

**SVLS Administrative Council Meeting  
Agenda**

**San Jose Public Library (Santa Teresa Branch)  
290 International Circle  
San Jose, CA 95119**

**April 13, 2018  
10:00 a.m.**

- |       |  |                   |              |
|-------|--|-------------------|--------------|
| I.    | Call to Order and Introductions  | Keith             |              |
| II.   | Adoption of Agenda (Action Item)   | Keith             |              |
| III.  | Approval of the January 11, 2018 Minutes (Action Item)   | Keith             | Attachment 1 |
| IV.   | Old Business   |                   |              |
|       | A. PLP Student Success Initiative Update   | All               |              |
|       | B. PLP Regional Networking Event for Library Groups  | Frost             |              |
| V.    | New Business   |                   |              |
|       | A. Report from SVLS Collections and Technical Services Group   | Ziesenhenne       |              |
|       | B. PLP Funding for Staff Development Initiatives and Activities  | Frost             |              |
| VI.   | Reports  |                   |              |
|       | A. <i>Silicon Valley Reads</i>   | Howe              |              |
|       | B. PLP Executive Committee Update  | Macek/Ziesenhenne |              |
|       | C. Report of System Administration   | Frost             |              |
| VII.  | Agenda Building and Selection of Next Meeting Date/Location  |                   |              |
| VIII. | Public Comment (Individuals are allowed three minutes, groups in attendance five minutes. It is a system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendaized pursuant to state law.) |                   |              |
| IX.   | Announcements and Reports from Libraries   |                   |              |
| X.    | Adjournment  |                   |              |

**SVLS Administrative Council Meeting  
Agenda**

**Palo Alto City Library (Mitchell Park Branch)  
3700 Middlefield Road  
Palo Alto, CA 94303**

**January 11, 2018  
10:00 a.m.**

**Council:**

Hilary Keith, Chair, Santa Clara City Library  
Ryan Baker, Los Gatos Public Library  
Cynthia Bojorquez, Sunnyvale Public Library  
Chris Brown, Santa Clara County Library  
Jean Herriges, San Jose Public Library  
Monique Ziesenhenné, Palo Alto City Library

**System Staff:**

Yemila Alvarez, PLP  
Terry Jackson, PLP

- I. **Call to Order and Introductions:** The meeting was called to order at 10:08 by Chair Keith.
- II. **Adoption of Agenda (Action Item):** The agenda was approved as distributed (M/S: Baker/Bojorquez)
- III. **Approval of the September 28, 2017 Minutes (Action Item):** The minutes were approved as distributed (M/S: Ziesenhenné/Baker)
- IV. **New Business**
  - A. **Consideration to Reconvene SVLS Collections and Technical Services Group:** Council received a recommendation from Palo Alto Library to see if it would be possible to resurrect this group. Discussion ensued around the topic. Reasons cited for sunsetting the committee was time away from libraries to participate in meetings. Reasons cited for resurrection included discussions around consortial issues especially as it pertained to purchases and collective knowledge of products, foreign-languages cataloging, and examining next-generation tech services staffing requirements. The Directors agreed to reconvene this group for SVLS, along with a related listserv to promote goals and objectives, share workplans, and facilitate report backs from committee members. These local regional meetings will decrease commute times and meeting times. SVLS will review and assess whether it's worth it to expand PLP wide once the committee has been established. PLP staff will contact Diane Lai to set up the first meeting and a listserv.
  - B. **PLP Student Success Initiative Update:** Palo Alto Library reported that they have partnered with their High School. Los Gatos Public Library reported that they also have partnered with their High School with the student success initiative. They did not create an MOU but were still able to issue 1,800 cards to students, with 1,100 duplicates, and 200 students opted out. For now, they are allowing the duplicates to have two accounts and to use their Student ID as their library card. It has been successful, and they are very happy with the results. There is a 6-week leeway period where they don't accrue any fines per all standard youth cards at Los Gatos. Sunnyvale had 100% participation at Lakewood School and attributed partial success to showing families that there wouldn't be any fines. Teachers didn't know what was available and it was a good learning

opportunity. In San Jose, the districts would prefer no fines on cards, which differs from the current policy.

- C. PLP Regional Networking Event for Library Groups:** It has been a few years since a networking event for library groups has been held, and the PLP Executive Committee suggested regional networking events targeting boards, commissioners and other library stakeholders. There was discussion about the networking at these events being the highlight and limiting formal speakers. Topics that were discussed as potential for a presentation/speaker included “The life and death of a book (aka weeding)”, “Open Data”, “The Role of a Board Member or Advocate.” There is a need specifically for advocacy awareness, and PLP staff will reach out to CPLA for potentially presenting. There was discussion around a membership value add for PLP to create a map to hover over all libraries in the system and for each location illustrate what’s been renovated, years, developers, and costs – or start with a list. Commissioners may be at very different places in their workplans, so it would be good to bring in a facilitator to draw out what they are working on – needs assessments, bonds, renovations, etc. – and libraries could share about successes and challenges.

**V. Reports**

- A. Silicon Valley Reads Update:** There was an update from the Santa Clara County library on the Silicon Valley Reads program. The two adult books chosen this year are *My Lovely Wife in the Psych Ward* by Mark Lukach and *Goodbye, Vitamin* by Rachel Khong. There are also three companion books for young readers: *Mango, Abuela, and Me* by Meg Medina and *The Secret Life of Lincoln Jones* by Wendelin van Draanen for children, and *Not If I See You First* by Eric Lindstrom for teens. Wendelin van Draanen and Eric Lindstrom will be visiting libraries throughout Silicon Valley. The kickoff event will be February 1<sup>st</sup> at DeAnza Community College. There is a museum onsite and the students at the college have produced art around the theme. Sal Pazarro with the *San Jose Mercury News* will moderate the discussion between the two authors. SVLS allocates \$5,000 each year towards SVR.
- B. PLP Executive Committee Update:** PLP will be meeting on January 31<sup>st</sup>. No other updates.
- C. Report of System Administration:** System chairs from the nine regional library cooperatives have met to discuss better communication with the State Library about statewide initiatives. The BALIS Council met Friday and one of the topics was about poor recruitment for librarians. Sandy Hirsh from the iSchool attended the meeting. There was discussion about perhaps hosting an in-person meeting and asking SLIS to promote it to their students, or about hosting a job fair.

**VI. Agenda Building and Selection of Next Meeting Date** - The next meeting will be April 13, 2018 at the Santa Teresa Branch; All items will carry over into the next agenda.

**VII. Public Comment:** There was no public comment.

**VIII. Announcements and Reports from Libraries:** All libraries shared announcements.

**IX. Adjournment:** Meeting was adjourned at 11:36 (M/S: Baker/Ziesenhenn)