

MOBAC Administrative Council

September 21, 2018

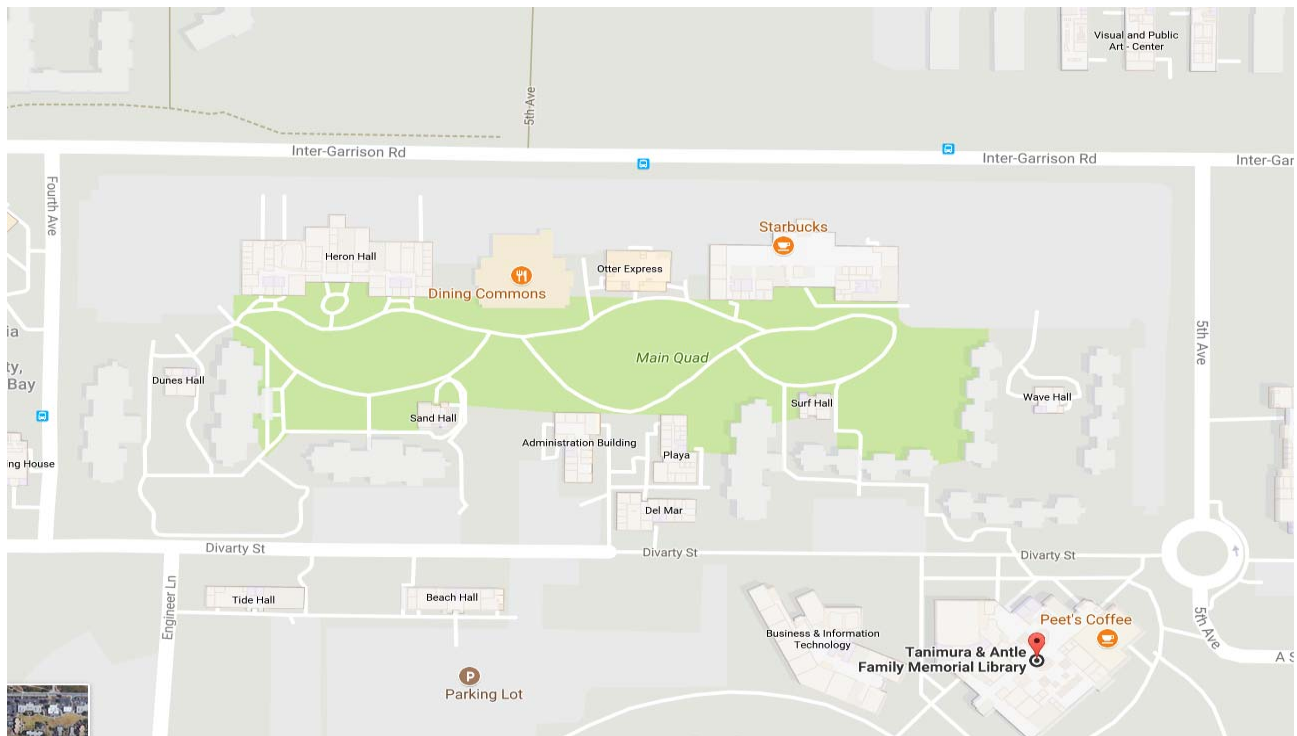
9:30 a.m. – 12:00 p.m.

Tanimura & Antle Family Memorial Library

3054 Divarty St., Seaside, CA 93955

- | | | |
|---|-----------------------|---------------|
| 1. Call to Order, Introductions, Announcements, Proxies | Waite | |
| 2. Approval of Agenda (Action Item) | Waite | |
| 3. Approval of Minutes of June 15, 2018 Meeting (Action Item) | Waite | Attachment 1 |
| 4. Administrative Business | | |
| A. San Juan Bautista Library PLP/MOBAC Membership (Action Item) | Waite | Attachment 2 |
| B. Defense Language Institute Aiso Library PLP/MOBAC Membership (Action Item) | Waite | Attachment 3 |
| C. MOBAC Regional Networking Event for Library Groups | Addleman | |
| D. Update on MOBAC Shared ILS Project | Siegfried | |
| E. Committee Program Updates and Funding Requests (Action Item) | | |
| 1. Technology Committee Request for \$40 | Amaral | Attachment 4 |
| 2. Reference Committee Request for \$150 | Muller | Attachment 5 |
| 3. Other | Waite | |
| F. PLP Update | Addleman/Nemitz | |
| 5. Reports | | |
| A. ILL – Report and Committee Annual Report | Fink/
Heitzig | Attachment 6 |
| B. Reference – Report and Committee Annual Report | Ainsworth/
Mueller | Attachment 7 |
| C. SPLAMBA – Report and Committee Annual Report | Gardner/
Astengo | Attachment 8 |
| D. Technology – Report and Committee Annual Report | Amaral/
Stephens | Attachment 9 |
| E. Literacy – Report and Committee Annual Reports | Andrews | Attachment 10 |
| F. MOBAC Chair | Waite | |
| G. MOBAC Administration | Frost | |

6. Public Comment – (Individuals are allowed three minutes; groups in attendance, five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. Translator/interpreter will be available upon request at least three days prior to the meeting. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendized pursuant to State law.)
7. Other Business
 - A. News from libraries
 - B. Agenda items and next meeting on December 21, 2018 at Santa Cruz Public Library.
8. Adjournment



TRAVEL INSTRUCTIONS

From Highway 1:

- Take the LIGHT FIGHTER DRIVE EXIT (Exit 406).
- Proceed down LIGHT FIGHTER DRIVE to the third traffic signal. Turn LEFT at the signal onto GEN JIM MOORE BOULEVARD.
- At the first stop sign, turn RIGHT onto DIVARTY STREET.
- At the first stop sign, turn right for PARKING LOTS 23 and 508.

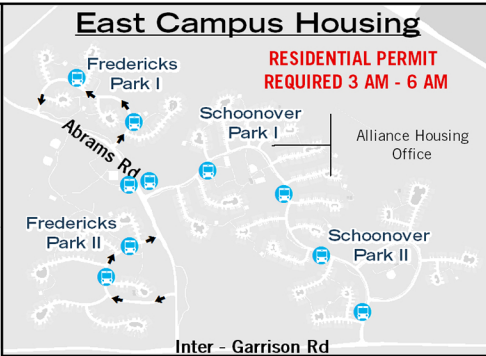
From Salinas:

- Take RESERVATION ROAD to IMJIN ROAD. Turn LEFT onto IMJIN ROAD.
- Turn LEFT onto ABRAMS DRIVE.
- Where ABRAMS DRIVE ends at the stop sign, turn RIGHT onto INTER-GARRISON ROAD.
- Continue straight on INTER-GARRISON ROAD for approximately 2 miles.
- NOTE: parking is severely limited near the library during the construction of the new Gambord building. You may want to park in PARKING LOT 71 at the intersection with SIXTH AVENUE.
- To seek closer parking, turn LEFT onto FIFTH AVENUE.
- At the roundabout, turn LEFT onto A STREET to enter LOT 19.

Parking: Note that the red permit dispenser in lot 508 requires 8 quarters and issues permits for a full day. There is a yellow permit dispenser and several individual yellow parking meters that offer hourly parking options.



