

June 17, 2022

All meetings will be held at 9:30 a.m. the third Friday of the month. The location is to be determined. As per past practice, we will hold these dates for potential meetings, but will cancel any meetings that are not deemed necessary.