**Pacific Library Partnership Staff Development Committee**
*Minutes*

Friday, September 29, 2017

Fremont Main Library

**Co-Chairs**: Cheryl Lee and Nathan Brumley

**Recorder:** Jennifer Young

**Present**

Carol Frost, Pacific Library Partnership Jennifer Young, Pleasanton Public Library
Amanda Myers, Berkeley Public Library Amy Chirman, Santa Cruz Public Library
Cheryl Lee, Santa Clara City Library Melvyn Yabut, Mountain View Public Library
Nathan Brumley, Livermore Public Library Mary Schrader, Oakland Public Library

**Welcome/Introductions**

Nathan called the meeting to order and welcomed the group.

**Determination of Minutes Taker**

Jennifer volunteered to take the minutes.

**Review/Approval of Minutes of July Meeting**

The July minutes were approved with no additions or changes.

**Additions to the Agenda**

The Internet Archives details and Crowd Sourcing ideas were added to the agenda.

**Committee Roster Review & Updates**

Nathan passed the committee roster around for members to update as needed.

**Future of Libraries Conference Discussion**

Amanda gave an update on the conference details. Carol added that she was proud of the group for the diverse range of libraries and schools that have registered. SFPL will use their breakfast service, and Wendy has been in touch with them. The Koret auditorium holds 235 people and 148 have registered for the conference so far (presenters do not need to register). For reference, the Futures conference in 2015 (with Nina Simon) had 160 registrants.

Speaker presentations are due by October 4, and please send them to Amanda. Melvyn will post them to the PLP website in advance, so attendees can print them out. If you are in charge of a presenter, please send them a reminder email regarding the date, time, and when their presentation is due. Amanda will send email those in charge of a presenter a template email they can use.

The following members are in charge of:

Cheryl & Melvyn: press and marketing

Rukshana: Lalita Thai reservations

Nancy, Jennifer & Wendy: registration table, sign in sheets, name badges

Amanda: will touch base with SFPL regarding AV

Amy & Mary: microphone runners

Tommy: timekeeper

Danielle & Amy: greeters

Karen: Survey Monkey (Carol will send Karen the PLP Survey Monkey info)

Amanda: will email Nathan, Carol & Wendy the revised agenda and use the new PLP logo

Wendy: will print the agendas, name tags, and surveys

Amanda: will send reminder email to attendees regarding printing presentation slides, parking, BART, etc.

Carol: will introduce Yemila Alvarez during her opening speech

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| **Time** | **Topic/Speakers** | **PLP Coordinators** |
| **9:00 – 9:15** | Welcome remarks: Luis & Carol | Carol |
| **9:15 – 10:30** | Featured Speaker: Miguel Figueroa | Carol & Amanda |
| **10:30 – 10:45** | Break |  |
| **10:45 – 11: 30** | Panel Discussion: Miguel, Jane Light (facilitator), Erin Berman (SJPL), Ray DeLara (Burlingame), Angela Ocana (SCCL) | Cheryl |
| **11:30 – 1:00** | Lunch |  |
| **1:00 – 1:20** | Teen Improv: Marc Duncanson  | Jennifer |
| **1:20 – 1:40** | Student Success Initiative: Nancy (SJPL), Lana (OPL), Carol (PLP) | Nancy & Carol |
| **1:40 – 2:00** | Fake News Grant: Carol (PLP), Adam (South SF), Emily (OPL) | Carol & Mary |
| **2:00 – 2:15** | Q&A: Teen Improv, Student Success, Fake News |  |
| **2:15 – 2:30** | Break |  |
| **2:30 – 2:50** | Lookmobile: Nicole (SMCL), Shawn (Exploratorium) | Rukshana |
| **2:50 – 3:30** | Sacramento Outreach: Cathy (SPL) | Nathan |
| **3:30 – 3:45** | Q&A: Lookmobile, Sacramento |  |
| **3:45 – 4:00** | Networking |  |

**Internet Archive:**

The Internet Archive bash will be held from 5-9:30pm, and they are offering a free VIP code for all conference attendees. You must register in advance to attend. Cheryl will send the link to the committee, and Amanda will send the link to all attendees.

**Crowd Sourcing**

Jane Light introduced the idea to the PLP Middle Managers group, and the possibility of the group sharing their presentations was discussed. Another possibility would be to redo the PLP website and have a section about the Middle Managers group and links to their presentations. Many group members would be willing to share their presentations, and Jane might be able to reach out to past participants to see if they would be willing to share their presentations as well.

**PLP Annual Report**

Carol discussed adding it to PLP’s executive meeting. She added that MOBAC had something similar in their annual packet, and is important to note the registration and revenue. Nathan said he would be willing to present the info at the executive meeting, and Carol will check with the chair. Mary asked about adding a third conference, and the group discussed the feasibility due to limited meetings (6 per year). The group discussed ideas around, “Do we need to change our objectives and goals?” Nathan added that we could flex our goals. Carol added that Amanda could let attendees at the conference know about PLPSCD, and if anyone wanted to join, to come and speak with a committee member. We could also send an email out to directors and ask them to send a representative, and let them know it is a great learning and networking opportunity.

**Round Robin**

No notes were taken.