PARKING MAP



- BUILDING
- PARKING PERMIT DISPENSERS
- MST BUS STOP
- PARKING LOTS**
 - GENERAL
 - VISITOR
 - DAYTIME ONLY
 - NO PARKING 3AM - 6AM
 - RESIDENTIAL PERMIT ONLY

Find more maps at
csumb.edu/maps

For transit and
bicycling information visit
csumb.edu/Transportation

Plan ahead, buy a permit
online at csumb.edu/parking

Emergency: 911

Non-Emergency:
(831)-655-0268

Parking Services:
(831)-582-3573

Date Published: 8/22/2017

MOBAC Administrative Council

June 15, 2018

9:30 a.m. – 12:00 p.m.

Tanimura & Antle Family Memorial Library

3054 Divarty St., Seaside, CA 93955

Action Minutes

Council: Georg Romero (CAB); Frank Wojcik (CSUMB); Jayanti Addleman (MCFL); Peter Liu (MIIS); Inga Waite (MPL); Scott Bauer (PGPL); Nora Conte (SBCF); Susan Nemitz (SCPL)

Proxies: Jean Chapin for Ashley Wright (HML); Irma Fink for Edward Corrado (NPS); Eric Howard for Cary Ann Siegfried (SAL)

Others: Cynthia Ainsworth (HCL); Kris Amaral (MCFL); Erin Baxter (SBCFL); Cathy Andrews (SPL); Yemila Alvarez (PLP)

1. Meeting called to order at 9:37 AM (Wojcik)
2. Introductions/Proxies: Proxies were announced.
3. Agenda: Adopted (Liu/Addleman)
4. Minutes: Correction was noted of spelling of Ashlee Wright. The March 16, 2018 Minutes were approved as corrected (Addleman/Liu)
5. Administrative Business
 - A. Election of New Officers – Inga Waite as Chair and Peter Liu as Vice-Chair for Fiscal Year 2018/19
 1. Inga Waite and Peter Liu were confirmed as Chairs for FY 2018/2019.
 - B. Meeting Schedule for FY 2018/19
 1. Meeting Schedule was approved. Locations will be CSUMB on 9/21; SCL on 12/21; CSUMB on 03/15; and MCFL on 6/21.
 - C. Committee Program Updates and Funding Requests
 1. No updates or funding requests. No action was taken.
 - D. MOBAC Regional Networking Event for Library Group
 1. Addleman will decide on a central location and what the best date/time will be.
 - E. OCLC Contract for FY 2018/19 Approval
 1. The contract was approved as presented. (Romero/Nemitz)
 - F. San Juan Bautista Library MOBAC/PLP Membership
 1. Motion to discontinue membership effective July 1 2018 was made and passed (Nemitz/Romero). Council recommended that the offer to attend professional development opportunities still be extended to them, and that an official letter detailing the decision also be sent to the City Manager.

G. PLP Update

1. LSTA grants that are moving forward including Career Visioning for Rural Communities, and a reminder that the deadline for requests of funds for professional development activities is June 28.

6. Reports - All Committees gave their reports

7. Public Comment - None

8. Other Business

A. News was shared by all libraries attending.

B. Agenda items and location for next meeting on September 21, 2018.

1. Location will be Tanimura and Antle Family Memorial Library
2. Technical Services Committee Request for funding for 3 external microphones and a battery for their camcorder
3. Committee Annual Reports

9. Adjournment at 11:47 AM.

Next MOBAC Council Meeting on September 21, 2018 at Tanimura & Antle Family Memorial Library.



City of San Juan Bautista

The "City of History"

July 31, 2018

P.O. Box 1420
311 Second Street
San Juan Bautista
California 95045
(831) 623-4661
Fax (831)623-4093

City Council
Mayor
Jim West

Vice Mayor
John Freeman

Councilmember
Tony Boch

Councilmember
Chris Martorana

Councilmember
Dan DeVries

City Manager
Micheale LaForge

City Clerk
Mackenzie Quaid

City Treasurer
Chuck Geiger

Inga Waite
Monterey Public Library Director
MOBAC Chairperson
Pacific Library Partnership
2471 Flores Street
San Mateo, CA 94403

Sent via email to Inga Waite: waite@monterey.org

Chairperson Waite:

The City of San Juan Bautista seeks reinstatement of membership in the Pacific Library Partnership. Carol Frost described to us the benefits afforded to PLP members, and we appreciate the opportunity to become reinstated. Staff looks forward to working with PLP as a resource as they assist and serve the San Juan Bautista community.

We understand that the membership fees in arrears for Fiscal Year 2016/2017 and Fiscal Year 2017/2018, amounting to \$1,500, will need to be paid. We also agree to pay the current Fiscal Year 2018/2019 membership.

We are look forward to hearing of your decision.

Sincerely,

Micheale LaForge
City Manager

cc: Carol Frost, frost@plpinfo.org

RECEIVED SEP 04 2018

28 August 2018

Carol Frost
CEO, Pacific Library Partnership
Executive Director, Peninsula Library System

Dear Ms. Frost,

This letter is to formally announce that Aiso Library, at Defense Language Institute Foreign Language Center, does not intend to renew its membership with the Pacific Library Partnership, effective 1 July 2018.

This is not a reflection on your organization, nor the good work you do. It is simply a realization that for us, as a Federal Library and, more essentially, an Army Library, the benefits of membership to PLP do not justify the costs.

We have appreciated the opportunity to be involved with PLP.

A handwritten signature in black ink, appearing to read 'Kurt Kuss', is positioned above the printed name.

Kurt Kuss, Director
Aiso Library

Defense Language Institute Foreign Language Center / Aiso Library / 543 Lawton Road,
Building 617 / Monterey, California 93944



Monterey Bay Area Cooperative Library System
2471 Flores Street, San Mateo, CA 94403-2273
Phone (650) 349-5538 Fax (650) 349-5089

To: MOBAC Administrative Council

From: Kris Amaral, MOBAC Technology Co-Chair [KMA]

Subject: Request for \$40

Date: September 21, 2018

MOBAC Administrative Council,

This is a formal request for 1 new battery for a camcorder.

The camcorder's purpose is to film workshops that are sponsored by MOBAC Committees. MOBAC Technology Committee members upload the videotaped workshops to our YouTube channel to be viewed by members at a later date. The new battery will replace the old battery that has died. The price of the battery will not exceed \$40.00.

Thank you for your consideration.



Monterey Bay Area Cooperative Library System
2471 Flores Street, San Mateo, CA 94403-2273
Phone (650) 349-5538 Fax (650) 349-5089

To: MOBAC Administrative Council
From: Stacy Mueller, MOBAC-Reference Co-Chair
Subject: Request for Refreshment Funds for October 26 Workshop
Date: September 10, 2018

Dear MOBAC Administrative Council,

On behalf of the MOBAC Reference Committee, I would like to request \$150 for refreshments for our Fall workshop, Local History Treasures. The workshop is planned for Oct. 26, 2018, from 9:00-12:00, and will be held at Marina Branch of MCFL. Two main panelists will be invited to present: archives specialist Jennifer Smith and local history librarian Deborah Lipoma, as well as representatives from each of our respective libraries to give a brief (5-10 minute) overview of unique library holdings. We will also incorporate a show-and-tell component, which will be presented "science fair style" with time to mill around and share information resources.

