

SVLS Administrative Council Meeting Agenda

**Sunnyvale Community Center
550 E. Remington Drive
Sunnyvale, CA 94087
(Neighborhood Room)**

Thursday, January 12, 2017

2:00 – 4:00 p.m.

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|--|------------------------|--------------|
| I. Call to Order and Introductions | Keith | |
| II. Adoption of Agenda (Action Item) | Keith | |
| III. Approval of the September 29, 2016 minutes (Action Item) | Keith | Attachment 1 |
| IV. Old Business | | |
| A. 3M Cloud Library Proposal | Goyal | |
| V. New Business | | |
| A. CENIC Information Sharing: Copyright Infringement
and Privacy Issues | Bojorquez | |
| VI. Reports | | |
| A. <i>Silicon Valley Reads</i> : Update | Howe | |
| B. PLP Executive Committee: Update | Frost/Macek/Ziesenhenn | |
| C. Report of System Administration | Frost | |
| VII. Agenda Building and Selection of Next Meeting Date | | |
| VIII. Public Comment (Individuals are allowed three minutes, groups in attendance five minutes. It is a system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendaized pursuant to state law.) | | |
| IX. Announcements and Reports from Libraries | | |
| X. Adjournment | | |

SLVS Administrative Council Meeting

Minutes

Thursday, September 29, 2016

Santa Clara City Library (Central Park Branch)
2635 Homestead Rd.
Santa Clara, CA 95051

Council:

Hilary Keith, Chair, Santa Clara City Library
 Cynthia Bojorquez, Sunnyvale Public Library
 Dolly Goyal, Los Gatos Public Library
 Nancy Howe, Santa Clara County Library
 Monique Ziesenhenne, Palo Alto City Library

System Staff:

Carol Frost, PLP/SVLS
 Mary Alexander, PLP

Library Staff:

Liz Hickock, Sunnyvale Public Library
 Allison Lew, Santa Clara County Library

Guests:

Al Skinner, 3M/Bibliotheca
 Doug Monson, 3M/Bibliotheca

- I. **Call to Order:** The meeting was called to order at 2:04 p.m. by Chair Hilary Keith.
- II. **Adoption of the Agenda:** the agenda was approved as distributed. (M/S Goyal/Ziesenhenne)
- III. **Approval of July 22, 2016 minutes:** Minutes approved as distributed. (M/S Ziesenhenne/Keith)
- IV. **Old Business**
 - a. **3M Cloud Library Presentation:** 3M Representatives Doug Monson and Al Skinner gave an overview of products including self-check kiosks that can be configured for downloading eBooks and can display events through a partnership with Evance. Discussion centered on hold-sharing from the pool of titles between libraries and comparison of 3M Cloud to Overdrive. Dolly Goyal noted that the platform has received good feedback from patrons and that the event integration feature was valuable.

After the presentation, SVLS libraries agreed that not all libraries may be interested in sharing their collections. Several questions are still outstanding, including pricing and transferring of Overdrive titles. Dolly agreed to follow up with the representative and this will be placed on the next agenda.
 - b. **Unified Platform Feasibility for SVLS:** Per the recommendation from the last meeting, the SVLS directors queried staff about the Unified Platform Feasibility Study for SVLS.

Feedback included the observation that further in-depth study would be needed regarding costs. The group decided to defer any action and revisit the study in six months.

V. New Business

- a. Cost Analysis to join PLS/PLAN:** Carol Frost distributed a document entitled *Peninsula Library System Information for Joining* and provided an overview of the cost analysis document for joining PLS/PLAN.

VI. Reports

- a. Silicon Valley Reads Update:** Nancy Howe gave an update that planning is underway for the 15th anniversary of *Silicon Valley Reads*. The sponsors for 2017 are San Jose Public Library, Santa Clara County Office of Education, and Santa Clara County Library District.
- b. PLP Executive Committee update:** Monique Ziesenhenne updated the group on decisions from the last Board meeting. The PLP Executive Committee agreed to distribute a deposit of \$110,000 via CENIC to PLP member libraries, and the Board approved \$100,000 of CLSA funds for distribution to libraries for broadband resources.
- c. Report of System Administration:** Carol Frost reminded the group about the upcoming Future of Libraries event and the September 30 deadline for PLP Innovation Grants, and the same deadline to register for the PLP Innovation Fest.

The CSLB meeting will take place on October 14 in Sacramento and will discuss modifying regulations to the CLSA.

- VII. Agenda Building and Selection of Next Meeting Date:** Dolly Goyal proposed that the group revisit the 3M Cloud platform in the next meeting to further discuss the potential of adopting a new eBook platform. It was agreed that the council would make a final decision on the shared ILS study within six months.

The next meeting will be on January 12, 2017 at 2 p.m. in Sunnyvale. Cynthia Bojorquez invited the SVLS directors to attend the Santa Clara County Directors Forum of Parks, Recreation and Open Space Activity Meeting from 11:30-1:00.

- VIII. Announcements and Reports from Libraries:** Cynthia Bojorquez announced to the group that Sunnyvale Public Library will be holding a staff development day on November 11, featuring a “speed dating with directors” event and emphasis on skills development, community resources, health and wellness for staff. Cynthia also mentioned that funding has been approved for a new branch at Lakewood Park in Sunnyvale.

Hilary Keith announced several events and developments including a Library to Library Ride and a new Bookmobile. Hilary also mentioned the success of Santa Clara’s Comic Con event, which drew in 11,000 visitors.

Monique Ziesenhenne announced that branches of the Palo Alto City Library would be closed intermittently in October for preemptive bedbug inspection, and that the Bike PALS project is near completion.

Nancy Howe announced that all Santa Clara County library branches will be closed on October 14 for a staff development day.

Dolly Goyal announced that Los Gatos Public Library would be holding a weeklong sister-city event in partnership with the sister city of Listowel, Ireland.

- IX. **Public Comment:** None.
- X. **Adjournment:** The meeting adjourned at 3:58 p.m.

DRAFT