MOBAC

MOBAC Administrative Council
December 18, 2020
9:30 a.m. via Zoom

https://us02web.zoom.us/j/89040513549?pwd=YnhPTnd4NENkRG90eXNDQXNqeTd5QT09
Meeting ID: 890 4051 3549; Passcode: 849447
Call-in Option: (669) 900 - 6833

1. Call to Order, Introductions, Announcements, Proxies — Wright

2. Approval of Consent Calendar (Action Item)

   A. Approval of Agenda — Wright

   B. Approval of Minutes of September 18, 2020 Meeting — Wright — Attachment 1 pg. 3

3. Administrative Business

   A. Committee Program Updates and Funding Requests (Action Item) — Wright — Attachment 2 pg. 5

   B. Nominating Committee Formation — Wright

   C. MOBAC Website Update (Action Item) — Wright — Attachment 3 pg. 6

   D. MOBAC Listserv Discussion (Action Item) — Wright — Attachment 4 pg. 9

   E. COVID-19 Updates — Wright

   F. PLP Update — Nemitz/Waite

4. Reports

   A. ILL — Fink/Chapin

   B. Reference — Addison/Briscoe

   C. SPLAMBA — O'Grady

   D. Technology — O'Connell/Cardoso

   E. Literacy — Andrews

   F. Harwood Ad-Hoc Committee — Waite/Wright

   G. KOHA ILS Committee — Wright

   H. MOBAC Chair — Wright

   I. MOBAC Administration — Frost

5. Public Comment – (Individuals are allowed three minutes; groups in attendance, five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. Translator/interpreter will be available upon request at least three days prior to the meeting. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendized pursuant to State law.)

6. Other Business

   A. News from libraries

   B. Agenda items and location for next meeting on March 19, 2021

7. Adjournment

Due To The State Of California's Declaration Of Emergency – This Meeting Is Being Held Pursuant To Authorization From Governor Newsom's Executive Order N 29-20

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

   (1) it must comply with all of the Act's requirements applicable to other meetings;

   (2) all votes must be taken by roll call;

   (3) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

MOBAC

MOBAC Administrative Council
September 18, 2020
10:00 a.m. via Zoom

Action Minutes

Council: Michelle Morton (CAB); Frank Wojcik (CSUMB); Cynthia Ainsworth (HCL); Ashlee Wright (HML); Hillary Theyer (MCFL); Ann Flower (MIIS); Inga Waite (MPL); Tom Rosko (NPS); Kristan Lundquist (SAL); Nora Conte (SBC); Susan Nemitz (SCPL); Rochelle Eagen (SJB)

Proxies: Inga Waite for Diana Godwin (PGL)

Others: Carol Frost (PLP); Yemila Alvarez (PLP); David Addison (Reference Committee); Kristen Cardoso (Technology Committee); Irma Fink (ILL Committee); Cathy Andrews (Literacy Committee); Katie O'Connell (Technology Committee); Erin Baxter (SBC)

1. Call to Order, Introductions, Announcements, Proxies
   Meeting called to order at 10:05 AM. Proxies were announced

2. Approval of Consent Calendar
   A. Approval of Agenda
   B. Approval of Minutes of June 19, 2020 Meeting

   The Consent Calendar was approved unanimously as presented by roll call vote. (Nemitz/Theyer)

3. Administrative Business
   A. Reopening Services Discussion
   The libraries shared their reopening plans.

   B. Committee Program Updates and Funding Requests
   The Reference Committee is offering a two-hour fall workshop on October 23 and has requested $500. The topic is self-care in times of uncertainty. Presenters are Caroline Haskell and Ann Jealous LMFT, and the format will virtual via Zoom. It was recommended that $200 be a reasonable honorarium. A motion was made and passed by roll call vote to approve that $400 be requested from PLP staff development funding be paid to support the Reference Committee. (Wojcik/Nemitz)

   C. MOBAC Website Redesign - Next Steps
   Wright reviewed the memo and the request to formally identify the working group to begin the website development. It was previously recommended that the chair of each committee be the primary contact. Wright agreed to be the lead for the project, and to

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convene a meeting at least once prior to the next MOBAC Administrative Council meeting, likely mid-October, for whoever on the committee has capacity to discuss timelines and responsibilities. MOBAC will work with PLP to begin setting up Basecamp for committee work. Other issues discussed included determining retention policies for materials on the website. A motion was made and passed by roll call vote to move forward with the project requesting that each committee send a representative, which could be the chair of each committee or their designee, as the project lead for that committee. (Theyer/Waite)

    D. PLP Update
        Using CLSA funds, PLP has purchased Flipster for 14 of the smallest PLP libraries, including several of the MOBAC libraries.

4. Reports – SPLAMBA had no representation but included written report. All other committees shared verbal and written reports. It was mentioned that CLSA claim forms will be sent to the libraries soon.

