

SVLS Administrative Council Meeting Agenda

July 19, 2019

10:00 a.m.

Conference Call Information:

Conference Number: 1-800-503-2899

Access Code: 3495538

- | | | | |
|-------|--|---------|--------------|
| I. | Call to Order and Introductions | Keith | |
| II. | Adoption of Agenda (Action Item) | Keith | |
| III. | Approval of the April 18, 2019 Minutes (Action Item) | Keith | Attachment 1 |
| IV. | New Business | | |
| | A. Election of New SVLS Officers for FY 2019/20 (Action Item) | Keith | Attachment 2 |
| V. | Reports | | |
| | A. <i>Silicon Valley Reads</i> | Howe | |
| | B. PLP Executive Committee Update | Keith | |
| | C. Report of System Administration | Alvarez | |
| VI. | Agenda Building and Location for next meeting on October 18, 2019 | | |
| VII. | Public Comment (Individuals are allowed three minutes, groups in attendance five minutes. It is a system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendaized pursuant to state law.) | | |
| VIII. | Announcements and Reports from Libraries | | |
| IX. | Adjournment | | |

Brown Act: The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code § 54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

Meeting Locations:

Los Gatos Public Library, 100 Villa Avenue, Los Gatos, CA 95030

Mountain View Public Library, 585 Franklin Street, Mountain View, CA 94041

Palo Alto City Library, 270 Forest Avenue, Palo Alto, CA 94301

San Jose Public Library, 150 E. San Fernando Street, San Jose, CA 95112-3580

Santa Clara City Library, 2635 Homestead Road, Santa Clara, CA 95051

Santa Clara County Library District, 1370 Dell Avenue, Campbell, CA 95008

Sunnyvale Public Library, 665 West Olive Avenue, Sunnyvale, CA 94086

Pacific Library Partnership, 2471 Flores Street, San Mateo, CA 94403

SVLS Administrative Council Meeting
Santa Clara County Library District Headquarters
1370 Dell Avenue, Campbell, CA 95008

April 18, 2019
1:00 p.m.

MINUTES

Council:

Hilary Keith, Chair, Santa Clara City Library
 Ryan Baker, Los Gatos Public Library
 Tracy Gray, Mountain View Public Library
 Monique Ziesenhenne, Palo Alto City Library
 Michelle Ornat, San Jose Public Library
 Chris Brown, Santa Clara County Library District
 Cynthia Bojorquez, Sunnyvale Public Library

System Staff:

Carol Frost, PLP
 Yemila Alvarez, PLP

I. Call to Order and Introductions

The meeting was called to order at 1:00 pm by Chair Keith.

II. Adoption of Agenda

The Agenda was adopted as presented. (M/S Ziesenhenne/Baker)

III. Approval of the January 18, 2018 Minutes

Bojorquez was not present at the January 18 meeting and abstained from approval. The Minutes were approved as presented. (M/S Baker/Ornat)

IV. Old Business

A. Update on SVLS Day in the District Coordination

The Council reported on upcoming meetings that have already been scheduled. Sunnyvale has two meetings schedule for April 19 with Bergman and Hill. The Council went over discussion topics, including the CLA priorities, News Literacy concepts, Working Scholars, COHS, Lunch at the Library, Zip Books, and the 2020 Census.

B. SVLS Technical Services Group Update

Ziesenhenne presented the Technical Services Report and the Agenda for the upcoming Technical Services Workshop and emailed copies of both to the Council. The Technical Services group has also been working on collaborative models for sharing in the acquisition and cataloging of International Language materials.

C. Review and Approval of Revised SVLS Bylaws

The Council reviewed the revised Bylaws in detail. A recommendation was made to strike "and Treasurer" in Article VIII.a.1. A motion was made and passed to adopt the revised Bylaws with the recommended edit. (M/S Bojorquez/Ziesenhenne)

V. New Business

A. State Library Statistics Report Building

Baker demonstrated the State Library Counting Opinions statistical website and how to create your own reports vs. using the canned reports. Bojorquez requested that Baker offer this as a training for all staff.

B. Vendor Payment Structures Discussion

The Council discussed activism in regard to vendors of eBooks, in particular the pay-per-use eBook models that negatively impact libraries. There is precedent for activism in the Digital Rights Management activists that were placing pressure on vendors to change their models. There was discussion of whether we should consider placing similar pressure on vendors to stop pay-per-use services. For Hoopla and Kanopy, most libraries using pay-per-use are limiting to 3 items per person per month to prevent overuse. There was discussion of Reader's First as an advocacy group to take this on. There was discussion of analysis of existing usage on a regional level and seeing if that creates leverage for conversations around the cost per circulation of comparable items. There was discussion about what would be a reasonable cap per month. There was discussion of lobbying face-to-face with the vendors at conferences. There was a decision for SVLS to form an ad-hoc group consisting of Baker and Gray to work towards collecting data and eventually drafting a letter that could be shared with Readers First, ASGCLA, and ULC discussing and advocating against pay-per-use business models.

C. Election of New SVLS Officers for FY 2019/20

The Nominating Committee recommended Bojorquez as Chair and Baker as Vice-Chair effective in July. (M/S Gray/Ziesenhenn)

D. Review of SVLS Meeting Schedule for FY 2019/20

There were no changes to the proposed meeting schedule.

VI. Reports**A. Silicon Valley Reads**

Brown reported that the planning went really well and they finished their wrap-up for 2019. There were around 2,200 participants. The theme has been decided for next year around women and women's rights. Please send Chris Brown any names of staff that might be able to participate in the planning. There was discussion of potential partnerships during Women's History Month.

B. PLP Executive Committee Update

Bojorquez and Keith will be representing PLP at ALA for National Library Legislative Day along with Frost. There was discussion of the AOD pricing, and of the increase in CLSA funding to \$300,000 being divided among the PLP libraries.

C. Report of System Administration

The State Library is expanding their broadband grants and what those funds can be expended on. Hayward Library will be rejoining July 1. The PLP Annual Directors' meeting is on May 10. CPLA is holding a workshop on May 11.

VII. Agenda Building and Location for next meeting on July 19, 2019 as Los Gatos or Santa Clara.

- A. Census 2020 (to be standing agenda item)
- B. Vendor Payment Structure Discussion
- C. SVLS Tech Services Group
- D. CPLA
- E. Discussion of spreadsheet for sharing speaking engagements amongst libraries

VIII. Public Comment

There was no public comment.

IX. Announcements and Reports from Libraries

The libraries shared announcements.

X. Adjournment

The meeting was adjourned at 2:58pm by Chair Keith.

SVLS Term Limits and Appointment

From the revised Bylaws:

ARTICLE V: DUTIES AND OFFICERS

Section 2: Officers

- A. *The elected officers will be a Chairperson and a Vice-chairperson (Chair-elect) elected by the Administrative Council...*
- B. *The term of elected officers will be for two years starting July 1st of alternate years.*
- C. *Election of officers will take place at the Administrative Council meeting in alternate years prior to the 1st meeting of the fiscal year.*

SVLS Administrative Council Chairs Chronology

	Chair	Vice-Chair
2018/19:	Hilary Keith	Monique Ziesenhenne
2017/18:	Hilary Keith	Monique Ziesenhenne
2016/17	Hilary Keith	Monique Ziesenhenne
2015/16:	Hilary Keith	Henry Bankhead (03/2015)/Monique Ziesenhenne (09/2015)
2014/15	Rosanne Macek	Hilary Keith

Recommendation

The Nominating Committee has recommended Ryan Baker as Chair and Tracy Gray as Vice-Chair for the Term beginning FY 2019/20 through FY 2020/21.