Please contact me with any questions about our workshop.

Sincerely,
Stacy Mueller

Annual Report to the MOBAC Administrative Council

Fiscal Year: 2018

Committee: MOBAC Interlibrary Loan Committee

Committee Member & Chair: Irma Fink (NPS)

Active Committee Members: Rachel Becerra (GAV), Rebecca Bergeon (CSUMB), Solomon Blaylock (MIIS), Jean Chapin (HML), Claire Conklin (CAB), Sandy Eklund (SBE), Irma Fink (NPS), Graham McGrew (SCZ), Ray Melendez (MCO), Mezairah Niduaza (HCL), Susan Renison (WAT), Gladys V. Samayoa (MPC), Kelsey Shapiro (UCSC), Donna Teresa (MPC)

Date: July 10, 2018

1. What did your committee accomplish during the last year?

- We held four (4) meetings throughout the fiscal year: July 11, 2017, October 10, 2017, January 9, 2018, April 10, 2018
- July 2017: we reviewed and updated the committee roster; drafted the 2017 Annual Report (presented to Council in September 2017); discussed the article *“Rethinking Resource Sharing STAR”* which included a questionnaire about service and presented some great ideas about improving ILL service. *“How Your Library Can Become A Star!”* from ALA RUSA STARS
Article: <http://tandfonline.com/doi/full/10.1080/1072303X.2016.1254703>
Survey: http://rethinkingresourcesharing.org/wp-content/uploads/2012/10/Version_2_RUSA_STARS_Rethinking_Resource_Sharing_STAR_Checklist.pdf
- October 2017: we welcomed new members to the Committee – Solomon Blaylock (MIIS), Mezairah Niduaza (HCL) and Donna Teresa (MPC). We voted to continue with the quarterly meeting schedule – 2nd Tuesdays in July, October, January and April and to extend meeting times to 1:00 pm – 3:30 pm (formerly 3:00 pm). OCLC Tipasa was discussed with plans to monitor progress of this OCLC product <https://www.oclc.org/en/tipasa.html>
- January 2018: we viewed examples of ILL promotional videos that included *“Interlibrary Loan in Less Than One Minute”* created by Solomon Blaylock (MIIS) when he was with the University of Rochester <https://www.youtube.com/watch?v=YdgtwJYVwno>
- April 2018: we welcomed new member Gladys V. Samayoa (MPC); two members attended via ZOOM and we have asked the Technology Committee to include us in their request for additional microphones to support this system; we discussed *“A Manifesto for Rethinking*

Resource Sharing" <http://rethinkingresourcesharing.org/manifesto/> which includes information about ebook ILL rights. VIVA – the Virtual Library of Virginia – has created best practices and guidelines <http://www.vivalib.org/interlibraryloan/illresources.html> ; information was shared about the Organizational Equity Walkthrough Evaluation Tool (from a MOBAC Reference Committee workshop “Beyond the Reference Desk: Micro-activism in the Library” held January 23, 2018, HCL)

- The Committee Chair and/or a committee member attended and reported at all MOBAC Administrative Council meetings.
- We continued to add and update information posted to our **MOBAC ILL Guidelines** webpage <http://www.mobac.org/committees/interlibrary-loan-committee/mobac-ill-guidelines-2/> ; we updated our calendar of activities <http://www.mobac.org/committees/interlibrary-loan-committee/ill-committee-documents/ill-committee-meeting-calendar/> ; we updated our roster/contact list <http://www.mobac.org/committees/interlibrary-loan-committee/>
- Problem Sharing and Solving continue to be a component of each meeting as well as notices of upcoming ILL-related workshops and conferences.

2. What activities, workshops, etc. are you planning for the coming year?

- We will continue to explore ILL tools that facilitate the sharing of electronic resources and e-books.
- We will continue to monitor and update our webpage and the **MOBAC ILL Guidelines** as needed, adding useful links and ILL “best practice” tips.
- We will reach out to members unable to regularly attend meetings to solicit input for the meetings. We will continue to encourage meeting participation via ZOOM.
- We will reach out to library directors to encourage participation in resource sharing among all MOBAC members.
- We will continue to monitor ILL-relevant webinars and workshops and may ask to host a workshop in the coming year.

3. Are there any obstacles/issues/challenges you wish to convey?

Obstacles and challenges include:

- MOBAC member library staff and library patrons are unable to see accurate library holdings through WorldCat due to libraries not having updated their OCLC records. Additional layers

of searching (searching a specific library's catalog rather than WorldCat) are required for library staff and patrons to see the holdings of all member libraries.

- Some MOBAC members no longer maintain their holdings in OCLC. This also contributes to inaccurate records and creates additional work for ILL and other staff. The inability to find items becomes a barrier to local resource sharing.
- Due to strict licensing that limits the sharing of digital content, including e-books and ejournals, resource sharing has become more challenging as libraries move away from print to electronic content.

We request that Council encourage full participation of MOBAC member libraries in resource sharing.

We request that Council encourage full participation of member libraries' designated ILL Committee representatives at quarterly ILL Committee meetings.

Annual Reports are posted to our Committee website:

<http://www.mobac.org/committees/interlibrary-loan-committee/ill-committee-documents/ill-committee-annual-reports/>

Annual Statistics – FY 2018 (July 1, 2017 – June 30, 2018)

The following statistics represent the Borrowing and Lending processes for both Within System (WIS) and Out of System (OOS) ILL for Loans (returnable materials) and Copies (articles and other non-returnable materials). These statistics represent ILL transactions processed through OCLC and do not reflect ILL transactions performed using other sources. Per OCLC, only requests that have an OCLC ILL record number as part of the request are counted.

ILL Borrowing:

Although ILL Borrowing overall continues to experience a downward trend with FY 2018 showing an 8% decrease over FY 2017, several member libraries showed increased rates of borrowing for FY 2018 (DLI, MIIS, SCZ, WAT).

ILL Lending:

After an upward trend in FY 2015 and FY 2016, FY 2017 showed a 4% decrease over FY 2016 and FY 2018 showed a decrease of less than 1% over FY 2017. Several member libraries showed increased rates of lending for FY 2018 (DLI, GAV, HCL, HML, MCO, SBE, UCSC, WAT).

The two (2) tables below represent the percent of Within System Borrowing .vs All Borrowing (Within and Out of System) for Loans and Copies ([blue table](#)) AND Within System Lending .vs All Lending (Within and Out of System) for Loans and Copies ([green table](#)) by MOBAC member library for FY 2018. *(Note: N/A indicates no data reported.)*

A sampling of charts for both Borrowing and Lending processes are shown below. Additional data for this FY and prior years can be viewed at our [Annual Statistics](#) website.

