



Monterey Bay Area Cooperative Library System
32 West 25th Ave., Suite 201, San Mateo, CA 94403-2265
Phone (650) 349-5538 Fax (650) 349-5089

MOBAC Administrative Council

December 20, 2019

9:30 a.m. – 12:00 p.m.

San Juan Bautista Library

801 2nd St., San Juan Bautista, CA 95045

1. Call to Order, Introductions, Announcements, Proxies Romero
2. Approval of Agenda (Action Item) Romero
3. Approval of Minutes of September 20, 2019 Meeting (Action Item) Romero Attachment 1
4. Administrative Business
 - A. Nominating Committee Formation (Action Item) Romero
 - B. Committee Program Updates and Funding Requests (Action Item) Romero Attachment 2
 - C. MOBAC Website Redesign Discussion Romero
 - D. PLP Update Nemitz/Waite
5. Reports
 - A. ILL Committee Fink/Chapin
 - B. Reference Committee Addison/Briscoe
 - C. SPLAMBA Nilsson/O'Grady
 - D. Technology Committee Amaral/Stephens
 - E. Literacy Committee Andrews
 - F. Harwood Ad-Hoc Committee Waite/Wright
 - G. KOHA ILS Committee Wright
 - H. MOBAC Chair Romero
 - I. MOBAC Administration Alvarez
6. Public Comment – (Individuals are allowed three minutes; groups in attendance, five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. Translator/interpreter will be available upon request at least three days prior to the meeting. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendized pursuant to State law.)
7. Other Business
 - A. News from libraries
 - B. Agenda items for next meeting on March 20, 2020 at Pacific Grove Library
8. Adjournment

MOBAC Administrative Council

September 20, 2019

9:30 a.m. – 12:00 p.m.

Harrison Memorial Library – Park Branch

Mission and 6th Ave., Carmel-By-The-Sea, CA 93921

Action Minutes

Council: Georg Romero (CAB); Ashlee Wright (HML); Hillary Theyer (MCFL); Inga Waite (MPL); Scott Bauer (PGPL); Kristan Lundquist (SAL); Susan Nemitz (SCPL); Rochelle Eagen (SJB)

Proxies: None

Others: Carol Frost (PLP); Yemila Alvarez (PLP); Jean Chapin (ILL Committee); Cathy Andrews (Literacy Committee); Sean Briscoe (Reference Committee); David Addison (Reference Committee); Mila Rianto (SAL); Kris Amaral (Technology Committee)

1. Meeting called to order at 9:31 AM (Romero)
2. Introductions/Proxies: Proxies were announced.
3. Agenda: Adopted (Bauer/Wright).
4. Minutes: Approved (Waite/Wright).
5. Administrative Business
 - A. Committee Program Updates and Funding Requests
No action was taken
 - B. New Committee Chair Orientation Update
The documents were presented for review and there was discussion of posting to the website. There was discussion about Accessibility for the MOBAC website and whether or not we are meeting current standards or 2021 standards that have changed for government agencies. There was discussion of requesting funding from PLP to revise the MOBAC website and creating a MOBAC working group to manage the redesign and content review, potentially the Technology Committee. There was a request that all committees agendaize this at their next meetings and determine who the lead representative for the website redesign will be. Romero and Wright agreed to review the existing website to determine how far we are from what compliance requires. A motion was made and passed to post the Committee responsibilities document on the MOBAC website with no edits. (Waite/Bauer)
 - C. Shared KOHA ILS Project Update
There was discussion about how much integration is being considered, and a response that discussion will be around shared, ILS, delivery, shared policies and procedures, and a possible

single card. There was a decision made to add this discussion as a standing agenda item and move it down to reports.

D. Macmillan eBook Purchasing Discussion

The Directors discussed the issue and what MOBAC's involvement should be. It was decided that all libraries would share out what is being done at their individual libraries to the PLP Directors Plus list so individual libraries can share the information and adapt to their needs.

E. PLP Update

MOBAC Reference Committee was approved for \$1,000 for staff development funding. Frost attended the CLSB meeting and shared out the results.

6. Reports – All committees shared verbal and presented annual reports.

7. Public Comment – None.

8. Other Business

A. News from libraries

The libraries shared announcements.

B. Agenda items for next meeting on December 20, 2019 at San Juan Bautista Library.

1. Website update
2. ILL Update
3. Move CLLS strategic plans to March
4. Harwood Standing Item
5. Koha Standing Item
6. Nominating Committee for Vice Chair

9. Adjournment at 11:55 am.



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To: MOBAC Administrative Council
From: Georg Romero, Chair
Subject: Committee FY 2019-20 Funding Requests
Date: December 20, 2019

Background

The MOBAC Administrative Council has adopted *Procedures For MOBAC Committees Responding to the PLP Call for Support for Staff Development Initiatives and Activities* as the procedure by which Committees should submit funding requests to the MOBAC Council and subsequently to PLP.

For FY 2019-20, the following committees have previously submitted funding requests and been approved by the MOBAC Council to submit their requests to the PLP Call for support:

FY	Program Timeframe	Committee	Program Title	Amount Requested	Date Approved by MOBAC
2019/20	July - Dec	Reference	"Community Conversations"	\$1,000	6/28/2019

Since then, additional calls for support that have been submitted to the MOBAC Council Chair via committee annual reports or emails include:

FY	Program Timeframe	Committee	Program Title	Date Submitted to MOBAC	Amount Requested
2019/20	Jan - June	Technology	TBD. Theme is best practices for web accessibility.	9/20/2019	\$100
2019/20	Jan - June	Literacy	"Writing from the Senses"	9/20/2019	\$500
2019/20	Jan - June	SPLAMBA	"Mindfulness and Ways to Stop Bullying"	12/2/2019	\$300
TOTAL REQUESTED					\$900

Recommendation

It is recommended that the Council consider approval of the current requests totaling \$1,300 from the Literacy, Technology, and SPLAMBA Committees for submission to the PLP Call for Financial Support Requests, and that they instruct all committees to formally respond to the PLP Call for Support by the January 3, 2020 deadline.