Pacific Library Partnership Staff Development Committee

Agenda

Friday, July 24, 2020, 9:30am – Noon

Virtual Zoom Meeting

<https://us02web.zoom.us/j/88996677252?pwd=SEFYbnJQOFpweVdJUEZQMnJoam5Vdz09>

Meeting ID: 889 9667 7252; Password: 521506

 Phone option: (669) 900-6833

32 W. 25th Avenue, Suite 201

San Mateo, CA 94402

Chair: Karen Engle & Elaine Tai

Recorder: TBD

**Welcome/Introductions**

**Determination of Minutes taker**

**Review/Approval of Minutes of June meeting (Action Item)**

**Review/Approval of the Agenda (Action Item)**

**Future of Libraries (Action Item)**

* Conference Chair: Fiona Potter, with Elaine as backup
* Planned Date/Time:
	+ October 8th 9am-1pm - Race & Equity
	+ October 9th 9am-1pm – The “New Normal”
* Confirm speakers/topics and ideal schedule - Refer to notes from June meeting brainstorm and updates so far on second page, and Basecamp thread Contacts for “The New Normal” Future Presentations
* Go through Conference Checklist and adjust for Virtual
	+ Emcees
	+ Introductions
	+ Speaker Coordinators
	+ Publicity Coordinators
	+ Evaluations
	+ Handouts (digital)
	+ Agendas
	+ Conference-Day Volunteers
		- Chat moderation
		- Tech support

**PLPSDC Website Updates**

**Annual Report Review**

**Announcements**

**Adjourn**

Next Meetings

Friday, September 25th, 2020, Virtual: <https://us02web.zoom.us/j/89699033094?pwd=WDAyWTZUTGdoTnpqWXpFSElDRzBEdz09>, Meeting ID: 896 9903 3094, Password: 655660

 Friday, November 20th, 2020, Burlingame Main Library

 Friday, January 29th, 2021, Fremont Main Library

**Topic brainstorm and updates from June meeting minutes:**

* Elaine will contact Patty Wong to see if she would like to speak on CREI training she is providing to library systems across California. – **Patty Wong and Chantel Walker interested**
* Elaine will also check with Center for the Book for possible speakers. - **CCFB interested**
* Jana will reach out to Leah Esguerra to see if she would be available to present 90 min. webinar on trauma informed approach in libraries, the group suggested 45-60 min. presentation followed by 30 min. Q&A – **Leah is unavailable, will check with colleague**
* We will put together a series of 5-10 min. talks on programming and best practices during COVID 19. Topics might include: Virtual storytime, PR in new circumstances, how do we promote virtual programs and reach out to our communities, curbside pickup. – **See Basecamp thread Contacts for “The New Normal” Future Presentations**
* how libraries support professional development of people of color - **Elaine checking with various equity speakers**
* bystander intervention
* an expert on virtual programming, not necessarily a librarian – **Speakers on accessibility for virtual programming are available**
* concern about privacy issues – **Elaine speaking with Library Freedom Institute**
* we could create open chat to give people an opportunity to share and network
* Other conference topics may include: virtual programming for specific groups, children, teens, adults…Drag Queen Story Hour and more…

**Zoom Meeting Information**

Join Zoom Meeting

<https://us02web.zoom.us/j/88996677252?pwd=SEFYbnJQOFpweVdJUEZQMnJoam5Vdz09>

Meeting ID: 889 9667 7252

Password: 521506

One tap mobile

+16699006833,,88996677252# US (San Jose)

+12532158782,,88996677252# US (Tacoma)

Find your local number: <https://us02web.zoom.us/u/kUWOLBvfg>

**Brown Act:**

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law.  Cal. Gov't Code §54953(b)(1).  A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4).  A local agency may provide the public with additional teleconference locations.  Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

1. it must comply with all of the Act's requirements applicable to other meetings;
2. all votes must be taken by roll call;

(3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;

(4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;

(5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and

(6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location.  Cal. Gov't Code § 54953(b).

**Meeting Location**

Pacific Library Partnership Offices, 32 West 25th Ave, Suite #201, San Mateo, CA 94403