MOBAC MEMBER LIBRARY	% of WITHIN SYSTEM BORROWING .VS ALL BORROWING LOANS – FY 2018	MOBAC MEMBER LIBRARY	% of WITHIN SYSTEM BORROWING .VS ALL BORROWING COPIES – FY 2018
CAB	18%	CAB	11%
CSUMB	6%	CSUMB	1%
DLI	8%	DLI	3%
GAV	33%	GAV	N/A
HCL	23%	HCL	100%
HML	28%	HML	20%
MCO	9%	MCO	0%
MIIS	26%	MIIS	18%
MPC	19%	MPC	12%
MPL	NON-PARTICIPANT	MPL	NON-PARTICIPANT
NPS	14%	NPS	0%
PGR	NON-PARTICIPANT	PGR	NON-PARTICIPANT
SAL	NON-PARTICIPANT	SAL	NON-PARTICIPANT
SBE	72%	SBE	N/A
SCZ	10%	SCZ	0%
SJB	NON-PARTICIPANT	SJB	NON-PARTICIPANT
UCSC	4%	UCSC	0%
WAT	33%	WAT	N/A

MOBAC MEMBER LIBRARY	% of WITHIN SYSTEM LENDING .VS ALL LENDING LOANS – FY 2018	MOBAC MEMBER LIBRARY	% of WITHIN SYSTEM LENDING .VS ALL LENDING COPIES – FY 2018
CAB	83%	CAB	N/A
CSUMB	10%	CSUMB	2%
DLI	2%	DLI	0%
GAV	16%	GAV	N/A
HCL	44%	HCL	N/A
HML	35%	HML	0%
MCO	15%	MCO	0%
MIIS	54%	MIIS	5%
MPC	29%	MPC	0%
MPL	NON-PARTICIPANT	MPL	NON-PARTICIPANT
NPS	4%	NPS	1%
PGR	NON-PARTICIPANT	PGR	NON-PARTICIPANT
SAL	NON-PARTICIPANT	SAL	NON-PARTICIPANT
SBE	74%	SBE	N/A
SCZ	9%	SCZ	N/A
SJB	NON-PARTICIPANT	SJB	NON-PARTICIPANT
UCSC	8%	UCSC	2%
WAT	13%	WAT	N/A

