

SVLS Administrative Council Meeting Agenda

**Santa Clara County Library District
Library Services & Support Center
Farrier Conference Room**

1370 Dell Avenue
Campbell, CA 95008

**Friday, September 18, 2015
10:00 a.m.**

- | | | | |
|-------|---|-------------------|--------------|
| I. | Call to Order and Introductions | Keith | |
| II. | Adoption of Agenda (Action Item) | Keith | |
| III. | Approval of the March 20, 2015 minutes (Action Item) | Keith | Attachment 1 |
| IV. | New Business | | |
| | A. Report on SVLS Fund Balance | Jackson | |
| | B. Silicon Valley Reads Support (Action Item) | Macek | |
| | C. Selection of new SVLS Vice-Chair (Action Item) | Keith | |
| V. | Reports | | |
| | A. PLP Executive Committee Report and Updates | Ziesenhenne/Macek | |
| | B. Report of System Administration | Hildreth/Jackson | |
| VI. | Agenda Building and Selection of Next Meeting Date | | |
| VII. | Public Comment – (Individuals are allowed three minutes, groups in attendance five minutes. It is System policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Executive Committee from discussing or acting on any matter not agendaized pursuant to State law.) | | |
| VIII. | Announcements and Reports from Libraries | | |
| IX. | Adjournment | | |

SVLS Administrative Council Meeting

Action Minutes

Friday, March 20, 2015

Santa Clara City - Northside Library

Council:

Rosanne Macek, Chair, Mountain View
 Hilary Keith, Santa Clara City
 Jill Bourne, San Jose
 Monique leConge Ziesenhenne, Palo Alto
 Heidi Murphy, Los Gatos

Staff:

Susan Hildreth, PLP/SVLS
 Terry Jackson, PLP/SVLS

Others Present:

Carol Frost, Santa Clara County

- I. **Call to Order:** The meeting was called to order at 10:10 a.m. by Chair Rosanne Macek.
- II. **Adoption of Agenda:** The agenda was approved as distributed. (M/S Ziesenhenne/Keith)
- III. **Approval of the Minutes:** The minutes of the December 12, 2014 meeting were approved as distributed. (M/S Keith/Murphy)
- IV. **New Business:**
 - A. **2015-16 Jurisdictional Budget Forecasts:** The Directors each reviewed the budget forecast for their respective jurisdictions, highlighting items of note to the other libraries, such as an increase in hours or anticipated capital projects.
 - B. **Information Sharing/Gathering Discussion with new Executive Director, Susan Hildreth:** Susan shared background on the journey that led her to this new position and what she sees as a tremendous potential opportunity to bring some national perspective and initiatives to PLP. Feedback from the Directors included: the possibility of bringing back some of the Committees such as Children's, Teen and Technology; interest in having PLP serve as a test bed for ideas; Phase 2 possibilities for the Innovation grants that would allow more libraries to take advantage of a proven and successful venture by a member library; and seeking added value activities for members.
 - C. **Selection of new SVLS Chair and Vice-Chair:** Hilary Keith agreed to serve as the SVLS chair and Henry Bankhead agreed to serve as the vice-chair.
- V. **Reports:**
 - A. **PLP Executive Committee Report:** The last PLP Executive Committee meeting was held on February 6, 2015. The PLP Leadership Council is underway with good feedback as to the first session. Both Hilary Keith and Heidi Murphy are participating.

- B. **Report of System Administration:** Susan Hildreth announced that Paula MacKinnon, formerly with Contra Costa, will be joining Califa on May 18th.
- C. **Agenda Building:** The next meeting was set for Friday, September 18, 2015 at 10:00 a.m. to be held at the Santa Clara County Library Offices in Campbell.
- D. **Public Comment:** No public comment.
- E. **Adjournment:** The meeting was adjourned at 11:45 a.m.