5. Public Comment – None.

6. Other Business
    A. News from libraries
        The libraries shared announcements.

    B. Agenda items and location for next meeting on December 18, 2020
        1. Zoom will be location
        2. Reopening Guidelines – Add email discussion monthly via email
        3. Liaisons for Each Committee
        4. Revision of ILL Committee Charge
        5. Nominating Committee Formation
        6. Hardwood Ad-Hoc Committee
        7. Website Updates

7. Adjournment
Meeting was adjourned at 12:14pm by Chair Wright.

MEMO: SPLAMBA request for funding, December 2020 – for Spring workshop to be held March 2021

Name and contact information:
Alison Day, dayaj1@co.monterey.ca.us

**Library Committee:**
SPLAMBA

Scope of training or workshop:
SPLAMBA is planning to restructure the workshop we had planned for 2020 and host it virtually through Zoom on March 19th, 2021. We plan to have two speakers – one speaking about yoga and mindfulness for youth and another talking about mental health for youth. The workshop will be open to librarians, school professionals, and other professionals who work with youth in the area.

Amount requested:
$200 – to cover a small stipend for each of the speakers and purchase prizes for attendees.

Date of program:
Friday, March 19th, 2021
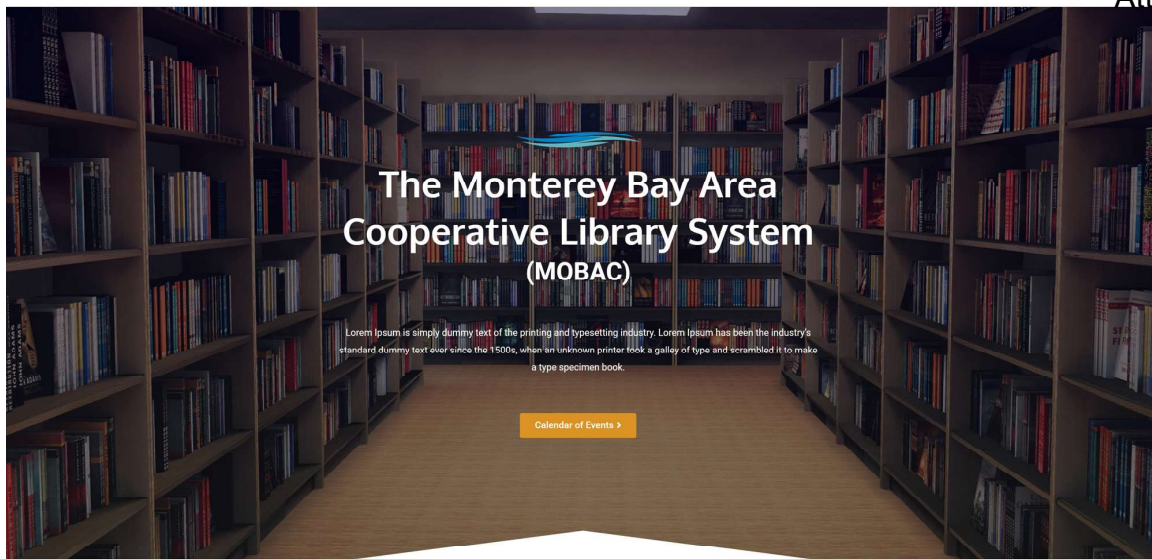
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(MOBAC)

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Calendar of Events ›

About MOBAC

The Monterey Bay Area Cooperative Library System (MOBAC) is a multi-type library consortium of 18 full members (public, academic and special) and several networking members in Monterey, San Benito and Santa Cruz counties on the California Central Coast. MOBAC began in 1969 as a public library cooperative and by 1985 had grown to include academic and special libraries as equal members in the organization.

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Calendar of Events

DECEMBER 2020

‹ NOVEMBER   JANUARY ›

MO	TU	WE	TH	FR	SA	SU
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

EVENTS FOR DECEMBER

3

🕐 8:00 am - 6:00 pm
DAILY EACH 3 DAYS ●

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December 3, 2020

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What is Lorem Ipsum?
December 3, 2020

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Technology Committee Meeting
December 2, 2020

Location: Virtual via Zoom
Zoom: https://zoom.us/j/780648930
Co-Chairs: Kristen Cardoso (UCSC), Katie O'Connell (HML)

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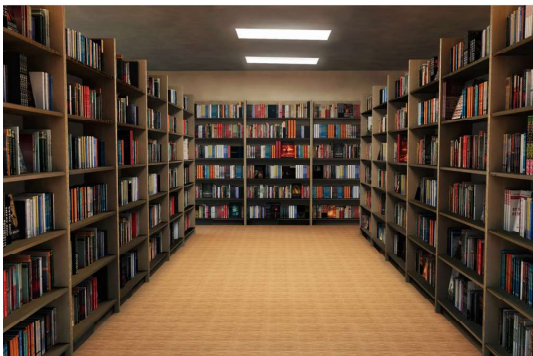Home   About   All Courses   Services   Testimonials   Contact