Borrowing Charts

Chart 1

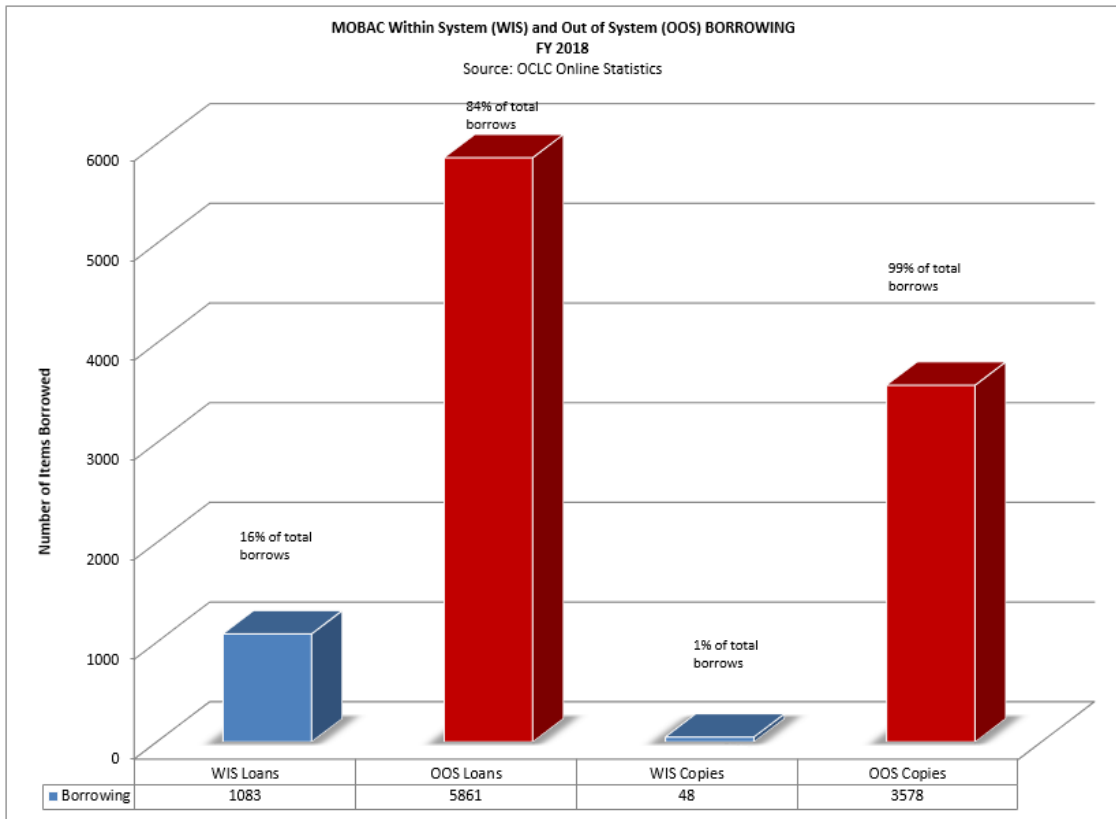


Chart 2

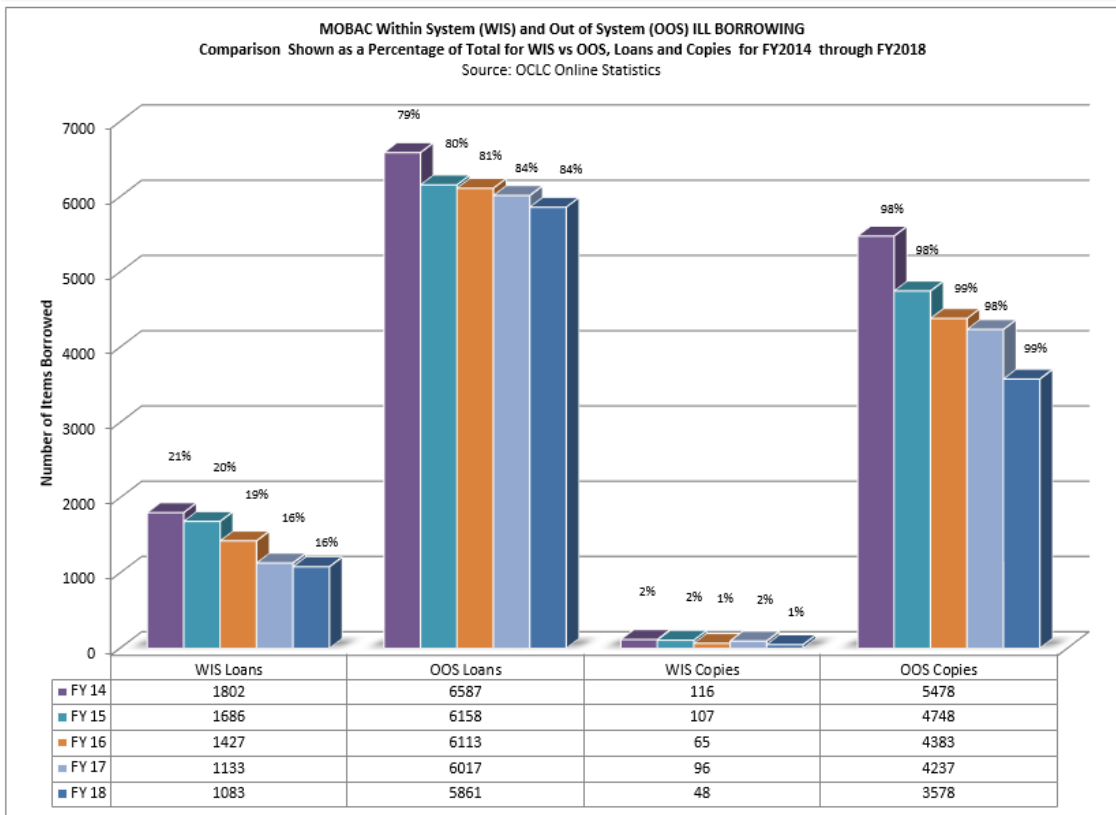


Chart 3

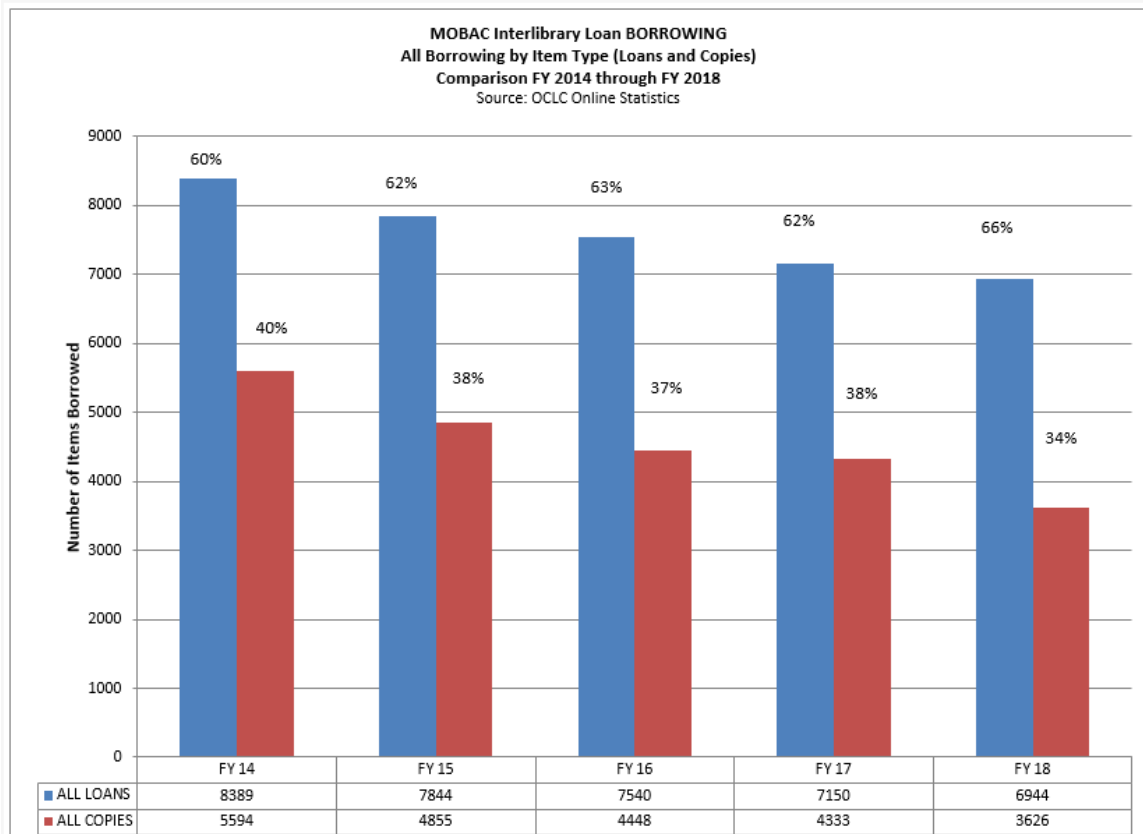
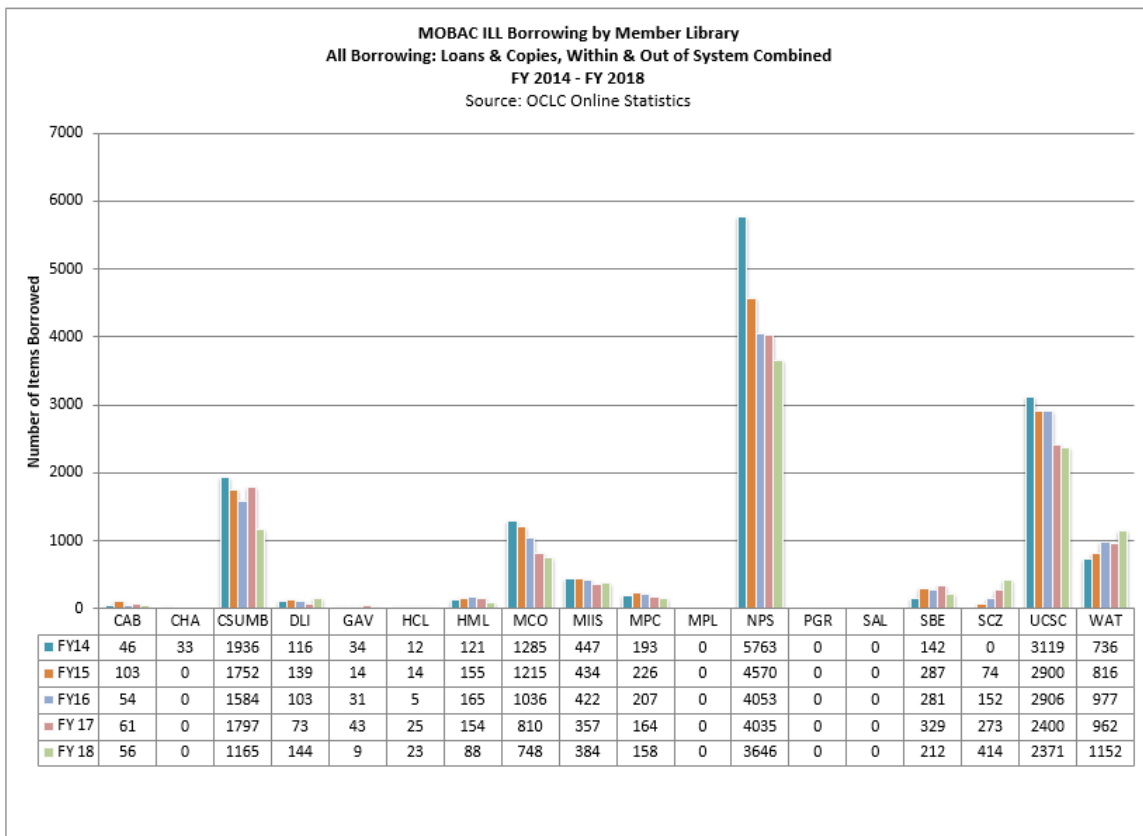


