**Pacific Library Partnership Staff Development Committee**

**Meeting Minutes**

Friday, October 9, 2015

**Pacific Library Partnership Offices**

2471 Flores St, San Mateo CA 94403

9:30 am – Noon

**Chair:** Bill Kolb

**Recorder:** Tommy McMahon

**Present:**

Terry Jackson, PLP Nathan Brumley, Livermore

Tommy McMahon, Burlingame Karen Engle, Daly City   
Cheryl Lee, Santa Clara City Elliot Warren, San Mateo

Jennifer Young, Pleasanton Danielle Wilson, Alameda County

Amy Chirman, Santa Cruz Nancy Donnell, San Jose

Bill Kolb, Berkeley Public  
Heidi Murphy, Los Gatos (through phone conference)

**Welcome/Introductions**

**Determination of Minutes taker**

Tommy McMahon volunteered to record the minutes.

**Review/Approval of Minutes of September meeting**

Noelle Burch’s minutes were approved.

**Additions to the Agenda**

No additions.

**Annual Report**

All agreed the format of the annual report works. It is simple, but has all of the necessary info to quickly compare conference attendance and budget numbers across years.

**Future of Libraries Conference Review**

94 out of 179 paying attendees completed a survey. The ratings were high and there was a consensus that the keynote speaker played a big part in establishing the tone of the event. The format was also well received, with more time spent on the keynote speaker and smaller presentations following the lunch break. Terry Jackson said the feedback in person has been great and people have been talking about it.

Comments in the meeting:

* Look for a keynote that understands libraries, but works in a different field
* It may be difficult to replicate Nina, because her talk was very personality driven  
  Look for:
  + Emphasis upon purpose (of libraries/community services/etc.) rather than the methods themselves, which are covered in the second half via practitioners.
  + On stage conversation, i.e. a fascinating, non-scripted, multi-participant discourse for attendees to both listen to and interrupt with questions and comments.
* There is a budget now and paying for a speaker paid off in this case
* We could possibly look outside the Bay Area for speakers
* Maybe we should move more towards a Ted Talk style speaker
* Catering was a success – spent less, but got more bang for buck
* Video recording at SFPL was great and they uploaded it fast

Action:

* Review comment forms to further discuss at next meeting
* Survey mentions “participation.” Should this be rephrased as “networking” instead?
* Is there too much content? We generally run short on Q+A time.
* Look into revised format, with shorter presentations and more collaborative Q+A sessions (presenters work together ahead of time to prepare for this).

**Spring Event Planning Discussion:**

* It was agreed that a ½ day event works best for our target audience.   
  8:30 registration, 9 AM start, end by 12:30 or 1.
* The theme revolves around working with difficult populations and the mentally ill.
* Potential program:  
  Intro: A SFPL employee’s first-hand experience with these populations  
  Breakout, hands-on sessions: Safety in the stacks, dealing with the aftermath of an event, diffusing a situation, self-defense, dealing with patron boundary issues.
* Action: Decide on a chair, pick a date (most likely week of April 18-22)
* Planning: Amy Chirman will take the lead on finding physical safety related programming  
   Heidi Murphy will take the lead on finding emotional well-being related programming
* Site coordinators: Nancy Donnell for San Jose  
   Danielle Wilson for Castro Valley

**Committee Membership/Roster**

Roster was passed around to those in attendance. Santa Clara County Library is back as a member of PLP. It was noted that there is a lack of North Bay representation on the PLPSDC.

**Round Robin**

**Adjourn**

**Next Meeting**   Friday, December 4th at PLP HQ, San Mateo