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Calendar of Events

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Calendar of Events

NOVEMBER   DECEMBER 2020   JANUARY

EVENTS FOR DECEMBER

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No Events

MO	TU	WE	TH	FR	SA	SU
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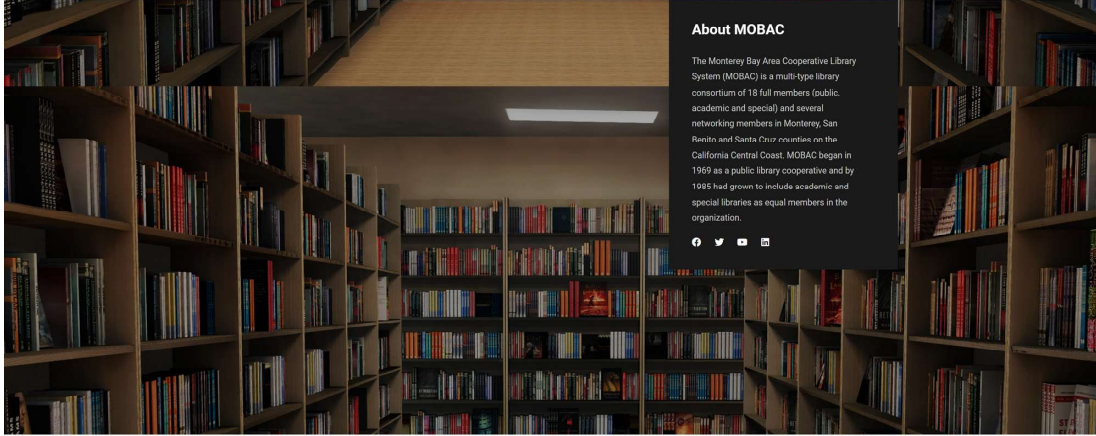Recent Post

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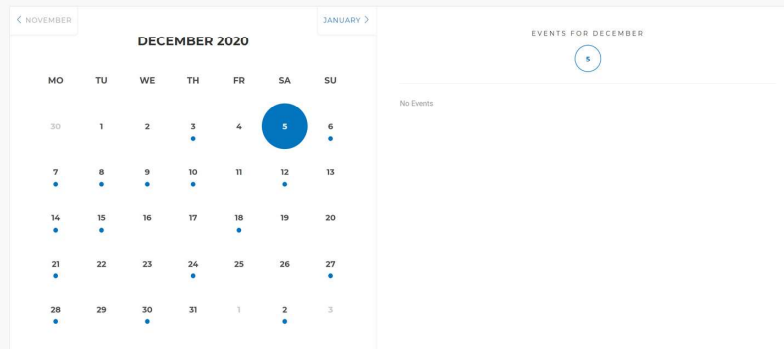
Calendar of Events ▶

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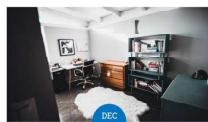
Events

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‹ NOVEMBER   **JANUARY ›**

DECEMBER 2020

MO	TU	WE	TH	FR	SA	SU
30	1	2	3	4	**5**	6
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EVENTS FOR DECEMBER

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No Events

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To: **MOBAC Administrative Council**
From: **Ashley Wright, Chair**
Subject: **Consideration of PLP Hosting of MOBAC Listservs**
Date: **December 18, 2020**

Background

For several years, the UC Santa Cruz (UCSC) has served as the host for MOBAC's listservs. There are currently six different listservs owned by MOBAC being hosted by UCSC, as listed in Exhibit A. The listservs have typically been updated by the committees as membership changes, and therefore the committee administrator has varied for each list with a new administrator rotating in every few years as designated by the committee.

When reviewing the MOBAC website during the current redesign process, it was noted there are several committee listservs that have no administrator, or that have not communicated the current administrator to PLP to be updated on the MOBAC website. Since we are in the process of updating the website, it would be a great opportunity to also update all of the listservs and to turn them over to PLP administration. PLP contracts with the Peninsula Library System for use of their listserv software and would be able to continue to grant access for managing the listservs to a designated representative from each committee, in addition to retaining access to the listserv to make changes directly as needed.

Exhibit A: Existing MOBAC listservs and email reflectors

Committee/Group Name	Email Address	Administrator
Directors:	mobacdirs-group@ucsc.edu	Wendy Cao
Reference Committee:	mobacref-group@ucsc.edu	Frank Gravier
Technology Committee:	mobactech-group@ucsc.edu	TBD
ILL Committee:	mobacillcomm-group@ucsc.edu	TBD
SPLAMBA:	splamba-group@ucsc.edu	Wendy Cao
MOBAC Information:	mobacinfo-group@ucsc.edu	TBD

Recommendation

It is recommended that the administrators for the existing listservs be identified and communicated to PLP, and that the Council decide if they would like the listservs migrated to PLP as part of the website redesign process.