Chart 4



Lending Charts

Chart 5

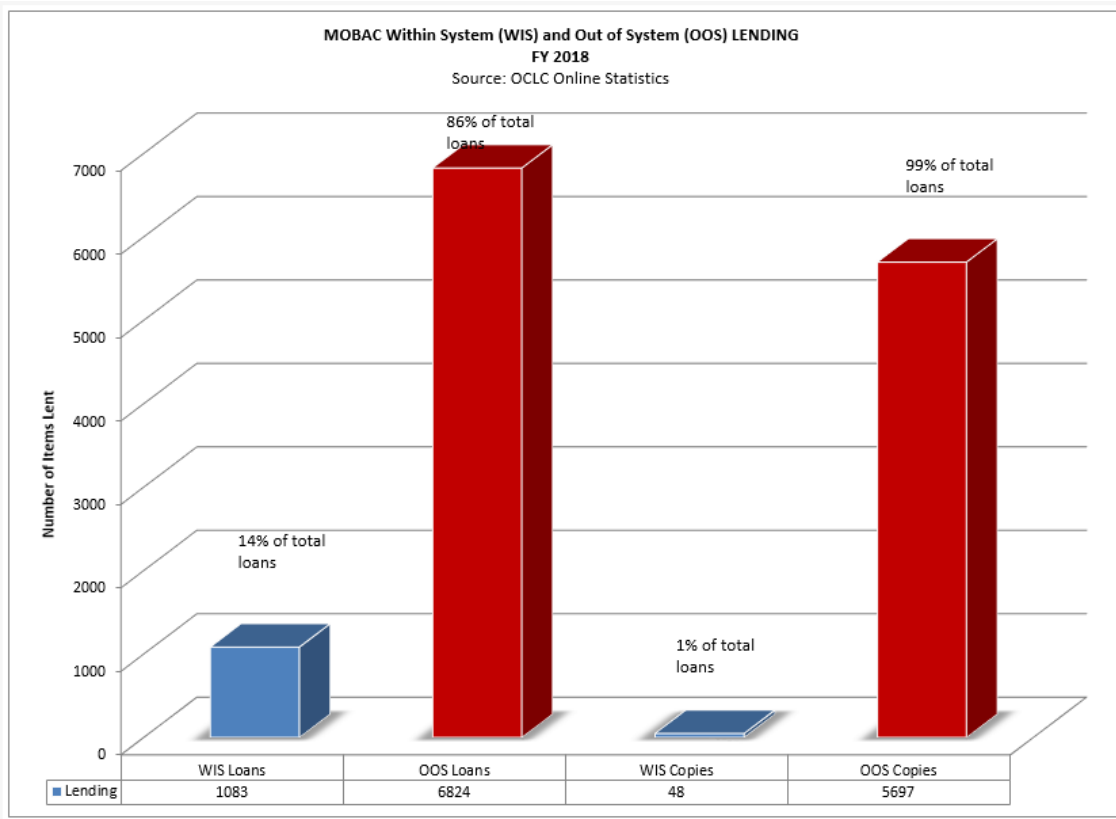


Chart 6

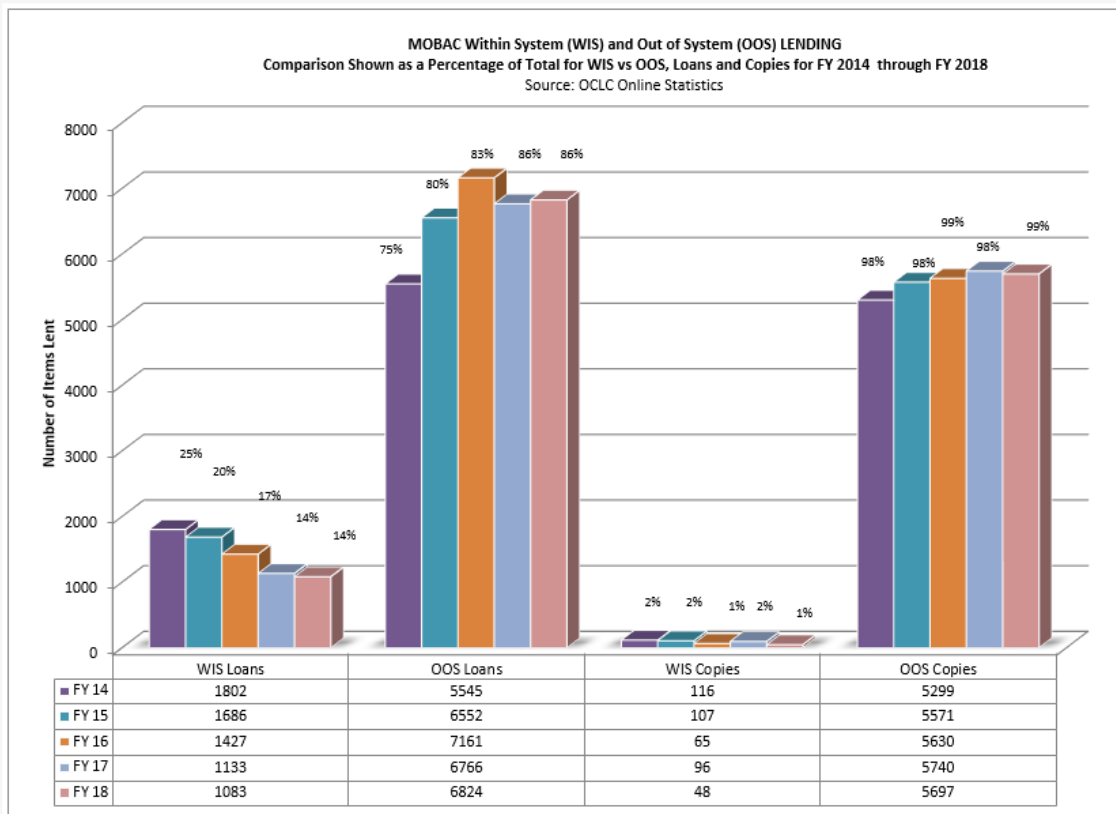


Chart 7

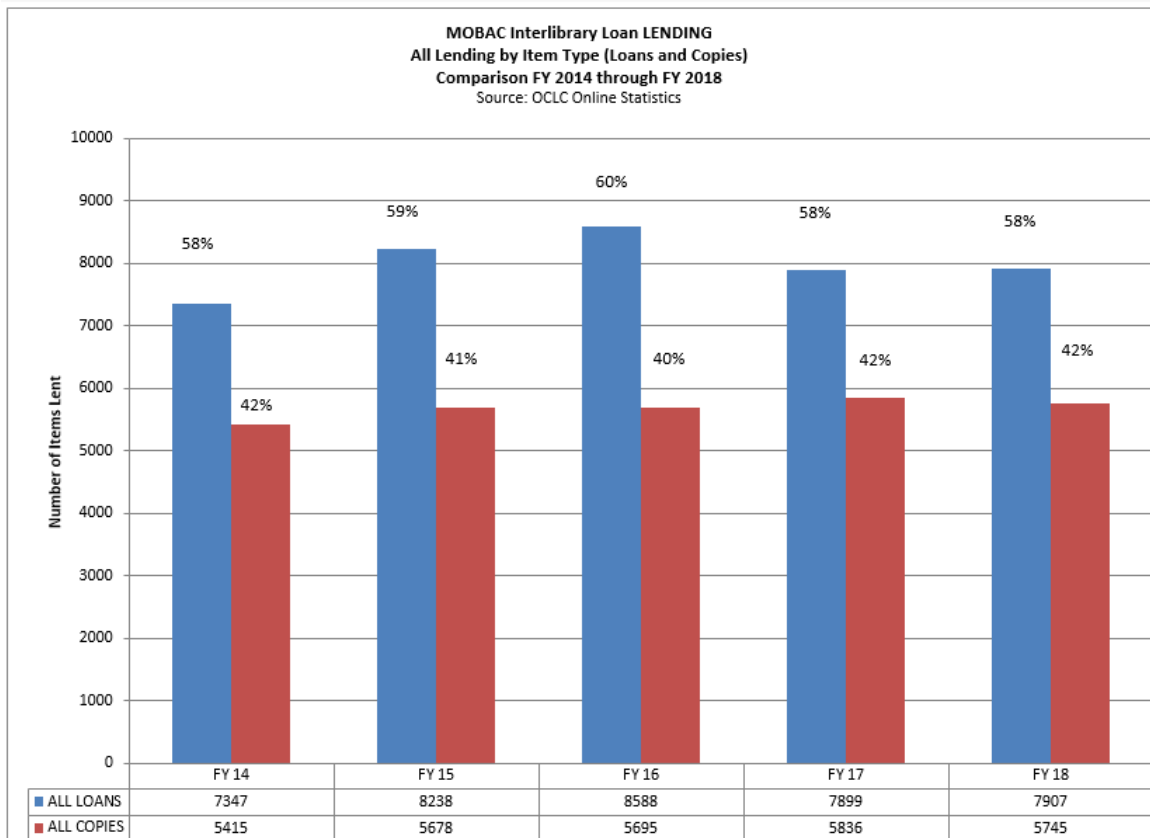
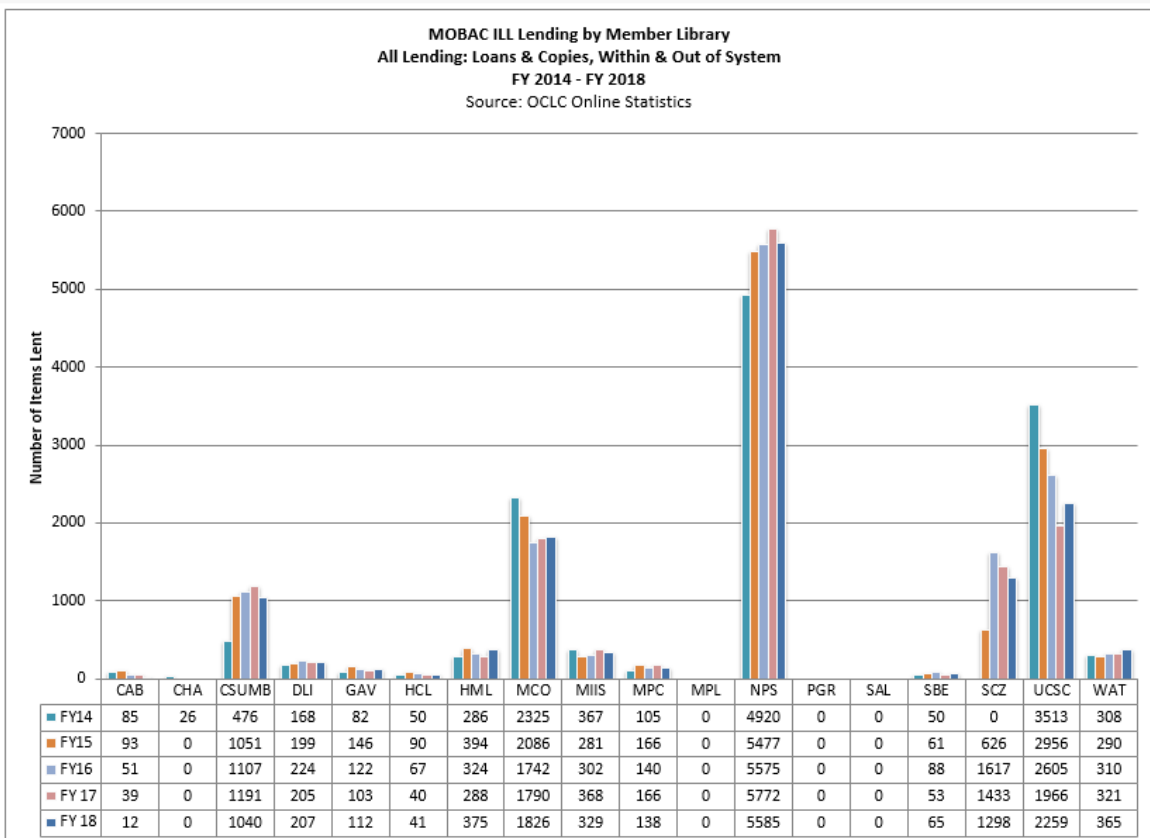


Chart 8



Annual Report to MOBAC Administrative Council

Fiscal Year: FY 17/18

Committee: MOBAC Reference Committee

Chairs: Cynthia Ainsworth, Hartnell College (co-chair) and Stacy Mueller, Cabrillo College (co-chair)

Committee Members:

- Cabrillo College: Stacy Mueller (continuing co-Chair)
- CSUMB: Sarah Dahlen
- Harrison Memorial: Jean Chapin
- Hartnell College: Cynthia Ainsworth
- Monterey County Free Libraries: Beata Obydzinski
- Monterey Public Library: Ellie Anderson
- Naval Postgraduate School: Ann Jacobson
- Santa Cruz City-County Libraries: David Addison (incoming co-Chair)
- UC Santa Cruz: Frank Gravier
- Watsonville Public Library: Watonka Addison
- Salinas Public Library: Sean Briscoe
- Middlebury Institute of International Studies: Solomon Blaylock

1. What did your committee accomplish during the last year?

- We met 6 times at various locations with representatives of member libraries to provide opportunities for professional growth and knowledge sharing.
- We offered a very successful workshop (Beyond the Reference Desk: Microactivism in the Library) with 50 participants representing 12 libraries (6 Academic and 6 Public). Our guest speaker, Dr. Veronica Keiffer-Lewis, presented a powerful workshop that included many opportunities for discussion. All participants were invited to join the Reference committee at the next Ref Committee meeting to continue the conversation. While we didn't have any additional guests, the committee spent time discussing the issues brought up, talked about committing to an "equity walk" in our libraries and how to implement change.

- After much deliberation and numerous discussions, we concluded that our committee charge will remain the same. Reference work is what we do but committee members can include library staff beyond reference librarians to best reflect practices in county libraries.
- With an interest in presenting a workshop Fall 2018 on local history treasures, we discussed what kind of deliverable we wanted to create to offer at the workshop. The idea of a brochure with subject headings was considered. After talking with members of the Monterey Regional Collections Roundtable, it was agreed that a printed document would not be useful but rather we would augment the Monterey County Local History Directory with updated information and include additional keywords to aid in searching.

2. What activities, workshops, etc. are you planning for the coming year?

- Our fall workshop is scheduled for October 2018, and is titled “Local History Treasures.” This event will feature three archivists from local libraries who will be our main speakers. One of these speakers will offer information on how to search the MoCo Local History Directory. We will hold a “history fair” event with each library bringing items from their collection to display, and giving a short 5 minute introduction.
- During our monthly meetings, we found the format of including discussion prompts with one committee member facilitating the discussion at our meetings very useful and informative. We will continue this practice as it has been well received.

3. Are there any obstacles/issues/challenges you wish to convey?

One challenge we have is using Zoom in our meetings. Sound is a problem, often the person zooming in cannot hear everyone. Also, because we often simply use a laptop computer, the people off-site have a static view, and can only see a handful of their colleagues. An external mic is recommended.

4. Estimate funding need for July –December 2018:

\$150 for refreshments for our October Workshop, Local History Treasures.

Prepared on behalf of the MOBAC Reference Committee by Stacy Mueller and Cynthia Ainsworth, Co-chairs 2017/18

Annual Report to MOBAC Administrative Council

Fiscal Year: FY 18/19

Committee: **SPLAMBA**

Committee Member & Chair:

Be Astengo-MCFL-Co-Chair

Don Gardner-SPL-Co-Chair

Ellie Anderson-MPL

Courtney Amparo-MCFL

Susan Nilsson-WPL

Jeanne O'Grady-SCPL

Alison Jackson-PGPL

Grace Melady-HML

Date: 9/12/18

1. What did your committee accomplish during the last year?

- Shared current literature for children and teens
- Discussed and shared ideas for summer reading programs, performers and topics
- Created a booklist entitled "Mirrors and Windows" with a focus on diversity
- Hosted a workshop on Diversity in Children's Literature with speakers from the Peace Library at Cabrillo College
- Met 10 times this year with breaks in July and December

2. What activities, workshops, etc. are you planning for the coming year?

- We have not firmly decided on a topic but we are considering sensory storytime or makerspaces
- We plan to build on the "Mirrors and Windows" booklist we created and hope to put a link online.
- We will continue to share current literature for children and teens
- We will discuss issues of importance to children and libraries and children and learning
- We plan to meet 10 times at different member libraries
- We hope to increase the use of Zoom for meetings.

3. Are there any obstacles/issues/challenges you wish to convey?

- The biggest challenge is participant availability. We have few members and we are all committed however, depending on the staffing situation and demands from our libraries, attending meetings can be difficult.
- Monthly meetings work best in order to give everyone a chance to attend.
- The group needs to rotate the role of chairperson for SPLAMBA.
- We will request funds for a workshop for March 2019.

4) Estimate funding need for July –December 2018:\$_____

January-June 2019:\$ 500.00

- While we have not decided on a workshop for 2019 we always have on and anticipate we will need funds for speakers, handouts and refreshments.

Annual Report to MOBAC Administrative Council

Fiscal Year: 2017-18

Committee: MOBAC Technology Committee

Committee Member & Chair: Kris Amaral (MCFL) and Deborah Stephens (Hartnell)

Active Committee Members: Alicia Martinez(WPL), Kris Amaral (MCFL), Kristen Cardoso (MIIS), Stacy DeMatteo (NPS), Katie O’Connell (HML), Mila Rianto (SPL), Katharine Dixon(SPL), Aloha Sargent (Cabrillo), Kim Smith (MPL), Deborah Stephens (Hartnell), Glenn Swift Tozier (MPC), Steve Watkins (CSUMB)

Date: August 31, 2018

1. What did your committee accomplish during the last year?

- We held ten meetings throughout the fiscal year, giving participants the option of connecting through Zoom. Committee chairs attended and reported at four MOBAC Administrative Council meetings.
- We did SQL Training using MCFL’s Lynda library subscription.
- On Friday, November 17th, 2017, we held a workshop entitled, “Print, Play and Move: A Hands –On Tech Workshop”. This workshop was held at the Marina Community Room at the Marina Branch Library, Marina, CA. The workshop covered a wide variety of topics. It showed some of the latest technologies being used in libraries today and taught some of the new programs that are possible with these new technologies. It also explained to participants how much it would cost to start these programs in their own libraries. Four people in all presented. Mike Valenti joined us from VARLibraries, and he talked about the Oculus Rift and HTC Vive. Melisa Mendoza joined us from South San Francisco Public Library, and she talked about Robots in the Library. Anh Nguyen from the Palo Alto Library joined us via ZOOM and presented on Beam Technology. Kim Smith joined us from the Monterey Public Library, and she presented on 3D Printing. Participants were given time after the presentations for hands on learning. The workshop was well attended, and the presentations may be viewed on the MOBAC YouTube channel.

2. What activities, workshops, etc. are you planning for the coming year?

- **IDEAS:** We are currently discussing a workshop in the spring that involves a hands-on makerspace and tech fair called “Doable and Affordable Makerspaces at Your Library”. In our last survey, participants from the last workshop requested more hands on time with new technologies, so we thought we would devote the time for this workshop for practical hands on

activities. Our speakers will be the MCFL Makerspace Team who will speak about their process and methods for success in getting a maker space at every library branch. We are also discussing the idea of a workshop entitled, “Navigating Relationships Between Libraries and IT Departments” that will address best practices of how to bridge that gap between IT procedures and library technology needs.

3. Are there any obstacles/issues/challenges you wish to convey?

- We had challenges in regards to workshops in relying on our own resources/technical skills and having a limited budget for speakers.

4) Estimate funding need for July –December 2017: \$ 0

January-June 2018: \$ 500

Annual Report to MOBAC Administrative Council

Fiscal Year: 2017-18

Committee: Literacy Committee

Committee Members & Chair: Cathy Andrews (SAL) **Co-Chair,** Be Astengo (MCFL), Erin Baxter (SBC), Irma Cisneros (SAL), Susanne Crichton (SAL), Esperanza Gutierrez (WAT), Liliana Martinez (SAL), Margarita Medina Romero (SAL), Sheila Mitchell (WAT), Toni Notar (WAT) **Co-Chair,** Shelby Schipsi (SBC)

Date: 8-1-2018

1. **What did your committee accomplish during the last year?** We meet on a quarterly basis, and at those meetings, the sharing of ideas, resources, and updates provides information and inspiration that makes for material improvements in each of our programs. We sponsored two trainings this year: “The Computer in Your Hand” was held in January, and about 20 tutors and staff attended, and learned smartphone and tablet operating systems, features, and apps to help their learners get the most out this ubiquitous digital tool. The second workshop was “Worth a Thousand Words”, a hands-on exploration of using graphic novels with adult literacy learners. It was very well received, and attended by 16 people.
2. **What activities, workshops, etc. are you planning for the coming year?** We anticipate providing two workshops this year, and will finalize the topics and dates at our October meeting. As is typical, we anticipate one winter program, and the second in the spring.
3. **Are there any obstacles/issues/challenges you wish to convey?** There has been some turnover in staff at several of the programs. These circumstances often prove challenging. Our programs are providing service to more people than ever, and some programs are offering more services with the same staff level. The demand for services continues to outpace staff and volunteer resources, which is common across the state.

4. **Estimate funding needed for:**

- July –December 2017: **\$0**
- January-June 2018: **\$500**